



# Minutes

THE MINUTES OF THE OPEN SESSION OF THE SPECIAL MEETING OF THE BOARD held Wednesday, February 7, 2018, at 6:30 p.m. in the Boardroom, 1355 Lansdowne Street West, Peterborough.

**PRESENT:**

Trustees - Mmes. Linda Ainsworth, Ruth Ciraulo (Via Videoconference),  
Christine Dunn, Helen McCarthy, Michelle Griepsma.

Messr. Dave Bernier, Dan Demers.

Administration - Mmes. Isabel Grace.

Messrs. Fr. Paul Massel, Tim Moloney, Michael Nasello.

Absent/Regrets -

Recorder - Mme. Pamela Smith

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**A. Call to Order of the Open Session of the Special Board Meeting: 6:30 p.m.**

1. Examen and Opening Prayer.

Mrs. Michelle Griepsma, Chairperson called the Meeting to order at 6:30 p.m. and asked Fr. Paul Massel to lead the Board in the Examen and Opening Prayer.

2. Acknowledgement.

Mrs. Michelle Griepsma, Chairperson, acknowledged that the Board Meeting was taking place on the traditional territory of the Mississauga Anishinaabe.

3. Singing of the National Anthem.

The National Anthem was sung.

Mrs. Michelle Griepsma, Chairperson, welcomed the attending principal representative, Mr. Stephen O'Sullivan.

4. Approval of the Agenda.

**MOTION:** Moved by Mrs. Linda Ainsworth, seconded by Mr. Dan Demers,

that the Agenda for Wednesday, February 7, 2018, be approved with the amendment that item I.1 New Business – STSCO Update be added.

Carried.

5. Declarations of Conflicts of Interest.

There were no declarations of conflicts of interest.

6. Approval of the Minutes. No Items.

7. Business Arising Out of the Minutes. No Items.

**B. Reports from the Director of Education and Student Trustee(s):** No Items.

**C. Presentations:**

1. Cobourg Accommodation Review - Delegations.

Mrs. Isabel Grace, Superintendent of Business and Finance/Facility Services, and Mr. Tim Moloney, Superintendent of Learning/Student Success.

No delegations presented to the Board.

Trustees would like to request that in general administration ensure a standardized communication process be established for notification to parents and schools.

**D. Programs and Services:** No Items.

**E. Business, Finance and Governance:** No Items.

**F. Human Resources:** No Items.

**G. Policy Development:** No Items.

**H. Old Business:** No Items.

**I. New Business:**

1. STSCO Update.

Mr. Nasello, Director of Education, informed the Trustees that notification has been received that First Student Bus Lines are in a position to have a strike vote.

Mr. Nasello, Director of Education and Mrs. Isabel Grace, Superintendent of Business and Finance/Facility Services advised that communication plans would be ready if needed to schools and parents. If a strike were to occur parents would be responsible for getting their children to school and it would be business as usual at the school.

**J. Bring Forward:** No Items.

**K. Information Items:** No Items.

**BOARD AND STANDING COMMITTEE MEETINGS (chronological order)**

1. Board Standing Committee Meetings:
  - Governance – **Monday, February 12, 2018, 6:30 p.m. – 8:30 p.m.**
  - Board Meeting – **MONDAY, FEBRUARY 26, 2018, In Camera 6:00 p.m., Open Session 6:30 p.m.**
  - Policy Development – **Tuesday, April 3, 2018, 6:30 p.m. – 8:30 p.m.**
  
2. Other Committee Meetings:
  - Catholic Parent Engagement Committee, February 5, 2018, 6:30 p.m., April 16, 2018.
  - Chairperson Committee Meeting – Monday, February 12, 2018, 4:30 p.m.
  - Accessibility for All Committee, February 13, 2018, 1:15 p.m.
  - Special Education Advisory Committee – February 15, 2018, 6:30 p.m.
  - Student Council Liaison Committee Meeting – **MONDAY, FEBRUARY 26, 2018, 4:15 p.m.**
  - Faith and Equity Advisory Committee, April 26, 2018, 6:30 p.m.
  - First Nation, Métis, and Inuit Advisory Committee – March 6, 2018, 6:30 p.m.
  - STSCO Governance Meeting – March 28, 2018, 3:00 p.m., STSCO Offices.
  - French as a Second Language Advisory Committee, April 11, 2018, 4:30 p.m.
  - Audit Committee, TBD, 6:30 p.m.
  - Supervised Alternative Learning (SAL) Meeting – TBD.

**EVENTS (chronological order)**

- February 15, 2018 – Special Olympics Fundraisers
- February 15-18, 2018 - OSTA-AECO Ontario Student Trustees' Association Board Council Conference (Student Trustees)
- April 4, 2018 - Catholic Leadership Development Series, "Called to Learn", 4:15 p.m. -6:00 p.m. Board Office –Large Board Room
- April 26-28, 2018 - OCSTA Ontario Catholic School Trustees' Association – AGM (Crowne Plaza Kitchener – Waterloo)
- May 6-May 11, 2018 - Catholic Education Week
- May 9, 2018 – PVNCCDSB Service Recognition – Occasional Staff (Board Office)
- May 9, 2018 - Catholic Student Leadership Awards Evening
- May 24, 2018 - OSTA-AECO Ontario Student Trustees' Association Annual General Meeting May 24-27, 2018 (Student Trustees)
- June 7, 2018 - CCSTA Canadian Catholic School Trustees' Association AGM June 7-9, 2018 Kelowna BC

**L. Conclusion:**

1. Move to Special In-Camera Board Meeting:

**MOTION:** Moved by Mr. Dan Demers, seconded by Mrs. Helen McCarthy,  
that the Board move to a Special In-Camera Board Meeting Session at 6:58 p.m.

Mrs. P. Smith Recorder left the meeting at 6:58 p.m.

The Meeting reconvened as an Open Session Meeting at 9:12 p.m.

2. Report from the In-camera Meeting.

**MOTION:** Moved by Mrs. Linda Ainsworth, seconded by Mrs. Helen McCarthy,

that the Board approved the actions and the discussions arising from the Special In-Camera session on February 7, 2018.

Carried.

- A. 1. Opening Prayer was shared.
- 2. The Agenda for the In-Camera meeting of February 7, 2018 was approved as amended.
- 3. There were no declarations of conflict of interest.
- 4. There was no business arising out of the minutes.
- B. There were no presentations.
- C. There were no items under Programs and Services.
- D. Under Business, Finance and Governance:
  - 1. A property discussion was heard.
  - 2. A STSCO Update was heard.
- E. Human Resources:
  - 1. A HR update was heard.
- F. Other Urgent Matter: No Items.
- G. Information Items: No Items.
- H. Old Business: No items.
- I. The Meeting convened as an Open Session at 9:12 p.m.

The Chairperson, Mrs. Michelle Griepsma, asked Mrs. Helen McCarthy to lead the group in Closing Prayer.

3. Adjournment.

**MOTION:** Moved by Mr. Dan Demers, seconded by Mrs. Helen McCarthy,

that the meeting be adjourned at 9:30 p.m.

Carried.

*The google meeting evaluation form will be shared with Trustees to complete.*

Michelle Griepsma  
Board Chairperson

Michael Nasello  
Director of Education

per PS