



Minutes

THE MINUTES OF THE OPEN SESSION OF THE REGULAR MEETING OF THE BOARD held Tuesday, April 24, 2018 at 6:30 p.m. in the Boardroom, 1355 Lansdowne Street West, Peterborough.

PRESENT:

- Trustees - Mmes. Linda Ainsworth, Calahndra Brake – Student Trustee,
Ruth Ciraulo, Michelle Griepsma, Helen McCarthy.
- Messrs. Dave Bernier, Dan Demers,
Winston Steward – Student Trustee.
- Administration - Mmes. Joan Carragher, Laurie Corrigan, Anne Marie Duncan, Isabel Grace,
Dawn Michie.
- Messrs. Galen Eagle, Fr. Paul Massel, Tim Moloney, Michael Nasello.
- Absent/Regrets - Mme. Christine Dunn.
- Recorder - Mrs. P. Smith.

A. Call to Order of the Open Meeting – 6:39 P.M.:

1. Examen and Opening Prayer.

Mrs. Michelle Griepsma, Chairperson, called the meeting to order at 6:39 p.m. and asked Fr. Paul Massel to lead the Board in the Examen and Opening Prayer.

2. Acknowledgement.

Mrs. Michelle Griepsma, Chairperson, acknowledged that the Board Meeting was taking place on the traditional territory of the Mississauga Anishinaabe.

3. Singing of the National Anthem.

The National Anthem was sung.

Mrs. Michelle Griepsma, Chairperson, welcomed guests and attending principal representatives.

4. Approval of the Agenda.

MOTION: Moved by Mr. Dave Bernier, seconded by Mrs. Ruth Ciraulo,

that the Agenda for Tuesday, April 24, 2018, be approved with the addition of items:

- H.1. Old Business: Response letter from the Minister of Education regarding student transportation
- I. 1. New Business: Letter from the Special Advisory Committee (SEAC) Catholic School Board of New Ontario supporting the review of the provincial strategy for students with special education needs.

- I.2. New Business: Letter to the Minister of Education from PVNCCDSB SEAC Chair regarding the findings contained in the Auditor General of Ontario's Annual Report, 2017.

Carried.

5. Declarations of Conflicts of Interest.

There were no declarations of conflicts of interest.

6. Approval of the Draft Minutes.

R.A. Approval of the March 20, 2018 Open Session Regular Board Meeting Draft Minutes.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mr. Dan Demers, that the Board approve the March 20, 2018 Regular Board Meeting Minutes as presented.

Carried.

7. Business Arising Out of the Minutes.

There was no business arising out of the minutes.

B. Reports from the Director of Education and Student Trustee(s):

1. Report from the Director of Education.

Mr. Michael Nasello, Director of Education, shared the Director's Report with the Board and highlighted:

- He had an opportunity to participate in the PEDAL FOR HOPE event organized by police officers to raise funds for cancer research that took place at Holy Family Catholic Elementary School.
- That on March 28, he acted as a judge in the Speakers Idol, a provincial public speaking contest from all over Ontario put on by the Friends of Simon Wiesenthal Centre. Speakers addressed the issue: "Freedom of Speech does not mean Freedom to Propagate Hate" and would like to promote this in our PVNC schools next year.
- Many students participated in re-enacting the Way of the Cross in downtown Peterborough on Good Friday.
- The Ontario Secondary School Literacy Test (OSSLT) took place on April 10 and ran smoothly.
- The Summit on Children and Youth Mental Health took place in Toronto on April 12 and 13 and offered his appreciation to Dr. Cynthia Chan-Reynolds, Fr. Paul Massel and Mr. Galen Eagle for leading workshops and sharing their insight and leadership in this important work.
- That on April 17, Priests, Principals and Chaplains joined together with Bishop Miehm and administration focusing on Sacramental Preparation and preparing for the upcoming Bishops letter Renewing the Promise, and a renewed commitment to our important partnership of parish, school and home.

- The Parent Involvement Committee (PIC) symposium took place April 20-21 in Toronto on the theme of Indigenous Education.
- The Abraham Festival took place on Saturday April 21, at the Mount Community Centre in Peterborough. Congratulations to Trustee Helen McCarthy who chairs the planning Committee and Fr. Paul who offered musical reflections during the celebration and dialogue about the common heritage and faith chare among Christians, Jews, and Muslims.
- A Blanket exercise for parents took place on April 23 with three more opportunities for parents to attend at different locations in the Board.
- The OCSTA Annual Conference and AGM will be taking place in Kitchener-Waterloo April 26-28.
- The National Day of Mourning for Workers who have died in the line of performing their duties will be recognized on Saturday, April 28.
- May 1 a workshop will be offered to prospective Trustees.
- The Catholic Parent Engagement Committee meeting has been rescheduled to May 1.
- Catholic Youth Day will be celebrated on May 8 with Mass at St. Paul Basilica in Toronto followed by a day of learning at the WE Global Learning Centre. Members of the Student Council Liaison Committee, Student Trustee as well a Grade 8 class from Monsignor O'Donoghue will also join the group in recognition of their Deep Inquiry Learning project on the Ontario Graduate Expectation.
- New Initiatives from the Ministry of Health and Ministry of Education: New Ontario Public Health Standards including Child Visual Health and Visual Screening Protocol and a new Oral Health Protocol (for implementation in the fall) as well as the already implemented revised Immunization for Children in Schools and Licensed Child Care settings protocol.

2. Report from the Student Trustee(s).

Report from the Student Trustees.

Mr. Winston Steward, Senior Student Trustee, shared the below student initiatives and events taking place in our Board:

- All schools participated in having a jersey day in order to pay respect to those who suffered in the Humboldt crash earlier this month.
- Grade 10 students worked diligently to prepare and write the OSSLT this month.
- School bands went to the Kiwanis Music Festival to compete and perform as well the St. Mary Catholic Secondary School female choir went to San Francisco to compete.
- St. Thomas Aquinas Catholic Secondary School held a clothing drive
- Many schools had successful cake auctions to support Autism Awareness.
- St. Stephen Catholic Secondary School held a hat and scarf day raising \$400 dollars in support of Autism Awareness.
- Schools are looking forward to joint dances at secondary schools.
- Holy Trinity Catholic Secondary School is testing out a new late policy process
- Many schools held wellness spirit weeks this month to promote mental well-being in their schools.

- Holy Trinity Catholic Secondary school had a “Jack Talk” at their school to promote mental health awareness.
- St. Thomas Aquinas Catholic Secondary School has begun their schoolwide game of spoons, to keep students engaged as we head towards the last two months of school.
- Holy Trinity Catholic Secondary School is selling tickets for their end of the year Titan Palooza where students have the option of going to a Blue Jays game, Canada’s Wonderland, or Ripley’s Aquarium.
- St. Peter Catholic Secondary School is having a week of activities to promote an eco friendly environment in the school.
- Schools have selected their new junior liaisons for the next school year and they attended today’s Student Council Liaison Committee Meeting.

C. Presentations:

1. R.A. Pre-Approved Provider for Out-of-School Activities: Treetop Trekking.

Mrs. Dawn Michie, Superintendent of Learning/K-12 Program, followed up from the April 9, 2018 Governance Meeting to have Ganaraska Treetop Trekking recognized as a pre-approved provider for out-of-school activities. Trustees were advised that Melissa Featherstone, Board Health and Safety Officer, visited Ganaraska Treetop Trekking to ensure OPHEA standards were in place. Trustees inquired how often the pre-approved providers would be reviewed and were advised that this would be on a five year basis.

MOTION: Moved by Mr. Dan Demers, seconded by Mr. Dave Bernier,

that Ganaraska Treetop Trekking be added as a pre-approved provider for excursions and trips, as per the Out of School Activities Administration Procedure 305

Carried.

2. R.A. Proposed St. Joseph Catholic Elementary School, Douro, Student Excursion to Ganaraska Treetop Trekking, Campbellcroft, ON, taking place on May 24, 2018.

Julie Selby-Principal, shared excursion documentation and answered questions. The Ganaraska Treetop Trekking are now recognized as a pre-approved provider.

MOTION: Moved by Mr. Dan Demers, seconded by Mrs. Linda Ainsworth,

that that the proposed St. Joseph Catholic Elementary School, Douro, Student Excursion to Ganaraska Tree Top Trekking, Campbellcroft, Ontario taking place on May 24, 2018, be approved in principle.

Carried.

3. R.A. Proposed St. Joseph Catholic Elementary School, Douro, Student Excursion to Camp Northern Lights, Haliburton, ON, from June 18, 2018 to June 20, 2018.

Julie Selby-Principal, and Dan Cecile-Teacher, shared excursion documentation and answered questions.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mr. Dan Demers,

that that the proposed St. Joseph Catholic Elementary School, Douro, Student Excursion to Camp Northern Lights, Haliburton, ON, from June 18, 2018 to June 20, 2018, be approved in principle.

Carried.

4. R.A. Proposed St. Stephen Catholic Secondary School, Bowmanville, Student Excursion to Edinburgh, Scotland, from March 6, 2019 to March 14, 2019.

Mark Joly-Principal, and Shawn Carmichael-Teacher, shared excursion documentation and answered questions.

MOTION: Moved by Mr. Dan Demers, seconded by Mrs. Helen McCarthy,

that the proposed St. Stephen Catholic Secondary School, Bowmanville, student excursion to Edinburgh, Scotland, from March 6, 2019 to March 14, 2019 be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

Mrs. Linda Ainsworth, Trustee, abstained from the vote as a family member will be involved in the excursion.

5. R.A. Proposed St. Peter Catholic Secondary School, Peterborough, Student Excursion to Madrid, Burgos, Basque Region, San Sebastian, Barcelona, from March 6, 2019 to March 14, 2019.

Sherry Davis-Principal, and Reg Hartwick-Teacher, shared excursion documentation and answered questions. An opportunity to join this excursion will be extended to St. Thomas Aquinas Catholic Secondary School and Holy Cross Catholic Secondary School Students.

MOTION: Moved by Mrs. Ruth Ciraulo, seconded by Mrs. Helen McCarthy,

that the proposed St. Peter Catholic Secondary School, Peterborough, student excursion to Madrid, Burgos, Basque Region, San Sebastian, Barcelona, from March 6, 2019 to March 14, 2019 be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

6. R.A. Proposed St. Peter Catholic Secondary School, Peterborough, Student Excursion to Welland, ON, from May 18, 2018 to May 20, 2018.

Sherry Davis-Principal, Cheryl McLaughlin-Teacher and Tim Kennaley, shared excursion documentation and answered questions regarding the rowing regatta taking place in Welland, Ontario.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mr. Dan Demers,

that the proposed St. Peter Catholic Secondary School, Peterborough, Student Excursion to Welland, ON for a regatta from May 18, 2018 to May 20, 2018, be approved in principle.

Carried.

D. **Programs and Services:** No items.

E. **Business, Finance and Governance:**

1. Ontario Catholic School Trustees' Association (OCSTA) Open Session Report.

Mrs. Michelle Griepsma, Board Chairperson, shared that updates are on the google drive and if Trustees have any questions pertaining to any documents on the Google Drive please contact Mrs. Michelle Griepsma, Board Chairperson.

Mrs. Griepsma indicated that there are several additions to the Trustees March OCSTA Google folder for review as well as the April OCSTA Google folder.

Mrs. Griepsma discussed the upcoming OSCTA AGM and OCSTA/OCSBOA meeting. Student Trustees Winston Steward and Calahndra Brake will also be joining the group for the AGM.

2. STSCO Governance Open Session Report (March 28, 2018).

Mrs. Michelle Griepsma, Board Chairperson, reviewed the below STSCO Governance Updates with Trustees:

- a) STSCO 2017/2018 budget and expenditure report was presented.
- b) Status Update-Annual Service Charges and Efficiency Measures for next year were shared regarding improved intersections and sidewalks being installed and resultant changes in bus eligibility. Letters will be sent to impacted families shortly.
- c) Policy Matters:
 - i. Acceptable use of Technology on School Buses was discussed and the Student Code of Conduct.
 - ii. STSCO has seen increase requests from parents requesting Gr. 3 or younger students to be let off the bus with no parent/guardian present. They are still in the process of reviewing the matter.

Mr. Nasello, Director of Education, also shared initial principal feedback from the bus strike with Trustees, as well as survey results from Principals after the bus strike from the ten impacted PVNC schools. Responses indicated board and police were responsive and very helpful and communication was excellent.

3. R.A. Change of Governance Committee Meeting Date.

Mrs. Isabel Grace, Superintendent of Business and Finance/Facility Services, shared the recommended action from the Governance Committee Meeting of April 9, 2018 re: Proposed Change of Governance Committee Meeting Date: June 11, 2018 to June 18, 2018.

MOTION: Moved by Mr. Dan Demers, seconded by Mrs. Linda Ainsworth,

that the Governance Committee Meeting originally scheduled for Monday, June 11, 2018, be moved to Monday, June 18, 2018 and that notification be communicated to stakeholders and posted on the Board website.

Carried.

F. **Human Resources:** No Items.

G. **Policy Development:**

1. R.A. Change of Policy Development Committee Meeting Date.

The Policy Development Committee Meeting normally scheduled for May 29, 2018 has been changed to Monday May 28.

MOTION: Moved by Mr. Dan Demers, seconded by Mrs. Linda Ainsworth,

that the Policy Development Committee Meeting originally scheduled for Tuesday, May 29, 2018, be moved to Monday, May 28, 2018 and that notification be communicated to stakeholders and posted on the Board website.

Carried.

H. **Old Business:**

1. Response letter from Minister of Education regarding student transportation (Addendum).

A letter was received from Indira Naidoo-Harris, Minister of Education, in response to the joint letter of January 10, 2018 from Kawartha Pine Ridge District School Board, Conseil scolaire catholique MonAvenir and Peterborough Victoria Northumberland and Clarington Catholic District School Board regarding the impact of minimum wage increase on student transportation.

Mrs. Griepsma, Board Chairperson, read the response letter to Trustees.

I. **New Business:**

1. Letter from the PVNCCDSB Special Education Advisory Committee (SEAC) dated April 19, 2018 to the Minister of Education regarding the Auditor General of Ontario's Annual Report, 2017 (Addendum).

Mrs. Michelle Griepsma, Board Chairperson, handed out a copy of the letter to each Trustee and Mrs. Anne Marie Duncan, Superintendent of Learning/Special Education reviewed the letter and answered questions. The letter was in reference to information contained in Chapter 3-Reports of Value-for-Money Audits, Section 3.08, entitled Ministry of Education: Ministry Funding and Oversight of School Boards.

Trustees inquired as to the percentage of special needs students at PVNCCDSB in comparison to other school boards. Mrs. Duncan will follow up and advise Trustees.

2. Letter from the Catholic School Board of New Ontario dated April 3, 2018 (Addendum).

Mrs. Michelle Griepsma, Board Chairperson, shared a translated letter from the Catholic School Board of New Ontario SEAC Committee dated April 3, 2018 that supports the request of the Franco-Nord Catholic School Board to review the provincial strategy for Students with Special Education Needs.

J. **Bring Forward:** No Items.

K. **Information Items:**

1. Chairperson's Report.

Mrs. Michelle Griepsma, Board Chairperson, shared:

- a) That at the April 9, 2018 Chairperson's Meeting there was discussion regarding cell tower radiation and a request was made for administration to bring this forward as a presentation at a future Board Meeting.
- b) A thank you letter with Trustees from Mr. Pat Daly, President of the Ontario School Trustees' Association for PVNCCDSB's participation at the Summit on Children and Youth Mental Health that took place on April 12-13, 2018.

Mrs. Griepsma also thanked attendees and presenters Mrs. Cynthia Chan-Reynolds, Fr. Paul Massel and Mr. Galen Eagle.

2. Trustees Committee Reports (Past Committee Meeting Minutes).

There were no questions arising from the Past Committee Meeting Minutes that were shared in the Google Drive for the April 24, 2018 Board Meeting.

3. Highlights of System Achievements.

Mr. Galen Eagle, Communications Manager, shared the Monthly Newsletter with Trustees.

L. **Future Meetings:**

BOARD AND STANDING COMMITTEE MEETINGS (chronological order)

1. Board Standing Committee Meetings:

- Governance –**May 14, 2018, 6:30 p.m. – 8:30 p.m. (June 11 changed to June 18, 2018)**
- Board Meeting –**May 22 2018, In Camera 6:00 p.m., Open Session 6:30 p.m.**
- Policy Development –Rescheduled from **May 29, 2018, to May 28, 2018 6:30 p.m. – 8:30 p.m.**

2. Other Committee Meetings:

- Faith and Equity Advisory Committee, April 26, 2018, 6:30 p.m.
- Accessibility for All Committee, May 1, 2018, 1:15 p.m.
- Chairperson Committee Meeting – May 14, 2018, 4:30 p.m.
- Special Education Advisory Committee – May 17, 2018, 6:30 p.m.
- Student Council Liaison Committee Meeting – May 22, 2018, 4:15 p.m.
- STSCO Governance Meeting –June 20, 2018, 3:00 p.m., STSCO Offices.
- Catholic Parent Engagement Committee, April 16 rescheduled to May 1, 2018
- First Nation, Métis, and Inuit Advisory Committee – June 5, 2018, 6:30 p.m.
- Audit Committee, June 12, 2018, 6:30 p.m.
- French as a Second Language Advisory Committee, TBD, 4:30 p.m.

- › Supervised Alternative Learning (SAL) Meeting
- › Strategic Planning Advisory Committee

EVENTS (chronological order)

- › April 26-28, 2018 - OCSTA Ontario Catholic School Trustees' Association – AGM (Crowne Plaza Kitchener – Waterloo)
- › May 1, 2018 Workshop on Municipal Elections (4:30 p.m.-5:45 p.m.), presented by Mr. Stephen Andrews, OCSTA Director of Legislative and Political Affairs,
His Excellency Most Reverend Bishop Miehm
Location: Catholic Education Centre Board Office
- › May 6-May 11, 2018 - Catholic Education Week
- › May 9, 2018 – PVNCCDSB Service Recognition – Occasional Staff (Board Office) 5:00 p.m.
- › May 9, 2018 - Catholic Student Leadership Awards Evening
- › MAY 16 CSC/CPEC RECOGNITION EVENING
- › May 24, 2018 - OSTA-AECO Ontario Student Trustees' Association Annual General Meeting May 24-27, 2018 (Student Trustees)
- › June 7, 2018 - CCSTA Canadian Catholic School Trustees' Association AGM June 7-9, 2018 Kelowna BC

M. Conclusion:

1. Report from the In-camera Meeting.

MOTION: Moved by Mr. Dave Bernier, seconded by Mr. Dan Demers,

that the Board approve the actions and the discussions arising from the In-Camera session on April 24, 2018.

Carried.

- A. 1. Opening Prayer was shared.
- 2. The Agenda for the In-Camera meeting of April 24, 2018 was approved as presented.
- 3. There were no declarations of conflict of interest.
- 4. The draft Minutes of:
 - a) March 20, 2018 In-Camera Board Meeting were approved as presented
 - AND
 - b) The revised February 7, 2018 in camera Minutes were approved as presented.
- 5. There was no business arising out of the minutes.
- B. There were no presentations.
- C. There were no items under Programs and Services.
- D. Under Business, Finance and Governance:
 - 1. An OCSTA In-Camera Report was heard.
 - 2. A STSCO Governance In-Camera Report from March 28, 2018 was heard.
 - 3. A recommend action was heard from the Expulsion Committee dated April 9, 2018.
 - 4. Two STSCO items were heard.

- E. Under Human Resources a recommended action was approved regarding a professional development request.
 - F. There were no items under Other Urgent Matters.
 - G. There were no Information Items.
 - H. There were no items under Old Business.
 - I. The Meeting convened as an Open Session at 6:35 p.m.
2. Closing Prayer.
- Mrs. Michelle Griepsma, Chairperson, asked Mrs. Linda Ainsworth to lead the group in Closing Prayer.

3. Adjournment.

MOTION: Moved by Mr. Dave Bernier, seconded by Mr. Dan Demers,
that the meeting adjourn at 8:14 p.m.

Carried.

M. Griepsma
Board Chairperson
per PS

M. Nasello
Director of Education