



MINUTES

THE MINUTES OF THE OPEN SESSION OF THE REGULAR MEETING OF THE BOARD held on Tuesday November 28, 2017 at 6:30 p.m. in the Boardroom, 1355 Lansdowne Street West, Peterborough.

PRESENT:

Trustees: Mmes. M. Griepsma, H. McCarthy, L. Ainsworth, R. Ciraulo,
C. Dunn
Messrs. D. Bernier, D. Demers

Student Trustees: Miss C. Brake, Mr. W. Steward

Administration: Messrs. M. Nasello, T. Moloney, G. Eagle
Mrs. J. Carragher, D. Michie, A.M. Duncan, I. Grace

Principals: Messrs. S. O'Sullivan, S. Smith

Recorder: Mrs. J. Leahy

A. Call to Order of the Open Meeting – 6:40 p.m.

1. Examen – Fr. Paul Massel.
Mrs. Michelle Griepsma asked Fr. Paul Massel to lead the Board in the Examen.
2. Opening Prayer – Fr. Paul Massel.
The Chairperson called the meeting to order at 6:40 p.m. and asked Fr. Paul Massel to lead with Opening Prayer.
3. We acknowledge that we are meeting on the traditional territory of the Mississauga Anishinaabe People.
4. Singing of the National Anthem.
5. Approval of Agenda.
MOTION Moved by Ruth Ciraulo, seconded by Christine Dunn
That the Agenda be approved, with the addition of Item E.6 – OAPCE Membership.

Carried.

6. Declarations of Conflicts of Interest. – There were none.

7. Approval of the Minutes:
a) Approval of the Draft October 24, 2017 Open Session Regular Board Meeting Minutes.

MOTION Moved by Linda Ainsworth, seconded by Dan Demers
That the Minutes of the October 24, 2017 Open Session
Regular Board Meeting be approved, as presented.

Carried.

8. Business Arising Out of the Minutes.
There was none.

B. Reports from the Director of Education and Student Trustee(s):

1. Report from the Director of Education, Mr. Michael Nasello.
Michael Nasello provided a verbal report of the activities that have taken place through the PVNC Catholic District School Board during the months of October and November.

Some of the events and activities were:

- October 13, November 10, and November 17 - Senior Administration and Bishop met with Curve Lake, Alderville, and Hiawatha First Nations Chiefs/Counsellors and Education Administrators.
- October 30 - Ontario College of Teachers Forum – The Director, along with Superintendent of Safe Schools, Tim Moloney, attended a public forum in Peterborough sponsored by the Ontario College of Teachers. The topic was on “Bullying Prevention”.
- November 2 – Student Council Leadership Symposium titled “Voices that Listen” focused on Indigenous Education and the history of First Nations, Métis and Inuit peoples in Canada.
- November 2 – PVNCCDSB remembered those employees, past employees, and trustees, that have passed in the last year with a “Mass of Remembrance for Deceased Employees”. Mass was celebrated by His Excellency, The Most Reverend Daniel Miehm, Bishop of Peterborough.
- November 3 – Board Annual Retirement Dinner – The event was held at the Peterborough Golf and Country Club and was appreciated by all.
- November 10 – Remembrance Day was observed throughout the system, including the Catholic Education Centre. A few schools celebrated on Saturday, November 11 by attending civic events held in the local communities.
- November 19-25 - Bullying Prevention Week – Schools were actively promoting awareness during this week with special assignments, assemblies, and events.
- November 23 – Stefani Burosch, Cynthia Chan Reynolds, Christie Morrisette, and Father Paul were congratulated for the very successful, and engaging ‘Be Well’ Summit for secondary school students. This symposium provided students with information to better understand mental health and ways to improve it. A symposium for elementary students is being considered.
- Many schools have fundraising campaigns underway, including Terry Fox,

Toonies for Tuition, Development and Peace, and United Way.

- November 28 – Priests/Principals Meeting will be held here at the Catholic Education Centre.
 - November 28 - Welding Partnership Meeting – This meeting involved secondary students, technology teachers from PVNCCDSB/Fleming College, representatives from the Canadian Welding Association and welding industry, board office staff, and Trustee Dan Demers. Through our partnership with the Canadian Welding Association, our Board is able to install 36 fully equipped welding booths in our secondary schools, six per school. Training will also be provided. A full demonstration and presentation will be made at a future Governance Meeting.
2. Report from the Student Trustees.
Mr. Winston Steward, Sr. Student Trustee.
Ms. Calahndra Brake, Jr. Student Trustee.

A written report was provided to Trustees. Student Trustees reported on activities taking place at individual schools throughout the month of November.

C. Presentations:

1. “Voices that Listen” Presentation.
Mr. Winston Steward, Sr. Student Trustee
Ms. Calahndra Brake, Jr. Student Trustee
Mr. Galen Eagle, Communication Manager

A presentation was made regarding the Student Council Leaders Retreat, titled “Voices that Listen”, which focused on Indigenous Education.

Following the presentation, the Director and Trustees congratulated the student leaders for the organization, planning, and preparation for the day and to Tim Moloney and Sharon Lajoie for their leadership.

To learn more about the retreat, visit [Voices that Listen](#).

2. Proposed Holy Trinity Catholic Secondary School, Courtyce, Student Excursion to Stowe, Vermont, United States from March 8, 2018 to March 11, 2018.
Ms. Lisa Cole, Principal

Lisa Cole, Principal, and Andrew Austin, Teacher, provided information relating to the Holy Trinity CSS proposed trip to “The Round Hearth at Stowe”.

The students will be departing the school on March 8 after 3:00 p.m., following the end of the school day. Mandatory cancellation insurance has been purchased by each student by BrightSpark.

Holy Trinity CSS staff have taken students to the same resort six (6) times before. It is a preferred facility as it provides low cost lift tickets, gender-assigned dormitory-style accommodations, and provides adult chaperones for the evenings.

MOTION Moved by Christine Dunn, seconded by Dan Demers
That the proposed Holy Trinity Catholic Secondary School, Courtice, student excursion to Stowe, Vermont, United States, from March 8, 2018 to March 11, 2018, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

3. Proposed Combined St. Mary Catholic Secondary School, Cobourg, and St. Stephen Catholic Secondary School, Bowmanville, Student Excursion to Stowe, Vermont, United States from March 4, 2018 to March 7, 2018.

Rob Majdell, Principal, St. Mary Catholic Secondary School, Tony Hunt, Teacher, St. Mary Catholic Secondary School, and Mark Joly, Principal, St. Stephen Catholic Secondary School presented the schools' excursion to "The Round Hearth at Stowe".

There was a question relating to the cost of the supply teachers, which will be covered internally at each school to minimize the cost to the students.

MOTION Moved by David Bernier, seconded by Linda Ainsworth
That the proposed combined St. Mary Catholic Secondary School, Cobourg, and St. Stephen Catholic Secondary School, Bowmanville, student excursion to Stowe, Vermont, United States, from March 4, 2018 to March 7, 2018 be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

4. Proposed St. Peter Catholic Secondary School, Peterborough, Student Excursion to Antigua, Guatemala from November 17, 2018 to November 25, 2018.

Nanzala Hopson, Vice-Principal, Monica Nolan, Teacher, and Kevin O'Neill, Teacher.

This social justice brigade, led by Bueno Onda Guatemala, a local organization specializing in providing volunteer experiences, will take students to communities in Antigua. Students will purchase mandatory cancellation insurance for this trip through BrightSpark.

School Administrators are hopeful to be able to cover supply teacher costs internally. Fundraising efforts are underway and will minimize the cost of the trip to students, as well as offset the cost of construction and nutritional projects in the Antigua community. Students and staff will also be taking educational supplies for the schools.

The presenters answered questions.

MOTION Moved by Dan Demers, seconded by David Bernier
That the proposed St. Peter Catholic Secondary School, Peterborough, student excursion to Antigua, Guatemala from November 17, 2018 to November 25, 2018, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

5. Be Well Strategy Update.
Dr. Anne Marie Duncan
Ms. Stefani Burosch, Mental Health Lead
Dr. Cynthia Chan Reynolds
Ms. Christie Morissette, Wellness Coordinator
Ms. Joan Carragher

The Mind • Body • Spirit, Be Well Strategic Plan was presented for the 2017-2020. The renewal of this plan took place concurrently with the strategic priorities, which helped to inform this document.

The Strategic Planning Team were congratulated for all of the work and initiatives they have undertaken to improve the well-being of staff and students in the PVNC system.

Click on the link to see the [Be Well Mental Health Strategy, 2017-2020](#).

6. “Renewing the Promise” Symposium.
Mrs. Michelle Griepsma, Board Chairperson
Mr. Michael Nasello, Director of Education
Mrs. Laurie Corrigan, Superintendent of Learning/Innovation Technology

Information was shared about the Symposium which took place in Toronto on November 14 and 15, 2017. The theme of the Symposium was “Renewing the Promise: Exploring the Critical Role of Catholic Education in Contemporary Society”.

The symposium was hosted by the Institute for Catholic Education and involved the participation of Bishops, faith animator, chaplains, parents, students, directors/superintendents, communications personnel, and trustees from across the Province. Approximately 600 people participated in this symposium which allowed for small group dialogue, to discuss the challenges and opportunities facing Catholic Education. The information gathered from online surveys and the symposium will help to guide our communities for the future.

D. Programs and Services: No Items.

E. Business, Finance and Governance:

1. Ontario Catholic School Trustees' Association (OCSTA) Open Session Report.
Mrs. Michelle Griepsma, Board Chairperson

Mrs. Michelle Griepsma provided a verbal report.

Trustees are encouraged to review the legislated updates and OCSTA recommendations.

2. Ontario Catholic School Trustees' Association (OCSTA) Learning Session,
February 7, 2018.

On February 7, 2018, the Ontario Catholic School Trustees' Association will be in Peterborough for a public learning session. Once a location has been determined, this event will be advertised to our school communities. It may be of particular interest to those who may consider seeking election as a Catholic School Board Trustee.

Bishop Miehm will also be invited to attend.

3. Audited 2016-2017 Financial Statements.
Mrs. Isabel Grace, Superintendent of Business and Finance/Facility Services

MOTION Moved by Ruth Ciraulo, seconded by Dan Demers
That the 2016-2017 Audited Financial Statements be adopted,
as presented.

Carried.

4. Approval of Appointment of a Member to the Audit Committee 2017-2020.
Mrs. Isabel Grace, Superintendent of Business and Finance/Facility Services

MOTION Moved by Dave Bernier, seconded by Ruth Ciraulo
That the Board appoint Ms. Trang Nguyen as an external
member of the Audit Committee from November 2017 to
December 2020.

Carried

5. Dissolution of the Director's Strategic Planning Committee.
(One Year Term December 1, 2016 to November 30, 2017)
Mr. Michael Nasello, Director of Education

Following discussion, the decision was made to move forward with dissolution of this committee and to strike a new committee if, and when, it is determined to be necessary.

MOTION Moved by David Bernier, seconded by Ruth Ciraulo
That the Director's Strategic Planning Committee (Term One
Year – December 1, 2016 to June, 2017) be dissolved.

Carried.

6. Ontario Association of Parents in Catholic Education (OAPCE) Membership

MOTION Moved by David Bernier, seconded by Dan Demers
That the Board not renew the Ontario Association of Parents in
Catholic Education (OAPCE) membership for 2017-2018.

Carried.

F. Human Resources: No Items.

G. Policy Development: No Items.

H. Old Business: No Items.

I. New Business:

1. Toronto District School Board Letter to the Minister of Health Re: Local Health Integration Network (LHIN).
Dr. Anne Marie Duncan, Superintendent of Learning/Special Education Services

Ann Marie Duncan provided information to the Trustees regarding the request from the TDSB to support the protest regarding the Local Health Integration Network.

The Minister's Expert Panel proposes a slight boundary changes, but it will not affect PVNC.

There was a discussion and no action to be taken as this time.

2. Preparation for the December 5, 2017 Annual Board Meeting, Mass and Clergy Appreciation Evening.
Mrs. Michelle Griepsma, Board Chairperson

Trustees were reminded that the Annual Board Meeting is scheduled for Tuesday, December 5 at 4:00 p.m. at the Mount Community Centre. The Annual Board Meeting is held annually to elect officers for the next calendar year, including Board Chairperson, Vice-Chairperson, Trustee-at-Large, as well as other Trustee representation to other Board Committees. The agenda will be send before the end of the week.

The Bishop will celebrate Mass at 5:30 p.m. in the Sister of St. Joseph Chapel, following the Board Meeting and a dinner to recognize the Bishop and Clergy will be held at 6:30 p.m. in the Auditorium at the Mount Community Centre.

J. Bring Forward: No Items.

K. Information Items:

1. Chairperson's Report.
Mrs. Michelle Griepsma, Board Chairperson

Mrs. Michelle Griepsma congratulated Joan Carragher and staff for a great evening of celebration in honour of our retired staff. There were many positive comments about the evening, as well as for the retirement gift.

2. Trustees' Committee Reports: (Past Approved and Draft Meeting Minutes shared on Google.)

Trustees were reminded to share all Committee Reports on the Google Drive.

- a) Accessibility Advisory Committee – November 9, 2017
 - b) Special Education Advisory Committee – November 16, 2017
 - Special Olympics - The kick off was held at St. Peter CSS on November 15. Events are for 13-21 year olds and are being held at HCCSS and SPCSS. Fundraisers are being held at schools to support the athletes.
 - Communication will be the goal of the committee.
 - c) French as a Second Language Advisory Committee – November 22, 2017.
 - Discussion re recruitment of French immersion and core French teachers.
 - Sharing of ideas re three year framework – due to Ministry in December.
 - DELF testing – testing is completed each May – all student who took part were successful this past year
 - Festival d'art oratoire – will be hosted at St. Anne CES this year.
 - PD Day – November 24
3. Highlights of System Achievements.
Mr. Galen Eagle, Communications Manager

Galen Eagle highlighted some of the activities that took place throughout the system during the month of November. To see the highlights, please visit [PVNC Learns](#) monthly newsletter for November, 2017.

L. Future Meetings:

BOARD AND STANDING COMMITTEE MEETINGS (chronological order)

1. Board Standing Committee Meetings:
 - › Annual Board Meeting, Mass and Clergy Appreciation Evening – **Tuesday, December 5, 2017 4:00 p.m.**
 - › Governance – **Monday, December 11, 2017, 6:30 p.m. – 8:30 p.m.**

- Board Meeting – **Tuesday, December 19, 2017, In Camera 6:00 p.m., Open Session 6:30 p.m.**
- Policy Development – **Tuesday, January 30, 2018, 6:30 p.m. – 8:30 p.m.**

2. Other Committee Meetings:

- Chairperson Committee Meeting – Monday, December 11, 2017, 4:15 p.m.
- First Nation, Métis, and Inuit Advisory Committee – December 12, 2017, 6:30 p.m.
- Student Council Liaison Committee Meeting – December 19, 2017, 4:15 p.m.
- STSCO Governance Meeting – January 9, 2018, 3:00 p.m., STSCO Offices.
- Special Education Advisory Committee – January 18, 2018, 6:30 p.m.
- Faith and Equity Advisory Committee, January 25, 2018, 6:30 p.m.
- Catholic Parent Engagement Committee, February 5, 2018, 6:30 p.m.
- Accessibility for All Committee, February 13, 2018, 1:15 p.m.
- Catholic Leadership Development Series, “Called to Learn”, April 4, 2018, 4:15 p.m. -6:00 p.m. Board Office –Large Board Room
- French as a Second Language Advisory Committee, April 11, 2018, 4:30 p.m.
- Audit Committee, TBD, 6:30 p.m.
- Strategic Planning Advisory Committee – *Pending Dissolution R.A. item E.5.*

EVENTS (chronological order)

- December 1, 2017 - Toonies for Tuition
- December 1-2, 2017 - OCSTA Ontario Catholic School Trustees’ Association Board of Director’s Meeting (Intercontinental Toronto)
- January 19, 2018 - OCSTA Ontario Catholic School Trustees’ Association –Trustees Seminar (Hilton Mississauga, Meadowvale) January 19-20, 2018
- February 15, 2018 – Special Olympics Fundraisers
- February 15-18, 2018 - OSTA-AECO Ontario Student Trustees’ Association Board Council Conference (Student Trustees)
- April 26-28, 2018 - OCSTA Ontario Catholic School Trustees’ Association – AGM (Crowne Plaza Kitchener – Waterloo)
- May 6-May 11, 2018 - Catholic Education Week
- May 9, 2018 – PVNCCDSB Service Recognition – Occasional Staff (Board Office)
- May 9, 2018 - Catholic Student Leadership Awards Evening
- May 24, 2018 - OSTA-AECO Ontario Student Trustees’ Association Annual General Meeting May 24-27, 2018 (Student Trustees)
- June 7, 2018 - CCSTA Canadian Catholic School Trustees’ Association AGM June 7-9, 2018 Kelowna BC

M. Conclusion:

1. Report from the In-camera Meeting.
MOTION Moved by David Bernier, seconded by Helen McCarthy
That the report from the in-camera meeting be accepted.

Carried.

- A.
 1. Opening Prayer was shared.
 2. The Agenda for the In-Camera meeting of November 28, 2017 was approved as presented.
 3. There were no declarations of conflict of interest.
 4. The draft Minutes of the October 24, 2017 In-Camera Board Meeting were approved as amended
AND
the draft minutes of the November 6, 2017 Special In-Camera Board Meeting were approved as presented.
 5. There were two Business items arising out of the minutes.
 - B. There were no presentations.
 - C. There were no items under Programs and Services.
 - D. Under Business, Finance and Governance:
 1. An OCSTA In-Camera report was heard.
 2. The Performance Review update will be deferred to the next Board Meeting.
 - E. Human Resources:
 1. A Health Update was heard.
 - F. Other Urgent Matter: No Items.
 - G. Information Items: A meeting evaluation item was heard.
 - H. Old Business: No items.
 - I. The Meeting convened as an Open Session at 6:30 p.m.
2. Closing Prayer.
Mrs. Michelle Griepsma asked Linda Ainsworth to close with prayer.
 3. Adjournment.
MOTION Moved by Dan Demers, seconded by Helen McCarthy.
That the meeting adjourn at 9:30 p.m.

Carried.

M. Griepsma
Board Chairperson

M. Nasello
Director of Education

per JL