



# Minutes

THE MINUTES OF THE OPEN MEETING OF THE GOVERNANCE COMMITTEE held on Monday, February 12, 2018 at 6:34 p.m. in the Boardroom, 1355 Lansdowne Street West, Peterborough.

## PRESENT

Trustees: Mmes. Linda Ainsworth, Calahndra Brake (Junior Student Trustee), Ruth Ciraulo, Christine Dunn (via teleconference), Michelle Griepsma, Helen McCarthy.  
Messrs. David Bernier, Daniel Demers (Chairperson).

Administration: Mmes. Joan Carragher, Laurie Corrigan, Anne Marie Duncan, Isabel Grace.  
Messrs. Michael Nasello, Timothy Moloney.  
Winston Steward (Senior Student Trustee).

Guests: Dr. Cynthia Chan Reynolds.

Regrets: Mrs. Dawn Michie.  
Mr. Winston Steward (Senior Student Trustee).

Recorder: Mrs. Andrea Bradley.

## **A. Call to Order:**

Daniel Demers called the meeting to order.

### 1. Opening Prayer.

Daniel Demers asked Isabel Grace to lead the Opening Prayer.

2. Daniel Demers, Chairperson, acknowledged that the Governance Meeting was taking place on the traditional territory of the Mississauga Anishinaabe.

### 3. Approval of Open Session Agenda.

**MOTION:** Moved by Ruth Ciraulo, seconded by Michelle Griepsma, that the Open Meeting Agenda be accepted as amended with the following additions:

C.4. CCSTA (Canadian Catholic School Trustees' Association) AGM and Convention Registration.

C.5. CSBA (Catholic School Boards Association) Questionnaire sent out by OCSTA (Ontario Catholic School Trustees' Association).

E.1. Transportation Policy.

Carried.

4. Declarations of Conflicts of Interest.

5. Approval of the Minutes of the Governance Committee – Open Session held on January 15, 2018.

**MOTION:** Moved by Michelle Griepsma, seconded by David Bernier, that the Minutes of the Governance Committee – Open Session, held on January 15, 2018, be approved as amended.

Carried.

6. Business Arising from the Minutes.

**B. Recommended Actions/Presentations:**

1. Mental Health and Addiction Nurses: Referrals and Statistics.

Dr. Cynthia Chan Reynolds, PVNCCDSB Educational Psychologist, shared the Mental Health Addiction Nurse Program presentation with the Governance Committee. Cynthia gave an overview of the mental health and addiction nursing initiative. She also presented a grid showing the number of MHAN (Mental Health and Addiction Nursing) Active Cases from 2013-2017. Cynthia answered trustee questions.

2. School Boards' Co-operative Inc. (SBCI) Attendance.

Joan Carragher, Superintendent of Learning/Leadership and Human Resource Services, presented the School Boards' Co-operative Inc. (SBCI) Attendance Report to the Governance Committee. Joan explained the key absence study findings for all boards and shared graphs. She reviewed the Magnitude of Absence by Employee Group for 2016-2017 and answered trustee questions.

**C. Information Items:**

1. OESC: School Energy Coalition – Summary Status Report.

Isabel Grace, Superintendent of Business and Finance, presented the School Energy Coalition (SEC) Summary Status Report, December 31, 2017. This update comes out quarterly to assist boards in monitoring changes in electricity and natural gas rates.

2. Capital Priorities Submission: September 2017.

Isabel Grace, Superintendent of Business and Finance, shared a Ministry of Education News Release. Ontario is investing \$748 million to help build 39 new schools, and renovate or expand another 40 across the province. PVNCCDSB submitted four projects for consideration. These projects may be resubmitted in the next round, pending de-brief information from the Ministry of Education.

3. School Renewal Priorities for 2017-18 and 2018-19.

Isabel Grace, Superintendent of Business and Finance, and Richard Driscoll, Facility Services Manager, will attend the next Governance Meeting to discuss school renewal priorities for the next two years. Some renewal priorities focus on roofing, portables, playground structures, welding projects, and air conditioning.

4. CCSTA (Canadian Catholic School Trustees' Association) AGM and Convention Registration.

Michelle Griepsma, Board Chairperson, reminded trustees to register for the AGM and Convention being held June 7- 9, 2018 in Kelowna, British Columbia. Trustees should contact Pam Smith, Executive Assistant in the Director's Office, before March 5 to secure hotel bookings and register for workshops.

5. CSBA (Catholic School Boards Association) Questionnaire sent out by OCSTA (Ontario Catholic School Trustees' Association).

Michelle Griepsma, Board Chairperson, urged trustees to complete questionnaire. Trustees will not receive a reply back when questionnaire is submitted.

**D. Old Business:**

**E. New Business:**

1. Transportation Policy.

Michelle Griepsma, Board Chairperson, suggested that there be further discussion surrounding the Transportation Policy before the next Board meeting. Trustees have concerns about student safety while walking to bus stops and at school drop-off sites. Data that has been collected will be reviewed. Trustees will craft a motion to put forth at the February 26 Board meeting.

**F. Next Meeting:**

1. Monday, March 5, 2018 – 6:30 p.m.

**G. Conclusion:**

1. Closing Prayer.

Daniel Demers asked Isabel Grace to lead the Closing Prayer.

2. Adjournment.

**MOTION:** Moved by David Bernier, seconded by Helen McCarthy,  
that the Governance Committee meeting adjourn at 8:50 p.m.

Carried.

Daniel Demers  
Chairperson  
/ab

Isabel Grace  
Superintendent of Business