



Minutes

THE MINUTES OF THE OPEN SESSION OF THE REGULAR MEETING OF THE BOARD held Tuesday, June 27, 2017 at 6:30 p.m. in the Boardroom, 1355 Lansdowne Street West, Peterborough.

PRESENT:

- Trustees - Mmes. Linda Ainsworth, Christine Dunn, Michelle Griepsma, Helen McCarthy (*via teleconference*).
- Messrs. Dave Bernier, Dan Demers, Zachary Smith – Student Trustee.
- Administration - Mmes. Joan Carragher, Laurie Corrigan, Anne Marie Duncan, Isabel Grace, Diane Mather, Dawn Michie.
- Messrs. Galen Eagle, Fr. Paul Massel, Tim Moloney, Michael Nasello.
- Absent/Regrets - Mme. Ruth Ciraulo.
- Recorder - Mrs. P. Smith.

A. Call to Order of the Open Meeting – 6:30 P.M.:

1. Examen.

Mrs. Michelle Griepsma, Board Chairperson, asked Fr. Paul Massel to lead the Board in the Examen.

2. Opening Prayer.

The Chairperson, Mrs. Michelle Griepsma, called the meeting to order at 6:30 p.m. and asked Fr. Paul Massel to lead the Opening Prayer.

3. Acknowledgement.

Mrs. Michelle Griepsma, Board Chairperson, acknowledged that the Board Meeting was taking place on the traditional territory of the Mississauga Anishinaabe People.

4. Singing of the National Anthem.

The National Anthem was sung.

5. Approval of the Agenda.

MOTION: Moved by Mr. Dave Bernier, seconded by Mr. Dan Demers,

that the Agenda for Tuesday, June 27, 2017 be approved with the amendment that Item E1 - Community Planning and Partnership Meeting be omitted and that item G4 - Preapproved Providers for Excursions and Trips be added.

Carried.

6. Declarations of Conflicts of Interest.

There were no declarations of conflicts of interest.

7. Approval of the Minutes of the May 23, 2017 Regular Board Meeting.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mrs. Helen McCarthy, that the Minutes of the May 23, 2017, Regular Board Meeting be approved as presented.

Carried.

8. Business Arising Out of the Minutes.

There were no items.

B. Reports from the Director of Education and Student Trustee(s):

1. Report from the Director of Education.

Mr. Michael Nasello, Director of Education, shared his report with the Board and highlighted that:

- Mr. Zachary Smith be recognized for his dedication and leadership in his role as the 2016-2017 Student Trustee and for promoting student voice throughout the system.
- Student Trustees for 2017-2018. Mr. Winston Steward, Sr. Student Trustee from St. Thomas Aquinas Catholic Secondary School and Ms. Calahndra Brake, Jr. Student Trustee from Holy Cross Catholic Secondary School, be welcomed as our 2017-2018 Trustees.
- The Board certified 12 schools with the Ontario EcoSchools for energy efficient sustainable school programs.
- The Ontario English Catholic Teachers' Association recognized the 2017 award winners of the Young Authors Award. Congratulations are extended to:
 - Nicholas Crowley, Claudia Flis, Cameron David Penhale, Meriel Sheridan.
- A letter of gratitude was received from the Multiple Sclerosis Foundation in recognition of all the schools in the Board in raising \$16,000 for the campaign.
- The Bat Rangers of St. Mother Teresa Catholic Elementary School in Courtice Video is raising awareness about White Nose Syndrome, which is killing millions of Brown Bats in North America. Grade 1 and 2 students, led by their teacher Michelle Rodriguez, worked together as part of a Deep Learning group at their school.

2. Report from the Student Trustee(s).

Mr. Zachary Smith, Student Trustee, shared his report with the Board and highlighted that:

- Elections for Student Cabinet members and Student Trustees by their peers took place. Student Cabinets in schools are elected each year to ensure the student voice is heard throughout the education system.
- The Student Council Liaison Committee will be working over the next year to collect best practices and then construct an outline that can be used to guide each of our schools in the election process.
- He joined Ms. Calahndra Brake, 2017-2018 Jr. Student Trustee as Board representatives at the Ontario Student Trustees' Association Annual General Meeting in Toronto. This offered a great opportunity for the Jr. Student Trustee to meet and network with her counterparts in Ontario. There will be a renewed focus on celebrating the strengths of Catholic students, and working together with the public board council to tackle common issues.

Mr. Smith, thanked the Board and all students for the opportunity to serve PVNCCDSB as the 2016-2017 Student Trustee.

C. Presentations:

1. Presentation to the Outgoing 2016-2017 Student Trustee, Mr. Zachary Smith.

Mrs. Michelle Griepsma, Board Chairperson, welcomed the parents and family of Mr. Zachary Smith. The Board and Mr. Michael Nasello, Director of Education, recognized Mr. Zachary Smith for faithfully supporting all student voices and thanked him his contributions to the Peterborough Victoria Northumberland and Clarington Catholic District School Board.

2. Community Delegation Request re: Community Use of Schools – Peterborough Ladies Volleyball League.

Ms. Alida Becker and Ms. Jen Leno, spokespersons for the Peterborough Ladies Volleyball League, discussed the handout presented to the Board outlining their concerns over their unsuccessful attempt to book space for the 2017-2018 season and requested the Board consider non-profit organizations be given priority over for-profit organizations in the booking of facilities through the Community Use of Schools program. The Board had an opportunity to ask questions and have discussion with the group.

Mrs. Michelle Griepsma, Board Chairperson requested:

- A review of the policy and procedures regarding Community Use of Schools.
- The review of alternative space in our system that might be available for this year.
- Confirmation that the online registration system was in working order on the application date in question.
- That Mr. Nasello, Director of Education, will respond to the delegation on the Board's behalf pertaining to the above requests.

The Board thanked the group attending and for bringing forward their concerns.

3. Technology Enabled Learning Plan (TELP) 2017-2020 Presentation.

Mrs. Laurie Corrigan, Superintendent of Learning/Innovation Technologies, Mrs. Marcy D'Alessandro, Student Achievement Consultant and Mr. Sean Heuchert, Manager of Information Technology, shared the details of the plan and answered questions.

This plan will be connected to the new Board Vision, Mission and Strategic Plan:

- Strategic Plan: LEARN
- Strategic Priority: Achieve excellence in instruction and assessment to enable all students to become reflective, self-directed, lifelong learners.
- Strategic Action: Encourage and facilitate responsible technology-enabled learning for all.

The areas of focus will be:

- Robotics and Coding
- Bring your own Device (BYOD)
- Security, Privacy and Parent Communication
- eLearning
- Catholic Learning Commons (CLC)

Next steps will focus on a communication plan and members of the Leveraging Technology Working Committee will monitor and provide ongoing reflections for the TELP.

The Board thanked the presenters for their work and presentation.

4. Renewed Math Strategy Presentation.

Mrs. Dawn Michie, Superintendent of Learning/K-12 Program, Dr. Sarah Taylor, Student Achievement Consultant and Mr. Mike Mooney, Student Achievement Consultant, presented the Renewed Math Strategy and answered questions.

The focus of the Math Theory of Action is to offer professional learning on implementing a balanced approach between building understanding and developing skills, which include problem solving, direct instruction, investigation, assessment and practice, then educators will be equipped to further develop students' critical thinking skills to solve meaningful problems. Areas looked at were Plan, Act, Observe and Reflect.

The Board thanked the group for their presentation and work.

5. Kindergarten Presentation.

Mrs. Dawn Michie, Superintendent of Learning/K-12 Program and Ms. Jen Wright, Student Achievement Consultant, made a presentation to the Board and answered questions.

The new organization of expectations will fall under four categories,

1. Demonstrating Literacy and Mathematics Behaviours
 2. Self Regulation and Well-being
 3. Problem Solving and Innovating
 4. Belonging and Contributing
- *with teach, assess and report on Religious Education at PVNC*

The presentation also reviewed:

1. How 4 and 5 Year Old Children Learn Best
2. Learning Environments
3. Assessment – Pedagogical Documentation

4. Communication of Learning
5. Kindergarten Rounds

The Board thanked the group for their presentation and work.

6. R.A. Strategic Priorities 2017-2020 DRAFT.

Mr. Michael Nasello shared a report with the Board and answered questions.

Mr. Nasello presented the Draft Vision, Mission and Strategic Plan for 2017-2020. Mr. Nasello acknowledged all those who gave their time and ideas about who we can become in the years ahead.

Vision: Achieving Excellence in Catholic Education LEARN • LEAD • SERVE

Mission: To educate students in faith-filled, safe, inclusive Catholic learning communities by nurturing the mind, body and spirit of all.

Strategic Priorities: These will align with each of the imperatives of our Vision and are grounded in the Ontario Catholic Graduate Expectations.

LEARN: Achieve excellence in instruction and assessment to enable all students to become reflective, self-directed, lifelong learners.

LEAD: Foster critical thinking, creativity, collaboration, and communication, to enable all students to realize their God-given potential.

SERVE: Inspire engagement and commitment to stewardship for creation to enable all students to become caring and responsible citizens.

For each of the Strategic Priorities there are nine strategic actions. Each set of actions has something we will encourage and facilitate, something we will continue and enhance, and something we will broaden and provide.

- Encourage and facilitate responsible technology-enabled learning for all
- Continue and enhance Assessment for Learning in every classroom
- Broaden and provide for differentiated support for all students and differentiated professional learning for all staff
- Encourage and facilitate deeper inquiry learning in every classroom
- Continue and enhance discernment of what it means to be Church in the world today in light of the Gospel and Catholic Social Teachings
- Broaden and provide for training and resources to support well-being for all students and staff
- Encourage and facilitate vibrant School/Parish/Home relationships
- Continue and enhance open transparent communication with partnerships
- Broaden and provide for local and global involvement in social justice, equity, Indigenous and environmental education

The Board thanked Mr. Nasello for all the work involved and the detail to hearing all the voices from our students, parents, staff, parish, and community partners. This has been a great process and journey.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mr. Dan Demers,
that the draft Peterborough Victoria Northumberland and Clarington Catholic District
School Board Vision, Mission and Strategic Priorities, for 2017-2020, be approved.

Carried.

D. Programs and Services:

1. OCSTA – Ontario Catholic School Trustees' Association Report:

Mrs. Michelle Griepsma, Board Chairperson, shared updates that have been uploaded to the Trustees Google Drive.

Trustees were requested to please review documentation provided surrounding Bill 68, Minister of Education letter regarding Health and Safety, OCSTA communications around religion courses as well as the Ombudsman Annual Report.

E. Business, Finance and Governance:

1. Community Planning and Partnership Meeting.

This item was omitted from the Board Open Session June 27, 2017 Agenda and will be addressed at a fall 2017 Governance Meeting.

2. ARC Process Update.

Mrs. Isabel Grace shared a Board Progress Report, Cobourg Catholic Elementary Schools Accommodation Review dated June, 2017 which is be posted on the Board website with the Board Agenda for June 27, 2017.

3. R.A. Appointment of the New 2017-2018 Student Trustees (Jr. and Sr.).

Mrs. Michelle Griepsma, Board Chairperson,

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mr. Dan Demers,
that Mr. Winston Steward, St. Thomas Aquinas Catholic Secondary School, Lindsay, be
appointed the Senior Student Trustee for 2017-2018 beginning August 1, 2017.

Carried.

MOTION: Moved by Mr. Dave Bernier, seconded by Ms. Christine Dunn,
that Ms. Calahndra Brake, Holy Cross Catholic Secondary School, Peterborough, be
appointed the Junior Student Trustee for 2017-2018 beginning August 1, 2017.

Carried.

4. STSCO Governance Open Session Report from June 14, 2017.

Mrs. Michelle Griepsma, Board Chairperson, shared with Trustees that:

- The 2016-2017 STSCO Budget and Expenditure Update was received. At this time projection shows that expenditures will likely exceed budget by a smaller amount than previously thought.
- The Final Status Update – System Planning for 2017-2018 was shared. Updates were provided on bell time adjustment plans and school walk zone reviews.
- STSCO has shared the end of year memorandams which have been shared with students and families in our system.

5. R.A. from the Governance Committee – Draft Operating Expenses Board Budget 2017-2018.

MOTION: Moved by Mr. Dan Demers, seconded by Mr. Dave Bernier,

that the draft 2017-2018 Operating Expenses Budget, in the amount of \$185,710,739 be approved as presented.

Carried.

6. Trustee Reports:

Trustees shared information and reports from the sessions they attended at the Canadian Catholic School Trustees' Association (CCSTA) Annual General Meeting that took place in Niagara Falls, June 1-June 3, 2017. This conference had many sessions that allowed for networking and fulsome discussions.

Some areas of interest discussed in sessions were: working with bargaining groups, engaging the community and working partnerships and the importance of creating unified goals, and ensuring we are fully utilizing our communities.

7. R.A. Trustee Professional Development/Conferences 2017-2018.

MOTION: Moved by Mr. Dave Bernier, seconded by Ms. Christine Dunn, that Trustees wishing to do so, be authorized to attend the below conferences and professional development to be held during 2017-2018:

- a. Ontario Catholic School Trustees' Association (OCSTA) Regional Meetings 2017-2018 (September 18, 2017 Kemptville, 9:30 a.m.-3:00 p.m.).
- b. OCSTA Catholic Trustees Seminar (January 18-20, 2018, Hilton Mississauga, Meadowvale).
- c. OCSTA/OCSBOA Meeting – Kitchener/Waterloo. (April, 2018).

- d. OCSTA Annual General Meeting and Conference – Crowne Plaza, Kitchener, Waterloo, (April 26-28, 2018).
- e. Canadian Catholic School Trustees' Association (CCSTA) Annual General Meeting (June 7-June 8, 2018) Kelowna, British Columbia.

Carried.

Trustees are requested to advise Mrs. Pamela Smith of their intention to attend any of the events listed as soon as possible. Also Trustees are to be mindful of their attendance at these events. If flights are booked then cancelled Trustees will incur the cost. This also pertains to the cancellation of event registration and hotel reservations.

8. R.A. Student Trustee Professional Development/Conferences 2017-2018.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mr. Dan Demers,

that the upcoming 2017-2018 Senior and Junior Student Trustees be supported by the Board to attend the Ontario Student Trustees' Association (OSTA/AECO) Conferences and Regional Meetings for the 2017-2018 school year at the discretion of the Director of Education.

Carried.

MOTION TO EXTEND OPEN SESSION MEETING

MOTION: Moved by Ms. Christine Dunn, seconded by Mrs. Linda Ainsworth,

that the Open Session of the Regular Board Meeting of June 27, 2017 be extended to 10:00 p.m.

Carried.

F. Human Resources:

1. Health and Safety Report (Handout).

Ms. Joan Carragher, Superintendent of Learning, Leadership and Human Resource Services, reviewed the Health and Safety Committee Semi-Annual Report dated June 7, 2017 with Trustees and answered questions.

This report is prepared by the Joint Health and Safety Committee and is to be submitted twice a year to the Director of Education and is required by legislation.

G. Policy Development:

1. R.A. DRAFT Directional Policy Catholic Education #200.

Mrs. Laurie Corrigan, Superintendent of Learning/Innovation Technologies, and Mr. Michael Nasello, Director of Education, shared the Draft Directional Policy #200 Catholic Education with Trustees and answered questions.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mr. Dave Bernier,

that the Draft Directional Policy #200 Catholic Education, be approved and posted on the Board web site.

Carried.

2. R.A. Community Use of Facilities – St. Mary Catholic Elementary School Lindsay, Catholic Women’s League – St. Mary’s Parish, Lindsay.

MOTION: Moved by Mr. Dan Demers, seconded by Ms. Christine Dunn,

that the request by the Catholic Women’s League of St. Mary’s Parish in Lindsay to be exempted from Policy 101 – Community Use of Board Facilities, Administrative Procedure 1.2(o) on November 4, 2017 be approved provided appropriate licenses are obtained, according to provincial regulations and municipal by-laws.

Carried.

3. R.A. to Amend the Previously Adopted Board By-Laws dated March 21, 2017 that were approved at the March 28, 2017 Board Open Session Meeting.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mr. Dan Demers,

that the previously adopted Board By-Laws approved at the March 28, 2017 Board Open Session Meeting be amended to have item **4.18 “Open Question Period at the Board and/or Committee Meetings”** and any reference to Open Question Period be removed from the Board By-Laws.

Carried.

4. R. A. from the Governance Committee Meeting June 12, 2017 re: Preapproved Providers for Excursions and Trips.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mr. Dave Bernier,

that the Board, after having reviewed appropriate safety documentation at the Governance Committee Meeting on June 12, 2017, approve the following organizations as, pre-approved providers for excursions and trips, as per the Out-of-School Activities Administrative

Procedure # 305: Bark Lake Leadership Camp, Brimacombe Ski Resort, Camp Ganaraska, Camp Kawartha, and Camp Muskoka and that a provider must be re-confirmed as being pre-approved every five years.

Carried.

AND

MOTION: Moved by Mr. Dan Demers, seconded by Ms. Christine Dunn,

that Administrative Procedure Out of School Activities Administrative Procedure #305 be revised to reflect the following:

1. That organizations may become pre-approved providers for excursions and trips by submitting for review appropriated documentation regarding safety guidelines;
2. That excursions and trips using one of the pre-approved providers will be submitted under Category 3 or Category 4, depending on the nature of the excursion, and will follow the process outlined in this Administrative Procedure for approval;
3. That a provider must be re-confirmed as being pre-approved every five years.

Carried.

H. Old Business: No Items.

I. New Business: No Items.

J. Bring Forward: No Items.

K. Information Items:

1. Anti-Human Trafficking Legislation.

Mrs. Michelle Griepsma, Board Chairperson, discussed that in collaboration with the Ontario Catholic School Trustees' Association, two letters were drafted and Trustees reviewed.

One letter will be sent to Ms. Laurie Scott, M.P.P. for her diligent work in bringing forward for consideration the "Saving the Girl Next Door Bill" and for inspiring the passing of the Anti-Human Trafficking Act 2017. The letter will be sent June 27, 2017.

A letter was also sent to Indira Naidoo-Harris, M.P.P. for her work in bringing forward for consideration and passing the Anti-Human Trafficking Act 2017. The letter will be sent June 27, 2017.

2. Chairperson's Report

Mrs. Michelle Griepsma, Board Chairperson, requested a more detailed report on accessibility.

3. Trustees Committee Reports (Past Committee Meeting Minutes):

- a. There were no questions arising from the Past Committee Meeting Minutes that were shared in the Google Drive for the June 27, 2017 Board Meeting.
 - i. Special Education Advisory Committee – May 25, 2017.
 - ii. Catholic Parent Engagement Committee – June 5, 2017.
 - iii. Strategic Planning Advisory Committee – June 7, 2017.
 - iv. First Nation Métis Inuit Advisory Committee – June 7, 2017.
(item iv. is deferred to the September 2017 Board Meeting)

MOTION TO EXTEND OPEN SESSION MEETING

MOTION: Moved by Mr. Dave Bernier, seconded by Mrs. Linda Ainsworth,

that the Open Session of the Regular Board Meeting of June 27, 2017 be extended to 10:15 p.m.

Carried.

4. Highlights of System Achievements.

Mr. Galen Eagle, Communications Manager, presented the System Achievements for the month which have been posted on the Board web site.

5. Review of the 2017-2018 Board and Committee Meeting Dates.

Mr. Michael Nasello, Director of Education, shared the 2017-2018 Board and Committee Meeting Dates with the Trustees. CORRECTION: that the ARC Special Board Meeting listed for February 8, 2017 should be listed as February 7, 2017.

L. Open Question Period: No items.

M. BOARD AND STANDING COMMITTEE MEETINGS (chronological order)

1. Board Standing Committee Meetings:

- Governance – **Monday, September 11, 2017, 6:30 p.m. – 8:30 p.m.**
- Chairperson's – **Monday, September 11, 2017, 5:15 p.m.**
- Board Meeting – **Monday, September 26, 2017,**
In Camera 6:00 p.m., Open Session 6:30 p.m.
- Policy Development – **Monday, October 3, 2017, 6:30 p.m. -8:30 p.m.**

2. Other Committee Meetings:

- First Nation, Métis, and Inuit Advisory Committee – September 12, 2017, 6:30 p.m.
- Catholic Parent Engagement Committee, September 18, 2017, 6:30 p.m.

- Student Council Liaison Committee – September 26, 2017, 4:15 p.m.
- Special Education Advisory Committee – September 28, 2017, 6:30 p.m.
- STSCO Governance Meeting – October 4, 2017, 3:00 p.m., STSCO Offices.
- Faith and Equity Advisory Committee, October 12, 2017, 6:30 p.m.
- French as a Second Language Advisory Committee, November 22, 2017, 4:30 p.m.
- Accessibility for All Committee, TBD, 1:15 p.m.
- Audit Committee, TBD, 3:00 p.m.
- Strategic Planning Advisory Committee – TBD.

EVENTS (chronological order)

- June 29, 2017 – Secondary Graduations

A. Conclusion:

1. Report from the In-camera Meeting.

MOTION: Moved by Ms. Christine Dunn, seconded by Mr. Dan Demers, that the Board approve the actions and the discussions arising from the In-Camera session on June 27, 2017, as follows:

Carried.

- A. 1. Opening Prayer was shared.
2. The Agenda for the In-Camera meeting of June 27, 2017 was approved as amended.
3. There were no declarations of conflict of interest.
4. The draft Minutes of the May 23, 2017 In Camera Board Meeting, June 12, 2017 Special In Camera Board Meeting and June 13, 2017 Special In Camera Meeting minutes were approved as presented.
5. There was no business arising out of the minutes.
- B. There were no presentations.
- C. There were no items under Programs and Services.
- D. Under Business, Finance and Governance:
 1. STSCO Governance In Camera Report from June 14, 2017 was heard.
 2. An OCSTA information update was shared with Trustees.
 3. Performance Review update was handed out to the Trustees to review.
 4. Property update was heard.
 5. A Motion was heard regarding Minutes of Settlement from the Expulsion Committee

dated June 27, 2017

- E. Human Resources: Two confidential matters were discussed. A recommended action was approved regarding one of the matters.
- F. Other Urgent Matter: No Items.
- G. Information Items: Summer 2017 Acting Director Roster was shared with Trustees.
- H. Old Business: No Items.
- I. The Meeting convened as an Open Session at 6:38 p.m.

2. Closing Prayer.

The Chairperson, Mrs. Michelle Griepsma, asked Mrs. Linda Ainsworth to lead the group in Closing Prayer.

3. Adjournment.

MOTION: Moved by Mr. Dave Bernier, seconded by Mr. Dan Demers,
that the meeting adjourn; 10:13 p.m.

Carried.

M. Griepsma
Chairperson

M. Nasello
Director of Education

per PS