



Minutes

THE MINUTES OF THE OPEN SESSION OF THE REGULAR MEETING OF THE BOARD held Monday, February 26, 2018 at 6:30 p.m. in the Boardroom, 1355 Lansdowne Street West, Peterborough.

PRESENT:

- Trustees - Mmes. Linda Ainsworth, Calahndra Brake – Student Trustee,
Ruth Ciraulo, Christine Dunn, Michelle Griepsma, Helen McCarthy.
- Messrs. Dave Bernier, Dan Demers,
Winston Steward – Student Trustee.
- Administration - Mmes. Joan Carragher, Laurie Corrigan, Anne Marie Duncan, Isabel Grace,
Dawn Michie.
- Messrs. Galen Eagle, Tim Moloney, Michael Nasello.

Absent/Regrets -

Recorder - Mrs. P. Smith.

A. Call to Order of the Open Meeting – 6:32 P.M.:

1. Examen and Opening Prayer.

Mrs. Michelle Griepsma, Chairperson, called the meeting to order at 6:32 p.m. and asked Mrs. Linda Ainsworth to lead the Board in the Examen and Opening Prayer.

2. Acknowledgement.

Mrs. Michelle Griepsma, Chairperson, acknowledged that the Board Meeting was taking place on the traditional territory of the Mississauga Anishinaabe.

3. Singing of the National Anthem.

The National Anthem was sung.

Mrs. Michelle Griepsma, Chairperson, welcomed guests and attending principal representatives.

4. Approval of the Agenda.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mr. Dan Demers,
that the Agenda for Monday, February 26, 2018, be approved as presented

Carried.

5. Declarations of Conflicts of Interest.

There were no declarations of conflicts of interest.

6. Approval of the Minutes.

a. R.A. Approval of the January 23, 2018 Open Session Regular Board Meeting Minutes.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mr. Dan Demers, that the Board approve the January 23, 2018 Regular Board Meeting Minutes as presented.

Carried.

b. R.A. Approval of the February 7, 2018 Special Open Session Board Meeting Minutes.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mr. Dave Bernier, that the Board approve the February 7, 2018 Special Open Session Board Meeting Minutes as presented.

Carried.

7. Business Arising Out of the Minutes.

There were no items.

B. Reports from the Director of Education and Student Trustee(s):

1. Report from the Director of Education.

a) Mr. Michael Nasello, Director of Education, shared the Director's Report with the Board and highlighted that:

- We are in the second week of Lent with many beautiful celebrations taking place on Ash Wednesday in our schools. We are reminded of Pope Francis's message that we cannot remain indifferent to the suffering caused by violence and hatred in the world and we keep in our prayers those impacted by the tragedy at Marjory Stoneman Douglas High School in Parkland, Florida.
- Black History Month (February 1-28, 2018) was supported through many activities and events throughout our system.
- Human Trafficking Awareness Day was recognized on February 22, 2018. The Board held a Human Trafficking Awareness session here at the Catholic Education Centre.
- OCSTA "Together in Faith" campaign is launching as a Board. Information on the campaign can be visited at <http://www.togetherinfaith.ca>

- A certificate was received from the Friends of Simon Wiesenthal Center for Holocaust Studies in recognition of PVNCCDSB for demonstrating leadership in joining the January 27, 2018 Initiative recognizing International Holocaust Remembrance Day. As well a letter was received for PVNCCDSB's contribution to the 2018 Best Practices in Holocaust Education digital publication.
<https://www.dropbox.com/s/ixdm98v1w2szi8k/Best%20Practices%202018.pdf?dl=0>
- On February 3, 2018 the St. Joseph fundraising evening was attended supporting the Catholic campus ministry at Trent University, Fleming College and Sacred Heart College. Bishop Miehm was featured as a guest speaker as well as student representatives from Trent, Fleming and Sacred Heart.
- A team from PVNCCDSB attended and had dialogue at the February 15, 2018 Ministry of Education Regional Meeting on the "New Vision in Student Transportation in Ontario".
- A team will be attending the Innovation in Learning Conference on February 28, 2018, as well as the Ontario Education Research Symposium on Equity March 1-2, 2018.
- The 42nd Annual Elders & Traditional Peoples Gathering will be held March 2-4, 2018 at Trent University. This event is hosted by the First Peoples House of Learning and Chanie Wenjack School of Indigenous Studies.
- March 3, 2018 "One Night in Zimbabwe" a fundraiser for the New Canadian Centre will be held in Peterborough.

2. Report from the Student Trustee(s).

a) Report from the Student Trustees.

Ms. Cali Brake, Student Trustee, shared the report with the Board and highlighted that:

- Students are transitioning from semester one to semester two and many schools are incorporating Spirit Weeks to build enthusiasm with the students.
- Schools are having various activities and fundraisers such as:
 - Anti-Bullying Spirit Week activities with students standing against discrimination.
 - Red and White Spirit Day supporting Canadian Olympians at PyeongChang.
 - Sweater Day – being ecologically friendly by reducing the temperature in the building.
 - Literacy Week – motivating students in literacy and assisting students preparing for the OSSLT.
 - Dress Down Day – raising funds to support the Special Olympics.
 - Valentines Day – Student Councils celebrated with Students sharing flowers and sweets.
 - Jack.org Mental Health Talk.
 - Drum Building Workshop for Indigenous Studies classes.

- St. Peter Catholic S.S. presented their musical “Beauty and the Beast” over the past week and Holy Cross Catholic S.S. will be presenting “Grease” this week opening on March 1, 2018.
- A collection of grain products for Kawartha Food Source.
- Athletic Council is hosting a dodgeball tournament and the entry fee will be donated to Jumpstart charity.
- Sock drive with funds being donated to a local shelter.
- Coldest night of the year fundraiser walk for the Refugee Youth Outreach Centre.
- Knit a Doll – will be used as packaging in shipments of necessities to third world countries.
- Funeral for Mrs. Conway, Teacher at St. Mary Catholic Secondary School, who passed away on February 9, 2018, took place February 16, 2018 in Cobourg with many staff, students, parents and dignitaries in attendance.
- Student Trustees attended the February 15-18, 2018 OSTA/AECO Ontario Student Trustees’ Association Board Council Conference.

b) OSTA-AECO Student Platform Presentation.

Ms. Calahndra Brake and Mr. Winston Steward, Student Trustees

Ms. Brake and Mr. Steward shared that through extensive consultation with students across the province, the Ontario Student Trustees’ Association (OSTA-AECO) has developed “A Turning Point for Education: The Student Platform”. The platform looks to put in place strategies to ensure every young person will be happier, healthier, and better prepared for the modern workforce.

A survey was shared with students in all school boards across Ontario in gathering this information with many students from PVNCCDSB participating. For the purpose of the survey, OSTA-AECO identified three major pillars that serve as the foundation of a strong school system. These pillars are Student Well-Being, 21st Century Learning, and Equitable Access to Opportunities.

“A Turning Point for Education: The Student Platform” document with recommendations can be viewed on the OSTA-AECO website at <http://www.osta-aeco.org/assets/OSTA-AECO-Student-Platform.pdf>.

The Student Trustees shared their below report with Trustees and answered questions.

What can we as a board learn from this information?

- Modernized Curriculum is a big issue students care about, our board can look into ways to help students with this, such as:
 - Offer the ability to learn CPR training at the school through summer courses or after school courses, maybe through teaming up with local organizations
 - Give students supplementary presentations for needed life skills like money management, for example the funny money presentation that was held earlier this year at St Thomas
 - Updating courses to support job trends, for example more courses in nursing or finance as those are becoming needed jobs
- More effort should be put into individualized learning and helping students succeed

- Having mandatory student teacher interviews for high school students at midterms to ensure students and teachers are on the same page for how the student can improve and keep their mark
- More open learning opportunities for elementary school students, which our board has begun to do
- Establish better communication between students and the boards direction
 - Having the new elected student trustees visit schools during assemblies at the beginning of the year to introduce the ways student voice can be heard, at both the high school and elementary levels
 - Have a place on the school website for students to give support, sort of like a suggestion box, so the board has a chance to learn what students are saying

Ways that our Board is setting an example are:

- One of the greatest strengths of our board is the equitable access to learning that our schools have:
 - Giving the chance for joint school trips to allow smaller schools a chance for first hand learning opportunities
 - Having St Thomas as the hub for online courses to give the school with the highest percentage of online course takers a chance to communicate with teachers
- Strong well-being support and initiatives throughout the schools, with breakfast programs, staff support, and student groups that all promote mental health
- Our board has begun to have more adaptive learning environments to help individualize learning based on classes, most famously, our bat rangers grade one class from St Mother Teresa's school

Trustees thanked the Student Trustees for their detailed report and requested if the document, recommendations and Student Trustee Report could be shared with the Student Council Liaison Committee to look into deeper and bring back to the Board.

C. Presentations:

1. Canada's Outstanding Principals 2018.

Mr. Michael Nasello, Director of Education, announced that Mr. Frank Bradica, Principal at St. Mother Teresa Catholic Elementary School has been named one of Canada's 40 Outstanding Principals of 2018 by the Learning Partnership. Mr. Bradica was nominated by staff, students and educators and will attend the award ceremony on February 27, 2018.

Mr. Bradica is offered the opportunity to attend a five-day leadership program at the Rotman School of Management and a learning day on equity and inclusion hosted by CIBC as part of the Outstanding Principals of 2018.

The Board is very proud of Mr. Bradica's work and accomplishments.

2. Proposed St. Mary Catholic Secondary School, Cobourg, Student Excursion to RKY Camp, Parham, ON, from May 2, 2018 to May 4, 2018.

Trustee Greipsma, asked a question as to how we can be more consistent in the listing of risks on the paperwork going home to parents.

Mr. Bernier, Board Vice-Chairperson inquired if RKY Camp and preapproved locations.

MOTION: Moved by Mr. Dave Bernier, seconded by Mrs. Helen McCarthy, that the proposed St. Mary Catholic Secondary School, Cobourg, Student Excursion to RKY Camp, Parham, Ontario from May 2, 2018 to May 4, 2018, be approved in principle.

Carried.

3. Proposed St. Luke Catholic Elementary School, Downeyville, Student Excursion to Kinark Outdoor Education Centre, Minden, ON, from June 6, 2018 to June 7, 2018.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mrs. Helen McCarthy,

that the proposed St. Luke Catholic Elementary School, Downeyville, Student Excursion to Kinark Outdoor Education Centre, Minden, Ontario from June 6, 2018 to June 7, 2018, be approved in principle.

Carried.

D. Programs and Services: No items.

E. Business, Finance and Governance:

1. Ontario Catholic School Trustees' Association (OCSTA) Open Session Report. Mrs. Michelle Griepsma, Board Chairperson, shared that updates are on the google drive and if Trustees have any questions pertaining to any documents on the Google Drive please contact Mrs. Michelle Griepsma, Board Chairperson.

Updates include:

- 2018 Special Award, Trustee Award of Merit, and Student Trustee Alumnus Award
- Memo/Letter: Canada Summer Jobs Program - Trustees discussed the memo and correspondence and a letter will not be sent from the Board.
- Memo: Regulatory Proposals under the Cannabis Act, 2017
- Memo: Draft Revised Pupil Accommodation Review Guideline and Community Planning and Partnerships Guideline Updates
- Memo: Education Accessibility Standard Working Group Update - Initial overview of responses and OCSTA response to the Ministry of Education regarding the Engagement Guide for the Development of an Accessibility Standard for Education
- Mental Health Videos Series are available on the OCSTA website- members section
- Memo - CEW Christian Service Activity Package/Catholic Education Week

2. R.A. Approval of a Member to the Special Education Advisory Committee.

MOTION: Moved by Mrs. Ruth Ciraulo, seconded by Ms. Christine Dunn,

that Sarah Dixon be approved as a community member representing the community at the Special Education Advisory Committee for the balance of the term of December 1, 2014 to November 30, 2018.

Carried.

3. R.A. Cobourg Catholic Elementary School Accommodation Review.

Mrs. Isabel Grace, Superintendent of Business and Finance/Facility Services, and Mr. Tim Moloney, Superintendent of Learning/Student Success, shared that the Final Staff Report for the Cobourg Catholic Elementary Schools Accommodation Review was presented to Trustees on January 23, 2018 and an opportunity for delegations to comment on the proposed recommendations was offered at a Special Board Meeting on February 7, 2018 with no delegations presenting.

Mr. Tim Robbins, Chair of the Arc Committee, Mrs. Carrie Graham, Principal, and Mr. Guy Charette, Principal, were in attendance. Mr. Tim Robbins shared with Trustees that this accommodation review was detailed, aligned to time periods, supported the consultation process, and guidelines were adhered to in this thorough process.

MOTION: Moved by Mr. Dave Bernier, seconded by Mr. Dan Demers,

1. THAT the Board of Trustees approves the closure of St. Michael Catholic Elementary School and transfer of the French Immersion program to Notre Dame Catholic Elementary School to create a dual track school. This motion is subject to the Ministry of Education approval and completion of capital improvements at Notre Dame Catholic Elementary School.

AND

2. THAT the Board of Trustees approves the revision of the French Immersion catchment area to reflect movement of the French Immersion program to Notre Dame Catholic Elementary School. This catchment area revision is subject to the Ministry of Education approval and completion of capital improvements at Notre Dame Catholic Elementary School.

AND

3. THAT the Board of Trustees approves the Implementation of a boundary change for regular track students at Notre Dame Catholic Elementary School and St. Joseph Catholic Elementary School as outlined in the Initial Staff Report, Option 4 - proposed new school boundaries. This boundary change will become effective as of the approval of the Cobourg Catholic Elementary Schools Accommodation Review Final Staff Report.

AND

4. THAT the Board of Trustees approves, on a without prejudice basis, to provide all current families, affected by the Notre Dame Catholic Elementary School- St. Joseph Catholic Elementary Schools boundary change, the option of continuing attendance at Notre Dame Catholic Elementary School as outlined in the Final Staff Report - Guiding Principles.

AND

5. THAT the Board of Trustees approves and directs staff to submit a business case to the Ministry of Education during the next round of submissions for Capital Facility improvements at Notre Dame Catholic Elementary School in the following priority:
 1. New Replacement School.
 2. New Addition and Facility Improvements.

Carried.

- *Mr. Winston Steward and Ms. Calahndra Brake, Student Trustees, were recognized by the Board in supporting this Motion.*

The Board wished to express their appreciation to all those who were involved in the process.

F. Human Resources: No Items.

G. Policy Development:

1. Draft Directional Policy #1300 Student Transportation.

Mrs. Isabel Grace, Superintendent of Business and Finance/Facility Services answered questions from the Trustees. Trustees were informed that on February 15, 2018 the Ministry held a regional meeting pertaining to the "Vision on Transportation". As the province is still in discussions Trustees moved the below motions:

1. **MOTION:** Moved by Mr. Dave Bernier, seconded by Mr. Dan Demers,

that the current eligibility for transportation, for walk distances, be unchanged for the 2018-2019 school year.

AND

that the Draft Directional Policy #1300 Student Transportation be referred back to the Policy Committee to be reviewed after the new Provincial Guidelines are released.

Carried.

2. **MOTION:** Moved by Mrs. Linda Ainsworth, seconded by Ms. Christine Dunn,

that staff will review traffic congestion issues at all schools and prepare a report for the June 26, 2018 Board Meeting.

Carried.

- *Mr. Winston Steward and Ms. Calahndra Brake, Student Trustees, were recognized by the Board in supporting these Motions.*

H. Old Business: No Items.

I. New Business:

1. Request to remove PA Day to coincide with the October 22, 2018 Municipal Elections.

MOTION: Moved by Ms. Christine Dunn, seconded by Mrs. Ruth Ciraulo

that the Board approve the Director of Education to respond to the letter from the Township of Selwyn regarding their request to move the October 26, 2018 PA Day to October 22, 2018 as discussed at the February 26, 2018 Open Session Regular Board Meeting.

Carried.

J. Bring Forward: No Items.

K. Information Items:

1. Chairperson's Report.

Mrs. Michelle Griepsma, Board Chairperson, had no further items to discuss.

2. Ontario College of Teachers Conference.

Mr. Michael Nasello, Director of Education, shared information with Trustees regarding an Ontario College of Teachers Conference taking place May 31, 2018 – June 1, 2018. The Director's Office will share conference details with Trustees. Trustees wishing to attend are requested to contact the Director's Office.

3. Trustees Committee Reports (Past Committee Meeting Minutes).

There were no questions arising from the Past Committee Meeting Minutes that were shared in the Google Drive for the February 26, 2018 Board Meeting.

- a) Special Education Advisory Committee – January 18, 2018.
- b) Faith and Equity Committee – January 25, 2018.
- c) Catholic Parent Engagement Committee – February 5, 2018.
- d) Accessibility Committee – February 13, 2018 –Cancelled new date May 1, 2018.
- e) Special Education Advisory Committee – February 15, 2018.

4. Highlights of System Achievements.

Mr. Galen Eagle, Communications Manager, shared the new format for the System Achievements. This will include tweets and instagrams. Schools will have a link at the bottom of each newsletter to share items with the Communication Department.

2 Future Meetings:

BOARD AND STANDING COMMITTEE MEETINGS (chronological order)

1. Board Standing Committee Meetings:

- Governance – **CANCELLED Monday, March 5, 2018, 6:30 p.m. – 8:30 p.m.**
- Board Meeting – **Tuesday, March 20, 2018, In Camera 6:00 p.m.,
Open Session 6:30 p.m.**
- Policy Development – **Tuesday, April 3, 2018, 6:30 p.m. – 8:30 p.m.**

2. Other Committee Meetings:

- Chairperson Committee Meeting – Monday, March 5, 2018, 4:30 p.m.
- First Nation, Métis, and Inuit Advisory Committee – March 6, 2018, 6:30 p.m.
- Audit Committee, March 19, 2018, 6:30 p.m.
- Student Council Liaison Committee Meeting – Tuesday, March 20, 2018, 4:15 p.m.
- Special Education Advisory Committee – March 22, 2018, 6:30 p.m.
- STSCO Governance Meeting – March 28, 2018, 3:00 p.m., STSCO Offices.

- › French as a Second Language Advisory Committee, April 11, 2018, 4:30 p.m.
- › Catholic Parent Engagement Committee, April 16, 2018, 6:30 p.m.
- › Faith and Equity Advisory Committee, April 26, 2018, 6:30 p.m.
- › Accessibility for All Committee, May 1, 2018, 1:15 p.m.
- › Supervised Alternative Learning (SAL) Meeting – TBD.

EVENTS (chronological order)

- › April 4, 2018 - Catholic Leadership Development Series, “Called to Learn”, 4:15 p.m. -6:00 p.m. Board Office –Large Board Room
- › April 26-28, 2018 - OCSTA Ontario Catholic School Trustees’ Association – AGM (Crowne Plaza Kitchener – Waterloo)
- › Workshop on Municipal Elections – **May 1, 2018**, presented by Mr. Stephen Andrews, OCSTA Director of Legislative and Political Affairs, and Mr. Patrick Daly, OCSTA President (Board Office – 4:30 p.m.)
- › May 6-May 11, 2018 - Catholic Education Week
- › May 9, 2018 – PVNCCDSB Service Recognition – Occasional Staff (Board Office) 5:00 p.m.
- › May 9, 2018 - Catholic Student Leadership Awards Evening
- › May 24, 2018 - OSTA-AECO Ontario Student Trustees’ Association Annual General Meeting May 24-27, 2018 (Student Trustees)
- › June 7, 2018 - CCSTA Canadian Catholic School Trustees’ Association AGM June 7-9, 2018 Kelowna BC

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mr. Dave Bernier, that the Board re-convene into a Double In-Camera Meeting at 9:01 p.m. with Trustees and the Director of Education.

Carried.

The Board re-convened as an Open Session at 9:50 p.m.

M. Conclusion:

1. Report from the In-camera Meeting.

MOTION: Moved by Mr. Dave Bernier, seconded by Mrs. Ruth Ciraulo,

that the Board approved the actions and the discussions arising from the In-Camera session on February 26, 2018.

Carried.

- A. 1. Opening Prayer was shared.
 - 2. The Agenda for the In-Camera meeting of February 26, 2018 was approved as presented.
 - 3. There were no declarations of conflict of interest.
 - 4. The draft Minutes of:
 - a) January 23, 2018 In-Camera Board Meeting
 - b) January 30, 2018 Special In-Camera Board Meeting
 - c) February 7, 2018 Special In-Camera Board Meetingwere all approved as presented.
 - 5. There was no business arising out of the minutes.
 - B. There were no presentations.
 - C. There were no items under Programs and Services.
 - D. Under Business, Finance and Governance:
 - 1. An OCSTA In-Camera report was heard.
 - 2. A recommended action was approved regarding a Board property.
 - E. Human Resources:
 - 1. A HR update was heard.
 - F. Other Urgent Matter:
 - 1. A STSCO update was heard.
 - G. Information Items: No Items.
 - H. Old Business: No items.
 - I. The Meeting convened as an Open Session at 6:32 p.m.
2. Closing Prayer.
Mrs. Michelle Griepsma, Chairperson, asked Mrs. Helen McCarthy to lead the group in Closing Prayer.
3. Adjournment.
- MOTION:** Moved by Mr. Dan Demers, seconded by Mrs. Helen McCarthy,
that the meeting adjourn at 9:52 p.m.

Carried.

M. Griepsma
Board Chairperson

M. Nasello
Director of Education

per PS