



## REGULAR BOARD MEETING

TUESDAY, MARCH 20, 2018

BOARDROOM

OPEN MEETING – 6:30 to 9:30 P.M.

**Chairperson:** Mrs. M. Griepsma

**Vice-Chairperson:** Mr. D. Bernier

---

<p><b>TRUSTEES WHO ARE UNABLE TO ATTEND THE MEETING ARE ASKED TO PLEASE NOTIFY PAM SMITH.</b></p>
---

**A. Call to Order of the Open Meeting – 6:30 P.M.:**

1. Examen.
2. Opening Prayer.
3. We acknowledge that we are meeting on the traditional territory of the Mississauga Anishinaabe.
4. Singing of the National Anthem.
5. Approval of the Agenda.
6. Declarations of Conflicts of Interest.
7. Approval of the Draft Minutes:
  - a) Approval of the Draft February 26, 2018 Open Session Regular Board Meeting Minutes.
8. Business Arising Out of the Minutes.

**B. Reports from the Director of Education and Student Trustee(s):**

1. Report from the Director of Education, Mr. Michael Nasello.
2. Report from the Student Trustees, Mr. Winston Steward and Ms. Calahndra Brake.

**C. Presentations:**

1. R.A. Proposed Holy Cross Catholic Secondary School, Peterborough, Student Excursion to Guatemala, from April 4, 2019 to April 12, 2019.  
Jamie Brake, Principal  
Chris Clarke, Teacher

2. R.A. Proposed Holy Cross Catholic Secondary School and St. Peter Catholic Secondary School, Peterborough, Student Excursion to Iquitos, Peru, from March 9, 2019 to March 24, 2019.

James Brake, Principal – Holy Cross Catholic Secondary School

Sherry Davis, Principal – St. Peter Catholic Secondary School

Julia Taylor and Mike Halloran – Teachers, Holy Cross Catholic Secondary School

Dan Clarke – Teacher, St. Peter Catholic Secondary School

**D. Programs and Services:** No Items.

**E. Business, Finance and Governance:**

1. Ontario Catholic School Trustees' Association (OCSTA) Open Session Report.  
Mrs. Michelle Griepsma, Board Chairperson
2. R.A. 2018 Trustee Determination and Distribution (Report).  
Mrs. Isabel Grace, Superintendent of Business and Finance/Facility Services.

**F. Human Resources:**

1. Principal/Vice-Principal Eligibility Pool (Information).  
Ms. Joan Carragher, Superintendent of Learning, Leadership and Human Resource Services

**G. Policy Development:** No Items.

**H. Old Business:** No Items.

**I. New Business:** No Items.

**J. Bring Forward:** No Items.

**K. Information Items:**

1. Chairperson's Report.  
Mrs. Michelle Griepsma, Board Chairperson
2. Trustees' Committee Reports: (Past Approved and Draft Meeting Minutes shared on Google.)
  - a) First Nation, Métis, and Inuit Advisory Committee – March 6, 2018.
3. Green Up Initiative.  
Mr. Michael Nasello, Director of Education
4. Letter from Halton District School Board re: Bill 191.  
Mr. Michael Nasello, Director of Education
5. Highlights of System Achievements.  
Mr. Galen Eagle, Communications Manager

**L. Future Meetings:**

***BOARD AND STANDING COMMITTEE MEETINGS (chronological order)***

**1. Board Standing Committee Meetings:**

- Policy Development –**April 3, 2018, 6:30 p.m. – 8:30 p.m.**
- Governance –**April 9, 2018, 6:30 p.m. – 8:30 p.m.**
- Board Meeting –**April 24, 2018, In Camera 6:00 p.m., Open Session 6:30 p.m.**

**2. Other Committee Meetings:**

- Audit Committee, March 19, 2018, 6:30 p.m.
- Special Education Advisory Committee – March 22, 2018, 6:30 p.m.
- STSCO Governance Meeting – March 28, 2018, 3:00 p.m., STSCO Offices.
- Chairperson Committee Meeting – April 9, 2018, 4:30 p.m.
- French as a Second Language Advisory Committee, April 11, 2018, 4:30 p.m.
- Catholic Parent Engagement Committee, April 16, 2018, 6:30 p.m.
- Student Council Liaison Committee Meeting – April 24, 2018, 4:15 p.m.
- Faith and Equity Advisory Committee, April 26, 2018, 6:30 p.m.
- Accessibility for All Committee, May 1, 2018, 1:15 p.m.
- First Nation, Métis, and Inuit Advisory Committee – June 5, 2018, 6:30 p.m.
- Supervised Alternative Learning (SAL) Meeting
- Strategic Planning Advisory Committee

***EVENTS (chronological order)***

- April 4, 2018 - Catholic Leadership Development Series, “Called to Learn”, 4:15 p.m. -6:00 p.m. Board Office –Large Board Room
- April 26-28, 2018 - OCSTA Ontario Catholic School Trustees’ Association – AGM (Crowne Plaza Kitchener – Waterloo)
- May 1, 2018 Workshop on Municipal Elections, presented by Mr. Stephen Andrews, OCSTA Director of Legislative and Political Affairs, Mr. Patrick Daly, OCSTA President (Board Office – 4:30 p.m.)
- May 6-May 11, 2018 - Catholic Education Week
- May 9, 2018 – PVNCCDSB Service Recognition – Occasional Staff (Board Office) 5:00 p.m.
- May 9, 2018 - Catholic Student Leadership Awards Evening
- May 24, 2018 - OSTA-AECO Ontario Student Trustees’ Association Annual General Meeting May 24-27, 2018 (Student Trustees)
- June 7, 2018 - CCSTA Canadian Catholic School Trustees’ Association AGM June 7-9, 2018 Kelowna BC

**M. Conclusion:**

1. Report from the In-camera Meeting.
2. Closing Prayer.
3. Adjournment.



# Minutes

THE MINUTES OF THE OPEN SESSION OF THE REGULAR MEETING OF THE BOARD held Monday, February 26, 2018 at 6:30 p.m. in the Boardroom, 1355 Lansdowne Street West, Peterborough.

## PRESENT:

- Trustees - Mmes. Linda Ainsworth, Calahndra Brake – Student Trustee,  
Ruth Ciraulo, Christine Dunn, Michelle Griepsma, Helen McCarthy.
- Messrs. Dave Bernier, Dan Demers,  
Winston Steward – Student Trustee.
- Administration - Mmes. Joan Carragher, Laurie Corrigan, Anne Marie Duncan, Isabel Grace,  
Dawn Michie.
- Messrs. Galen Eagle, Tim Moloney, Michael Nasello.
- Absent/Regrets -
- Recorder - Mrs. P. Smith.

---

## **A. Call to Order of the Open Meeting – 6:32 P.M.:**

### 1. Examen and Opening Prayer.

Mrs. Michelle Griepsma, Chairperson, called the meeting to order at 6:32 p.m. and asked Mrs. Linda Ainsworth to lead the Board in the Examen and Opening Prayer.

### 2. Acknowledgement.

Mrs. Michelle Griepsma, Chairperson, acknowledged that the Board Meeting was taking place on the traditional territory of the Mississauga Anishinaabe.

### 3. Singing of the National Anthem.

The National Anthem was sung.

Mrs. Michelle Griepsma, Chairperson, welcomed guests and attending principal representatives.

### 4. Approval of the Agenda.

**MOTION:** Moved by Mrs. Linda Ainsworth, seconded by Mr. Dan Demers,  
that the Agenda for Monday, February 26, 2018, be approved as presented

Carried.

5. Declarations of Conflicts of Interest.

There were no declarations of conflicts of interest.

6. Approval of the Minutes.

a. R.A. Approval of the January 23, 2018 Open Session Regular Board Meeting Minutes.

**MOTION:** Moved by Mrs. Linda Ainsworth, seconded by Mr. Dan Demers, that the Board approve the January 23, 2018 Regular Board Meeting Minutes as presented.

Carried.

b. R.A. Approval of the February 7, 2018 Special Open Session Board Meeting Minutes.

**MOTION:** Moved by Mrs. Linda Ainsworth, seconded by Mr. Dave Bernier, that the Board approve the February 7, 2018 Special Open Session Board Meeting Minutes as presented.

Carried.

7. Business Arising Out of the Minutes.

There were no items.

**B. Reports from the Director of Education and Student Trustee(s):**

1. Report from the Director of Education.

a) Mr. Michael Nasello, Director of Education, shared the Director's Report with the Board and highlighted that:

- We are in the second week of Lent with many beautiful celebrations and we are reminded of Pope Francis's message that we cannot remain indifferent to the suffering caused by violence and hatred in the world and we keep in our prayers those impacted by the tragedy at Marjory Stoneman Douglas High School in Parkland, Florida.
- Black History Month (February 1-28, 2018) was supported through activities and events.
- Human Trafficking Awareness Day was recognized on February 22, 2018. The Board held a Human Trafficking Awareness session.
- OCSTA "Together in Faith" campaign is launching as a Board. Information on the campaign can be visited at <http://www.togetherinfaith.ca>
- A certificate was received from the Friends of Simon Wiesenthal Center for Holocaust Studies in recognition of PVNCCDSB for demonstrating leadership in joining the January 27, 2018 Initiative recognizing International Holocaust Remembrance Day. As well a letter was received for PVNCCDSB's contribution to the 2018 Best Practices in Holocaust Education digital publication.  
<https://www.dropbox.com/s/ixdm98v1w2szi8k/Best%20Practices%202018.pdf?dl=0>

- A team from PVNCCDSB attended and had dialogue at the February 15, 2018 Ministry of Education Regional Meeting on the “New Vision in Student Transportation in Ontario”.
- On February 3, 2018 the St. Joseph fundraising evening was attended supporting the Catholic campus ministry at Trent University, Sir Sanford Fleming College and Sacred Heart College. Bishop Miehm was featured as a guest speaker as well as student representatives from Trent, Fleming and Sacred Heart.
- A team will be attending the Innovation in Learning Conference on February 28, 2018.
- The 42nd Annual Elders & Traditional Peoples Gathering will be held March 2-4, 2018 at Trent University. This event is hosted by the First Peoples House of Learning and Chanie Wenjack School of Indigenous Studies.
- March 3, 2018 “One Night in Zimbabwe” a fundraiser for the New Canadian Centre will be held in Peterborough.

2. Report from the Student Trustee(s).

a) Report from the Student Trustees.

Ms. Cali Brake, Student Trustee, shared the report with the Board and highlighted that:

- Students are transitioning from semester one to semester two and many schools are incorporating Spirit Weeks to build enthusiasm with the students.
- Schools are having various activities and fundraisers such as:
  - Anti-Bullying Spirit Week activities with students standing against discrimination
  - Red and White Spirit Day supporting Canadian Olympians at PyeongChang
  - Sweater Day – being ecologically friendly by reducing the temperature in the building
  - Literacy Week – motivating students in literacy and assisting students preparing for the OSSLT
  - Dress Down Day – raising funds to support the Special Olympics
  - Valentines Day – Student Councils celebrated with Students sharing flowers and sweets.
  - Jack.org Mental Health Talk
  - Drum Building Workshop for Indigenous Studies classes
  - St. Peter Catholic S.S. presented their musical “Beauty and the Beast” over the past week and Holy Cross Catholic S.S. will be presenting “Grease” this week opening on March 1, 2018
  - A collection for grain products for Kawartha Food Source
  - Athletic Council is hosting a dodgeball tournament and the entry fee will be donated to Jumpstart charity
  - Sock drive with funds being donated to a local shelter
  - Coldest night of the year fundraiser walk for the Refugee Youth Outreach Centre

- Knit a Doll – will be used as packaging in shipments of necessities to third world countries
- Mrs. Conway, Teacher at St. Mary Catholic Secondary School, passed away on February 9, 2018 and prayers were extended from students to the family
- Student Trustees attended the February 15-18, 2018 OSTA/AECO Ontario Student Trustees' Association Board Council Conference.

b) OSTA-AECO Student Platform Presentation.

Ms. Calahndra Brake and Mr. Winston Steward, Student Trustees

Ms. Brake and Mr. Steward shared that through extensive consultation with students across the province, the Ontario Student Trustees' Association (OSTA-AECO) has developed "A Turning Point for Education: The Student Platform". The platform looks to put in place strategies to ensure every young person will be happier, healthier, and better prepared for the modern workforce.

A survey was shared with students in all school boards across Ontario in gathering this information with many students from PVNCCDSB participating. For the purpose of the survey, OSTA-AECO identified three major pillars that serve as the foundation of a strong school system. These pillars are Student Well-Being, 21<sup>st</sup> Century Learning, and Equitable Access to Opportunities.

"A Turning Point for Education: The Student Platform" document with recommendations can be viewed on the OSTA-AECO website at <http://www.osta-aeco.org/assets/OSTA-AECO-Student-Platform.pdf>.

The Student Trustees shared their below report with Trustees and answered questions.

What can we as a board learn from this information?

- Modernized Curriculum is a big issue students care about, our board can look into ways to help students with this, such as:
  - Offer the ability to learn CPR training at the school through summer courses or after school courses, maybe through teaming up with local organizations
  - Give students supplementary presentations for needed life skills like money management, for example the funny money presentation that was held earlier this year at St Thomas
  - Updating courses to support job trends, for example more courses in nursing or finance as those are becoming needed jobs
- More effort should be put into individualized learning and helping students succeed
  - Having mandatory student teacher interviews for high school students at midterms to ensure students and teachers are on the same page for how the student can improve and keep their mark
  - More open learning opportunities for elementary school students, which our board has begun to do
- Establish better communication between students and the boards direction
  - Having the new elected student trustees visit schools during assemblies at the beginning of the year to introduce the ways student voice can be heard, at both the high school and elementary levels
  - Have a place on the school website for students to give support, sort of like a suggestion box, so the board has a chance to learn what students are saying



Ways that our Board is setting an example are:

- One of the greatest strengths of our board is the equitable access to learning that our schools have:
  - Giving the chance for joint school trips to allow smaller schools a chance for first hand learning opportunities
  - Having St Thomas as the hub for online courses to give the school with the highest percentage of online course takers a chance to communicate with teachers
- Strong well-being support and initiatives throughout the schools, with breakfast programs, staff support, and student groups that all promote mental health
- Our board has begun to have more adaptive learning environments to help individualize learning based on classes. Most famously our bat rangers class from St Mother Teresa's school

Trustees thanked the Student Trustees for their detailed report and requested if the document, recommendations and Student Trustee Report could be shared with the Student Council Liaison Committee to look into deeper and bring back to the Board.

**C. Presentations:**

1. Canada's Outstanding Principals 2018.

Mr. Michael Nasello, Director of Education, announced that Mr. Frank Bradica, Principal at St. Mother Teresa Catholic Elementary School has been named one of Canada's 40 Outstanding Principals of 2018 by the Learning Partnership. Mr. Bradica was nominated by staff, students and educators and will attend the award ceremony on February 27, 2018.

Mr. Bradica is offered the opportunity to attend a five-day leadership program at the Rotman School of Management and a learning day on equity and inclusion hosted by CIBC as part of the Outstanding Principals of 2018.

The Board is very proud of Mr. Bradica's work and accomplishments.

2. Proposed St. Mary Catholic Secondary School, Cobourg, Student Excursion to RKY Camp, Parham, ON, from May 2, 2018 to May 4, 2018.

**MOTION:** Moved by Mr. Dave Bernier, seconded by Mrs. Helen McCarthy, that the proposed St. Mary Catholic Secondary School, Cobourg, Student Excursion to RKY Camp, Parham, Ontario from May 2, 2018 to May 4, 2018, be approved in principle.

Carried.

3. Proposed St. Luke Catholic Elementary School, Downeyville, Student Excursion to Kinark Outdoor Education Centre, Minden, ON, from June 6, 2018 to June 7, 2018.

**MOTION:** Moved by Mrs. Linda Ainsworth, seconded by Mrs. Helen McCarthy,

that the proposed St. Luke Catholic Elementary School, Downeyville, Student Excursion to Kinark Outdoor Education Centre, Minden, Ontario from June 6, 2018 to June 7, 2018, be approved in principle.

Carried.

**D. Programs and Services:** No items.

**E. Business, Finance and Governance:**

1. Ontario Catholic School Trustees' Association (OCSTA) Open Session Report.  
Mrs. Michelle Griepsma, Board Chairperson, shared that updates are on the google drive and if Trustees have any questions pertaining to any documents on the Google Drive please contact Mrs. Michelle Griepsma, Board Chairperson.

Updates include:

- 2018 Special Award, Trustee Award of Merit, and Student Trustee Alumnus Award
- Memo/Letter: Canada Summer Jobs Program - Trustees discussed the memo and correspondence and a letter will not be sent from the Board.
- Memo: Regulatory Proposals under the Cannabis Act, 2017
- Memo: Draft Revised Pupil Accommodation Review Guideline and Community Planning and Partnerships Guideline Updates
- Memo: Education Accessibility Standard Working Group Update - Initial overview of responses and OCSTA response to the Ministry of Education regarding the Engagement Guide for the Development of an Accessibility Standard for Education
- Mental Health Videos Series are available on the OCSTA website- members section
- Memo - CEW Christian Service Activity Package/Catholic Education Week

2. R.A. Approval of a Member to the Special Education Advisory Committee.

**MOTION:** Moved by Mrs. Ruth Ciraulo, seconded by Ms. Christine Dunn,

that Sarah Dixon be approved as a community member representing the community at the Special Education Advisory Committee for the balance of the term of December 1, 2014 to November 30, 2018.

Carried.

3. R.A. Cobourg Catholic Elementary School Accommodation Review.

Mrs. Isabel Grace, Superintendent of Business and Finance/Facility Services, and Mr. Tim Moloney, Superintendent of Learning/Student Success, shared that the Final Staff Report for the Cobourg Catholic Elementary Schools Accommodation Review was presented to Trustees on January 23, 2018 and an opportunity for delegations to comment on the proposed recommendations was offered at a Special Board Meeting on February 7, 2018 with no delegations presenting.

Mr. Tim Robbins, Chair of the Arc Committee, Mrs. Carrie Graham, Principal, and Mr. Guy Charette, Principal, were in attendance. Mr. Tim Robbins shared with Trustees that this accommodation review was detailed, aligned to time periods, supported the consultation process, and guidelines were adhered to in this thorough process.

**MOTION:** Moved by Mr. Dave Bernier, seconded by Mr. Dan Demers,

1. THAT the Board of Trustees approves the closure of St. Michael Catholic Elementary School and transfer of the French Immersion program to Notre Dame Catholic Elementary School to create a dual track school. This motion is subject to the Ministry of Education approval and completion of capital improvements at Notre Dame Catholic Elementary School.

**AND**

2. THAT the Board of Trustees approves the revision of the French Immersion catchment area to reflect movement of the French Immersion program to Notre Dame Catholic Elementary School. This catchment area revision is subject to the Ministry of Education approval and completion of capital improvements at Notre Dame Catholic Elementary School.

**AND**

3. THAT the Board of Trustees approves the Implementation of a boundary change for regular track students at Notre Dame Catholic Elementary School and St. Joseph Catholic Elementary School as outlined in the Initial Staff Report, Option 4 - proposed new school boundaries. This boundary change will become effective as of the approval of the Cobourg Catholic Elementary Schools Accommodation Review Final Staff Report.

**AND**

4. THAT the Board of Trustees approves, on a without prejudice basis, to provide all current families, affected by the Notre Dame Catholic Elementary School- St. Joseph Catholic Elementary Schools boundary change, the option of continuing attendance at Notre Dame Catholic Elementary School as outlined in the Final Staff Report - Guiding Principles.

**AND**

5. THAT the Board of Trustees approves and directs staff to submit a business case to the Ministry of Education during the next round of submissions for Capital Facility improvements at Notre Dame Catholic Elementary School in the following priority:
  1. New Replacement School.
  2. New Addition and Facility Improvements.

Carried.

- *Mr. Winston Steward and Ms. Calahndra Brake, Student Trustees, were recognized by the Board in supporting this Motion.*

The Board wished to express their appreciation to all those who were involved in the process.

**F. Human Resources:** No Items.

**G. Policy Development:**

1. Draft Directional Policy #1300 Student Transportation.

Mrs. Isabel Grace, Superintendent of Business and Finance/Facility Services answered questions from the Trustees. Trustees were informed that on February 15, 2018 the Ministry held a regional meeting pertaining to the "Vision on Transportation". As the province is still in discussions Trustees moved the below motions:

1. **MOTION:** Moved by Mr. Dave Bernier, seconded by Mr. Dan Demers,

that the current eligibility for transportation, for walk distances, be unchanged for the 2018-2019 school year.

**AND**

that the Draft Directional Policy #1300 Student Transportation be referred back to the Policy Committee to be reviewed after the new Provincial Guidelines are released.

Carried.

2. **MOTION:** Moved by Mrs. Linda Ainsworth, seconded by Ms. Christine Dunn,

that staff will review traffic congestion issues at all schools and prepare a report for the June 26, 2018 Board Meeting.

Carried.

- *Mr. Winston Steward and Ms. Calahndra Brake, Student Trustees, were recognized by the Board in supporting these Motions.*

H. **Old Business:** No Items.

I. **New Business:**

1. Request to remove PA Day to coincide with the October 22, 2018 Municipal Elections.

**MOTION:** Moved by Ms. Christine Dunn, seconded by Mrs. Ruth Ciraulo

that the Board approve the Director of Education to respond to the letter from the Township of Selwyn regarding their request to move the October 26, 2018 PA Day to October 22, 2018 as discussed at the February 26, 2018 Open Session Regular Board Meeting.

Carried.

J. **Bring Forward:** No Items.

K. **Information Items:**

1. Chairperson's Report.

Mrs. Michelle Griepsma, Board Chairperson, had no further items to discuss.

2. Ontario College of Teachers Conference.

Mr. Michael Nasello, Director of Education, shared information with Trustees regarding an Ontario College of Teachers Conference taking place May 31, 2018 – June 1, 2018. The Director's Office will share conference details with Trustees. Trustees wishing to attend are requested to contact the Director's Office.

3. Trustees Committee Reports (Past Committee Meeting Minutes).

There were no questions arising from the Past Committee Meeting Minutes that were shared in the Google Drive for the February 26, 2018 Board Meeting.

- a) Special Education Advisory Committee – January 18, 2018.
- b) Faith and Equity Committee – January 25, 2018.
- c) Catholic Parent Engagement Committee – February 5, 2018.
- d) Accessibility Committee – February 13, 2018 –Cancelled new date May 1, 2018.
- e) Special Education Advisory Committee – February 15, 2018.

4. Highlights of System Achievements.

Mr. Galen Eagle, Communications Manager, shared the new format for the System Achievements. This will include tweets and instagrams. Schools will have a link at the bottom of each newsletter to share items with the Communication Department.

2 **Future Meetings:**

**BOARD AND STANDING COMMITTEE MEETINGS (chronological order)**

1. Board Standing Committee Meetings:

- Governance – **CANCELLED Monday, March 5, 2018, 6:30 p.m. – 8:30 p.m.**
- Board Meeting – **Tuesday, March 20, 2018, In Camera 6:00 p.m.,  
Open Session 6:30 p.m.**
- Policy Development – **Tuesday, April 3, 2018, 6:30 p.m. – 8:30 p.m.**

2. Other Committee Meetings:

- Chairperson Committee Meeting – Monday, March 5, 2018, 4:30 p.m.
- First Nation, Métis, and Inuit Advisory Committee – March 6, 2018, 6:30 p.m.
- Audit Committee, March 19, 2018, 6:30 p.m.
- Student Council Liaison Committee Meeting – Tuesday, March 20, 2018, 4:15 p.m.
- Special Education Advisory Committee – March 22, 2018, 6:30 p.m.
- STSCO Governance Meeting – March 28, 2018, 3:00 p.m., STSCO Offices.
- French as a Second Language Advisory Committee, April 11, 2018, 4:30 p.m.
- Catholic Parent Engagement Committee, April 16, 2018, 6:30 p.m.
- Faith and Equity Advisory Committee, April 26, 2018, 6:30 p.m.
- Accessibility for All Committee, May 1, 2018, 1:15 p.m.
- Supervised Alternative Learning (SAL) Meeting – TBD.

**EVENTS (chronological order)**

- April 4, 2018 - Catholic Leadership Development Series, “Called to Learn”, 4:15 p.m. -6:00 p.m. Board Office –Large Board Room
- April 26-28, 2018 - OCSTA Ontario Catholic School Trustees’ Association – AGM (Crowne Plaza Kitchener – Waterloo)
- Workshop on Municipal Elections – **May 1, 2018**, presented by Mr. Stephen Andrews, OCSTA Director of Legislative and Political Affairs, and Mr. Patrick Daly, OCSTA President (Board Office – 4:30 p.m.)
- May 6-May 11, 2018 - Catholic Education Week
- May 9, 2018 – PVNCCDSB Service Recognition – Occasional Staff (Board Office) 5:00 p.m.

- May 9, 2018 - Catholic Student Leadership Awards Evening
- May 24, 2018 - OSTA-AECO Ontario Student Trustees' Association Annual General Meeting May 24-27, 2018 (Student Trustees)
- June 7, 2018 - CCSTA Canadian Catholic School Trustees' Association AGM June 7-9, 2018 Kelowna BC

**MOTION:** Moved by Mrs. Linda Ainsworth, seconded by Mr. Dave Bernier, that the Board re-convene into a Double In-Camera Meeting at 9:01 p.m. with Trustees and the Director of Education.

Carried.

The Board re-convened as an Open Session at 9:50 p.m.

**M. Conclusion:**

**1. Report from the In-camera Meeting.**

**MOTION:** Moved by Mr. Dave Bernier, seconded by Mrs. Ruth Ciraulo,

that the Board approved the actions and the discussions arising from the In-Camera session on February 26, 2018.

Carried.

- A.** 1. Opening Prayer was shared.
- 2. The Agenda for the In-Camera meeting of February 26, 2018 was approved as presented.
- 3. There were no declarations of conflict of interest.
- 4. The draft Minutes of:
  - a) January 23, 2018 In-Camera Board Meeting
  - b) January 30, 2018 Special In-Camera Board Meeting
  - c) February 7, 2018 Special In-Camera Board Meetingwere all approved as presented.
- 5. There was no business arising out of the minutes.
- B.** There were no presentations.
- C.** There were no items under Programs and Services.
- D.** Under Business, Finance and Governance:
  - 1. An OCSTA In-Camera report was heard.
  - 2. A recommended action was approved regarding a Board property.
- E.** Human Resources:
  - 1. A HR update was heard.
- F.** Other Urgent Matter:
  - 1. A STSCO update was heard.
- G.** Information Items: No Items.
- H.** Old Business: No items.
- I.** The Meeting convened as an Open Session at 6:32 p.m.

**2. Closing Prayer.**

Mrs. Michelle Griepsma, Chairperson, asked Mrs. Helen McCarthy to lead the group in Closing Prayer.

3. Adjournment.

**MOTION:** Moved by Mr. Dan Demers, seconded by Mrs. Helen McCarthy,  
that the meeting adjourn at 9:52 p.m.

Carried.

M. Griepsma  
Board Chairperson

M. Nasello  
Director of Education

per PS

---

# BUSINESS AND FINANCE

---

## Report to the Board

**Meeting:** ☐ In Camera

☒ Open

**Presented for:** ☐ Information

☒ Approval

**Meeting Date:** March 20, 2018

**Presented by:** Isabel Grace, Superintendent of Business/Finance

**Submitted by:**

**Subject:** 2018 Trustee Determination and Distribution

**Recommended Action(s):** 1) that the distribution of trustees for the 2018 election remain unchanged from the 2014 election, with one representative to be elected from each of Peterborough County, Northumberland County, and the City of Kawartha Lakes, and two representatives elected from each of the City of Peterborough and the Municipality of Clarington, and, 2) that in accordance with governing legislation, the decision of the Board concerning trustee determination and distribution for 2018 election purposes be summarized in an appropriate report and forwarded to the Ministry of Education and municipal election clerks by April 3, 2018.

---

### 1) Background:

A municipal election is scheduled for October 22, 2018. As a result of amendments to the Education Act, the number of elected trustees in each board is now set at the number determined for the 2006 regular election. For PVNCCDSB, that number is 7. This number applied for the 2010 election and all subsequent regular elections. The Board continues to be responsible to determine the distribution of trustees to be elected in terms of representation across the jurisdiction.

### 2) Time Line for Decisions:

A report summarizing the Board's final decision is to be prepared. The deadline for submitting the report to the Minister of Education and all municipal election clerks is April 3, 2018.



### 3) Trustee Distribution:

Distribution should follow logically from analysis of electors by county and city. The Board will continue to be comprised of seven members. The current group is made up of two from the City of Peterborough, one from Peterborough County, one from the City of Kawartha Lakes, one from Northumberland County, and two from the Municipality of Clarington.

Regulation 412/00 details how distribution is to be determined. An electoral quotient is to be calculated for each of the municipalities or wards that individual trustees are to represent.

Electoral Quotient = (Electoral Population of Municipality x 7 trustees)/Total Electoral Population

- i) The Municipal Property Assessment Corporation (MPAC) provides boards with the electoral group numbers. By upper tier municipality, these figures are:

	<u>2018</u>	<u>2014</u>	
Peterborough County	6,224	6,604	(see Appendix A)
Peterborough City	11,510	12,199	
City of Kawartha Lakes	4,927	5,457	
Northumberland County (incl. former Murray Twp.)	7,372	8,165	(see Appendix A)
Municipality of Clarington	<u>12,806</u>	<u>13,213</u>	
Total for Board	42,839	45,638	

- ii) For each of the board's electoral regions, the 2018 Electoral Quotient is shown below with the 2014 number for comparison purposes.

	<u>2018</u>	<u>2014</u>
City of Peterborough	1.88	1.87
County of Peterborough	1.02	1.01

City of Kawartha Lakes	.81	.84
County of Northumberland	1.20	1.25
Municipality of Clarington	<u>2.09</u>	<u>2.03</u>
	7.0	7.0

Based on the calculated quotients for 2018, and based on the limited change in comparison to 2014, it is reasonable for the Board to continue with the existing distribution and electoral boundaries for trustees.

## POPULATION OF ELECTOR GROUPS

<b>Peterborough County</b>	
Asphodel-Norwood Township	430
Otonabee-South Monaghan Township	916
Cavan Monaghan Township	729
Selwyn Township	2,386
Douro-Dummer Township	1,230
Havelock-Belmont-Methuen Township	193
North Kawartha Township	88
Trent Lakes Municipality	252
Total	6,224

Lead Municipality for Peterborough County the purposes of the election is Selwyn Township

<b>Northumberland County</b>	
Quinte-West City	679
Brighton Municipality	354
Cramahe Township	398
Hamilton Township	1,120
Cobourg Town	1,829
Port Hope Municipality	1,393
Trent Hills Municipality	897
Alnwick-Haldimand Township	702
Total	7,372

Lead Municipality for Northumberland County for the purposes of the election is the Town of Cobourg.

---

# Human Resource Services

---

## Report to the Board

**Meeting:** ☐ In Camera

☒ Open

**Presented for:** ☒ Information

☐ Approval

**Meeting Date:** Tuesday, March 20<sup>th</sup>, 2018

**Presented by:** Joan Carragher

**Submitted by:** Joan Carragher

**Subject: Principal/Vice-Principal Eligibility Pool**

**Recommended Action(s):** N/A

---

### **Background:**

Senior Administration has completed the multi-step process of placing vice principals and principals into the eligibility pool for placement.

### **Successful candidates for vice principal eligibility pool:**

Laura Carson (Consultant, Special Education)

Lisa Diachenko (Acting Vice-Principal, Holy Trinity C.S.S.)

Amelia Valenti (Consultant, Student Achievement)

Jennifer Wright (Consultant, Student Achievement)

### **Candidates already in vice principal eligibility pool:**

Karen Bycok (External)

**Successful candidates for principal eligibility pool:**

Shannon Brady (External) – Placed as Vice-Principal at St. Peter C.S.S.

Ian Kruis (Vice-Principal, Holy Family C.E.S)

Bridget McCann-Girard (Vice-Principal, St. Stephen C.S.S)

Jason Roberts (Vice-Principal, Holy Trinity C.S.S)



# Halton District School Board

---

Stuart Miller, *Director of Education*

Andréa Grebenc, *Chair of the Board*

March 5, 2018

The Honorable Indira Naidoo-Harris  
Minister of Education

Bill 191 (The Education Amendment Act (Fetal Alcohol Spectrum Disorder), 2017) is currently awaiting second reading in Provincial Parliament. This Bill ensures the provision of support for students with Fetal Alcohol Spectrum Disorder (FASD), and collaboration with parents and FASD Support Groups.

The Centers for Disease Control (CDC) website describes Fetal Alcohol Spectrum Disorder as “a group of conditions that can occur in a person whose mother drank alcohol during pregnancy. These effects can include physical problems and problems with behaviour and learning. Often, a person with an FASD has a mix of these problems.”

According to the CDC, the rate of FASD incidence is estimated to be between 2% and 5% of the population. Some of the symptoms a person with an FASD might have include “poor coordination, hyperactive behaviour, difficulty with attention, poor memory, difficulty in school (especially with math), learning disabilities, speech and language delays, intellectual disability, poor reasoning and judgement skills, vision or hearing problems, and problems with the heart, kidneys, or bones”.

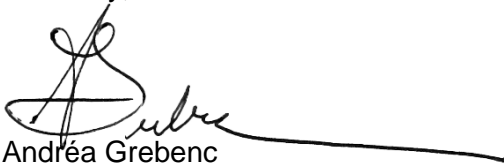
At the February 21, 2018 Board Meeting, Halton District School Board’s Board of Trustees approved the following resolution:

Be it resolved that the Board of Trustees authorize the Chair to write a letter to the Minister of Education in support of Bill 191, The Education Amendment Act (Fetal Alcohol Spectrum Disorder), 2017 copying all Ontario MPPs and school boards.

Please accept this letter as support for Bill 191, The Education Amendment Act (Fetal Alcohol Spectrum Disorder), 2017.

Bill 191 places additional responsibilities on Boards. We would request that the Ministry provide resources to Boards so that they may enhance expertise in support of students with FASD.

Sincerely,



Andréa Grebenc  
Chair, Halton District School Board