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## POLICY DEVELOPMENT COMMITTEE MEETING

TUESDAY, APRIL 3, 2018

6:30 – 8:30 P.M.

CATHOLIC EDUCATION CENTRE – BOARDROOM

**Chairperson: Linda Ainsworth**

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***Trustees who are unable to attend the meeting are asked to please notify Pam Smith.***

**A. Call to Order:**

1. Opening Prayer, Mr. Dan Demers.
2. Approval of Agenda.
3. Declarations of Conflicts of Interest.
4. Approval of the Minutes of the Policy Committee Meeting held on January 30, 2018.
5. Business Arising from the Minutes.

**B. Presentations/Recommended Actions:**

1. R.A.: Draft Administrative Procedure #313 (New) Student Acceptable Use of Technology.  
*(This will combine Policy/Administrative Procedure # 902).*  
Mrs. Laurie Corrigan, Superintendent of Learning/Innovation Technologies  
Mr. Sean Heuchert, Manager of Information Technology
2. R.A.: Draft Administrative Procedure #511 (New) Employee Acceptable Use of Technology.  
*(This will combine Policy/Administrative Procedure # 903).*  
Mrs. Laurie Corrigan, Superintendent of Learning/Innovation Technologies  
Mr. Sean Heuchert, Manager of Information Technology
3. R.A: Draft Administrative Procedure #1203 (New) Ontario Student Record (OSR) Management.  
*(This will combine Policy/Administrative Procedure #307).*  
Mr. Galen Eagle, Manager of Communications  
Mrs. Nancy Massie, Records and Information Management Coordinator
4. R.A.: New Draft Administrative Procedure # 503 (New) Workplace Accommodation.  
Ms. Joan Carragher, Superintendent of Learning/Leadership and Human Resources.  
Mr. Daren Kahler, Manager of Human Resource Services.

**C. Information Items:** No Items.

**D. Next Meeting:**

1. Date: Tuesday, May 29, 2018 6:30 p.m. – 8:30 p.m.
2. Selection of Member for Opening Prayer.
3. Selection of Member for Closing Prayer.

**E. Conclusion:**

1. Closing Prayer, Mr. Dave Bernier.
2. Adjournment.