



REGULAR BOARD MEETING

TUESDAY, SEPTEMBER 26, 2017

BOARDROOM

OPEN MEETING – 6:30 to 9:30 P.M.

Chairperson: Mrs. M. Griepsma

Vice-Chairperson: Mr. D. Bernier

**TRUSTEES WHO ARE UNABLE TO ATTEND THE MEETING
ARE ASKED TO PLEASE NOTIFY PAM SMITH.**

A. Call to Order of the Open Meeting – 6:30 P.M.:

1. Examen – Fr. Paul Massel.
2. Opening Prayer – Fr. Paul Massel.
3. We acknowledge that we are meeting on the traditional territory of the Mississauga Anishinaabe People.
4. Singing of the National Anthem.
5. Approval of Agenda.
6. Declarations of Conflicts of Interest.
7. Approval of the Minutes of the June 27, 2017 Regular Board Meeting.
8. Business Arising Out of the Minutes.
9. Swearing in of the 2017-2018 Student Trustees.
Mr. Winston Steward, Sr. Student Trustee 2017-2018.
Ms. Calahndra Brake, Jr. Student Trustee 2017-2018.

B. Reports from the Director of Education and Student Trustee(s):

1. Report from the Director of Education, Mr. Michael Nasello.
2. Report from the Student Trustees.
Mr. Winston Steward, Sr. Student Trustee.
Ms. Calahndra Brake, Jr. Student Trustee.

C. Presentations:

1. Historical Educational Holocaust Program.
Mr. Michael Nasello, Director of Education.
St. Stephen Catholic Secondary School Students: Gavin Burden, Sophie Faessen, Jacqueline Girard, Cheyenne Kammerer, Lauren Stoeckle.
Teachers: Ms. Angelique Dias, Holy Trinity Catholic Secondary School, Ms. Amanda King, Holy Trinity Catholic Secondary School, Mr. Reginald Hartwick, St. Peter Catholic Secondary School.
2. Delegation to the Board Request re: Transportation. (15 min presentation)
Mr. Bart Vickers, Parent.
3. R.A. Proposed St. Mary Catholic Secondary School, Cobourg, Student excursion to Germany, Italy, Switzerland and France from March 8, 2018 to March 20, 2018.
Mr. Rob Majdell, Principal, Ms. Laura Dalton, Teacher.
4. R.A. Proposed Holy Trinity Catholic Secondary School, Courtice, Student excursion to Amsterdam, Paris and London from March 8, 2018 to March 16, 2018.
Ms. Lisa Cole, Principal, Mr. Derek Sheridan, Teacher.
5. R.A. Proposed Holy Trinity Catholic Secondary School, Courtice, Student excursion to Camp Northern Lights, Haliburton, Ontario from May 23, 2018 (est) to May 24, 2018 (est).
Ms. Lisa Cole, Principal, Mr. Derek Sheridan, Teacher.
6. R.A. Proposed Holy Trinity Catholic Secondary School, Courtice, Student excursion to Algonquin Park, Ontario from June 4, 2018 to June 7, 2018.
Ms. Lisa Cole, Principal, Mr. Derek Sheridan, Teacher.
7. 2017 Summer Programs Update.
Mr. Tim Moloney, Superintendent of Learning/Student Success.
 - a. Summer Learning Program 2017.
Mr. Wayne Clark, Principal – Summer Learning Program.
 - b. Summer School 2017.
Ms. Lisa Cole, Principal-Summer School, Mrs. Bridget McCann-Girard, Principal-Summer School.
 - c. Focus on Youth 2017 Summer School.
Mrs. Margaret Murray, Student Achievement Consultant.
8. Sacramental Preparation in the Diocese of Peterborough.
Mrs. Laurie Corrigan, Superintendent of Learning/Innovation Technologies, Fr. Paul Massel, Chaplain, Mr. Peter Bagnall, Learning Consultant.
9. Strategic Priorities 2017-2020.
Mr. Michael Nasello, Director of Education.

D. Programs and Services:

1. R.A. Approval of the School Level Identification, Placement and Review Committees – 2017-2018 (Attachment D-1).
2. R.A. Parent Attendance at the Canadian Parents for French (CPF) Ontario Symposium on French Language Education – Saturday October 28, 2017, 9:00 a.m. – 5:00 p.m. Double Tree Hilton Hotel Toronto Airport West.

E. Business, Finance and Governance:

1. OCSTA Open Session Report.
Mrs. Michelle Griepsma, Board Chairperson.
2. Ministry Moratorium on School Closures – Report.
Mrs. Isabel Grace, Superintendent of Business and Finance/Facility Services.
3. R.A. Renewal of appointments to the Audit Committee.
Mrs. Isabel Grace, Superintendent of Business and Finance/Facility Services.
4. R.A. OSTA-AECO, Ontario Student Trustees' Association Membership Fees for 2017-2018.
Mr. Michael Nasello, Director of Education.
5. Trustee Reports.
Ontario Catholic Trustees' Association Regional Meeting, Kemptville, ON, September 18, 2017.
Attending Trustees.

F. Human Resources: No Items.

G. Policy Development: No Items.

H. Old Business: No Items.

I. New Business:

1. Guidelines on Accessible Education.
Mrs. Diane Mather, Principal of Section 23.
2. New Municipal Election Act.
Mr. Michael Nasello, Director of Education.

J. Bring Forward: No Items.

K. Information Items:

1. Chairperson's Report.
Mrs. Michelle Griepsma, Board Chairperson.
2. Trustees' Committee Reports: (Past Approved and Draft Meeting Minutes shared on Google.)
 - a) First Nation Métis Inuit Advisory Committee – June 7, 2017.
 - b) Special Education Advisory Committee – June 22, 2017.
 - c) First Nation Métis Inuit Advisory Committee – September 12, 2017.

3. Highlights of System Achievements.
Mr. Galen Eagle, Communications Manager.
4. Renewing the Promise Update.
Mrs. Laurie Corrigan, Superintendent of Learning/Innovation Technologies.
5. Review of the 2017-2018 Board and Committee Meeting Dates/Google.
Mr. Michael Nasello, Director of Education.

L. Future Meetings:

BOARD AND STANDING COMMITTEE MEETINGS (chronological order)

1. Board Standing Committee Meetings:

- Policy Development – **Monday, October 3, 2017, 6:30 p.m. -8:30 p.m.**
- Chairperson Committee Meeting – **Tuesday, October 10, 2017 4:15 p.m.**
- Governance – **Tuesday, October 10, 2017, 6:30 p.m. – 8:30 p.m.**
- Board Meeting – **Tuesday, October 24, 2017, In Camera 6:00 p.m.,
Open Session 6:30 p.m.**

2. Other Committee Meetings:

- Special Education Advisory Committee – September 28, 2017, 6:30 p.m.
- STSCO Governance Meeting – October 4, 2017, 3:00 p.m., STSCO Offices.
- Faith and Equity Advisory Committee, October 12, 2017 6:30 p.m.
- Catholic Parent Engagement Committee, October 16, 2017, 6:30 p.m.
- Special Education Advisory Committee – October 19, 2017, 6:30 p.m.
- Student Council Liaison Committee – October 24, 2017, 4:15 p.m.
- French as a Second Language Advisory Committee, November 22, 2017 4:30 p.m.
- First Nation, Métis, and Inuit Advisory Committee – December 12, 2017, 6:30 p.m.
- Accessibility for All Committee, TBD, 1:15 p.m.
- Audit Committee, TBD, 3:00 p.m.
- Strategic Planning Advisory Committee – TBD.

EVENTS (chronological order)

- September 28, 2017 – We Day, Toronto Air Canada Centre (Student Council Liaison Committee)
- October 5, 2017 - Catholic Leadership Development Series #1 Called to Serve – Most Reverend Daniel Miehm, Bishop of Peterborough (4:15-6:30 p.m. Baxter Creek Golf and Country Club)
- October 26, 2017 - Catholic Curriculum Corporation Dinner (Chair of Board/Director) 4:00 p.m.

- October 26-28, 2017 - When Faith Meets Pedagogy 2017 (International Plaza Hotel, Toronto Airport)
- October 28, 2017 - CEFO Catholic Education Foundation of Ontario Student Awards (Fr. Fogarty Award Night-Toronto Airport Marriott) 6-10 p.m.
- November 2, 2017 - OSTA-AECO Ontario Student Trustees' Association Fall General Meeting November 2-5, 2017 (Student Trustees)
- November 8, 2017 - Catholic Leadership Development Series #2 Called to Lead: Jennifer Kolari (Catholic Education Centre 4:15-6:30)
- November 8, 2017 - CPEC/CSC General Assembly
- December 1, 2017 - Toonies for Tuition
- December 1-2, 2017 - OCSTA Ontario Catholic School Trustees' Association Board of Director's Meeting (Intercontinental Toronto)
- December 5, 2017 - Annual Board Meeting (The Mount Community Centre – Peterborough)
- January 19, 2018 - OCSTA Ontario Catholic School Trustees' Association – Trustees Seminar (Hilton Mississauga, Meadowvale) January 19-20, 2018
- February 15-18, 2018 - OSTA-AECO Ontario Student Trustees' Association Board Council Conference (Student Trustees)
- April 26-28, 2018 - OCSTA Ontario Catholic School Trustees' Association – AGM (Crowne Plaza Kitchener – Waterloo)
- May 6-May 11, 2018 - Catholic Education Week
- May 9, 2018 - Catholic Student Leadership Awards Evening
- May 24, 2018 - OSTA-AECO Ontario Student Trustees' Association Annual General Meeting May 24-27, 2018 (Student Trustees)
- June 7, 2018 CCSTA Canadian Catholic School Trustees' Association AGM June 7-9, 2018 Kelowna BC

M. Conclusion:

1. Report from the In-camera Meeting.
2. Closing Prayer.
3. Adjournment.



Minutes

THE MINUTES OF THE OPEN SESSION OF THE REGULAR MEETING OF THE BOARD held Tuesday, June 27, 2017 at 6:30 p.m. in the Boardroom, 1355 Lansdowne Street West, Peterborough.

PRESENT:

Trustees - Mmes. Linda Ainsworth, Christine Dunn, Michelle Griepsma, Helen McCarthy (*via teleconference*).
Messrs. Dave Bernier, Dan Demers, Zachary Smith – Student Trustee.

Administration - Mmes. Joan Carragher, Laurie Corrigan, Anne Marie Duncan, Isabel Grace, Diane Mather, Dawn Michie.
Messrs. Galen Eagle, Fr. Paul Massel, Tim Moloney, Michael Nasello.

Absent/Regrets - Mme. Ruth Ciraulo.

Recorder - Mrs. P. Smith.

A. Call to Order of the Open Meeting – 6:30 P.M.:

1. Examen.

Mrs. Michelle Griepsma, Board Chairperson, asked Fr. Paul Massel to lead the Board in the Examen.

2. Opening Prayer.

The Chairperson, Mrs. Michelle Griepsma, called the meeting to order at 6:30 p.m. and asked Fr. Paul Massel to lead the Opening Prayer.

3. Acknowledgement.

Mrs. Michelle Griepsma, Board Chairperson, acknowledged that the Board Meeting was taking place on the traditional territory of the Mississauga Anishinaabe People.

4. Singing of the National Anthem.

The National Anthem was sung.

5. Approval of the Agenda.

MOTION: Moved by Mr. Dave Bernier, seconded by Mr. Dan Demers,

that the Agenda for Tuesday, June 27, 2017 be approved with the amendment that Item E1 - Community Planning and Partnership Meeting be omitted and that item G4 - Preapproved Providers for Excursions and Trips be added.

Carried.

6. Declarations of Conflicts of Interest.

There were no declarations of conflicts of interest.

7. Approval of the Minutes of the April 25, 2017 Regular Board Meeting.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mrs. Helen McCarthy, that the Minutes of the April 25, 2017, Regular Board Meeting be approved as presented.

Carried.

8. Business Arising Out of the Minutes.

There were no items.

B. Reports from the Director of Education and Student Trustee(s):

1. Report from the Director of Education.

Mr. Michael Nasello, Director of Education, shared his report with the Board and highlighted that:

- Mr. Zachary Smith be recognized for his dedication and leadership in his role as the 2016-2017 Student Trustee and for promoting student voice throughout the system.
- Student Trustees for 2017-2018. Mr. Winston Steward, Sr. Student Trustee from St. Thomas Aquinas Catholic Secondary School and Ms. Calahndra Brake, Jr. Student Trustee from Holy Cross Catholic Secondary School, be welcomed as our 2017-2018 Trustees.
- The Board certified 12 schools with the Ontario EcoSchools for energy efficient sustainable school programs.
- The Ontario English Catholic Teachers' Association recognized the 2017 award winners of the Young Authors Award. Congratulations are extended to:
 - Nicholas Crowley, Claudia Flis, Cameron David Penhale, Meriel Sheridan.
- A letter of gratitude was received from the Multiple Sclerosis Foundation in recognition of all the schools in the Board in raising \$16,000 for the campaign.
- The Bat Rangers of St. Mother Teresa Catholic Elementary School in Courtice Video is raising awareness about White Nose Syndrome, which is killing millions of Brown Bats in North America. Grade 1 and 2 students, led by their teacher Michelle Rodriguez, worked together as part of a Deep Learning group at their school.

2. Report from the Student Trustee(s).

Mr. Zachary Smith, Student Trustee, shared his report with the Board and highlighted that:

- Elections for Student Cabinet members and Student Trustees by their peers took place. Student Cabinets in schools are elected each year to ensure the student voice is heard throughout the education system.
- The Student Council Liaison Committee will be working over the next year to collect best practices and then construct an outline that can be used to guide each of our schools in the election process.
- He joined Ms. Calahndra Brake, 2017-2018 Jr. Student Trustee as Board representatives at the Ontario Student Trustees' Association Annual General Meeting in Toronto. This offered a great opportunity for the Jr. Student Trustee to meet and network with her counterparts in Ontario. There will be a renewed focus on celebrating the strengths of Catholic students, and working together with the public board council to tackle common issues.

Mr. Smith, thanked the Board and all students for the opportunity to serve PVNCCDSB as the 2016-2017 Student Trustee.

C. Presentations:

1. Presentation to the Outgoing 2016-2017 Student Trustee, Mr. Zachary Smith.

Mrs. Michelle Griepsma, Board Chairperson, welcomed the parents and family of Mr. Zachary Smith. The Board and Mr. Michael Nasello, Director of Education, recognized Mr. Zachary Smith for faithfully supporting all student voices and thanked him his contributions to the Peterborough Victoria Northumberland and Clarington Catholic District School Board.

2. Community Delegation Request re: Community Use of Schools – Peterborough Ladies Volleyball League.

Ms. Alida Becker and Ms. Jen Leno, spokespersons for the Peterborough Ladies Volleyball League, discussed the handout presented to the Board outlining their concerns over their unsuccessful attempt to book space for the 2017-2018 season and requested the Board consider non-profit organizations be given priority over for-profit organizations in the booking of facilities through the Community Use of Schools program. The Board had an opportunity to ask questions and have discussion with the group.

Mrs. Michelle Griepsma, Board Chairperson requested:

- A review of the policy and procedures regarding Community Use of Schools.
- The review of alternative space in our system that might be available for this year.
- Confirmation that the online registration system was in working order on the application date in question.
- That Mr. Nasello, Director of Education, will respond to the delegation on the Board's behalf pertaining to the above requests.

The Board thanked the group attending and for bringing forward their concerns.

3. Technology Enabled Learning Plan (TELP) 2017-2020 Presentation.

Mrs. Laurie Corrigan, Superintendent of Learning/Innovation Technologies, Mrs. Marcy D'Alessandro, Student Achievement Consultant and Mr. Sean Heuchert, Manager of Information Technology, shared the details of the plan and answered questions.

This plan will be connected to the new Board Vision, Mission and Strategic Plan:

- Strategic Plan: LEARN
- Strategic Priority: Achieve excellence in instruction and assessment to enable all students to become reflective, self-directed, lifelong learners.
- Strategic Action: Encourage and facilitate responsible technology-enabled learning for all.

The areas of focus will be:

- Robotics and Coding
- Bring your own Device (BYOD)
- Security, Privacy and Parent Communication
- eLearning
- Catholic Learning Commons (CLC)

Next steps will focus on a communication plan and members of the Leveraging Technology Working Committee will monitor and provide ongoing reflections for the TELP.

The Board thanked the presenters for their work and presentation.

4. Renewed Math Strategy Presentation.

Mrs. Dawn Michie, Superintendent of Learning/K-12 Program, Dr. Sarah Taylor, Student Achievement Consultant and Mr. Mike Mooney, Student Achievement Consultant, presented the Renewed Math Strategy and answered questions.

The focus of the Math Theory of Action is to offer professional learning on implementing a balanced approach between building understanding and developing skills, which include problem solving, direct instruction, investigation, assessment and practice, then educators will be equipped to further develop students' critical thinking skills to solve meaningful problems. Areas looked at were Plan, Act, Observe and Reflect.

The Board thanked the group for their presentation and work.

5. Kindergarten Presentation.

Mrs. Dawn Michie, Superintendent of Learning/K-12 Program and Ms. Jen Wright, Student Achievement Consultant, made a presentation to the Board and answered questions.

The new organization of expectations will fall under four categories,

1. Demonstrating Literacy and Mathematics Behaviours
 2. Self Regulation and Well-being
 3. Problem Solving and Innovating
 4. Belonging and Contributing
- *with teach, assess and report on Religious Education at PVNC*

The presentation also reviewed:

1. How 4 and 5 Year Old Children Learn Best
2. Learning Environments
3. Assessment – Pedagogical Documentation

4. Communication of Learning
5. Kindergarten Rounds

The Board thanked the group for their presentation and work.

6. R.A. Strategic Priorities 2017-2020 DRAFT.

Mr. Michael Nasello shared a report with the Board and answered questions.

Mr. Nasello presented the Draft Vision, Mission and Strategic Plan for 2017-2020. Mr. Nasello acknowledged all those who gave their time and ideas about who we can become in the years ahead.

Vision: Achieving Excellence in Catholic Education LEARN • LEAD • SERVE

Mission: To educate students in faith-filled, safe, inclusive Catholic learning communities by nurturing the mind, body and spirit of all.

Strategic Priorities: These will align with each of the imperatives of our Vision and are grounded in the Ontario Catholic Graduate Expectations.

LEARN: Achieve excellence in instruction and assessment to enable all students to become reflective, self-directed, lifelong learners.

LEAD: Foster critical thinking, creativity, collaboration, and communication, to enable all students to realize their God-given potential.

SERVE: Inspire engagement and commitment to stewardship for creation to enable all students to become caring and responsible citizens.

For each of the Strategic Priorities there are nine strategic actions. Each set of actions has something we will encourage and facilitate, something we will continue and enhance, and something we will broaden and provide.

- Encourage and facilitate responsible technology-enabled learning for all
- Continue and enhance Assessment for Learning in every classroom
- Broaden and provide for differentiated support for all students and differentiated professional learning for all staff
- Encourage and facilitate deeper inquiry learning in every classroom
- Continue and enhance discernment of what it means to be Church in the world today in light of the Gospel and Catholic Social Teachings
- Broaden and provide for training and resources to support well-being for all students and staff
- Encourage and facilitate vibrant School/Parish/Home relationships
- Continue and enhance open transparent communication with partnerships
- Broaden and provide for local and global involvement in social justice, equity, Indigenous and environmental education

The Board thanked Mr. Nasello for all the work involved and the detail to hearing all the voices from our students, parents, staff, parish, and community partners. This has been a great process and journey.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mr. Dan Demers,
that the draft Peterborough Victoria Northumberland and Clarington Catholic District
School Board Vision, Mission and Strategic Priorities, for 2017-2020, be approved.

Carried.

D. Programs and Services:

1. OCSTA – Ontario Catholic School Trustees' Association Report:

Mrs. Michelle Griepsma, Board Chairperson, shared updates that have been uploaded to the Trustees Google Drive.

Trustees were requested to please review documentation provided surrounding Bill 68, Minister of Education letter regarding Health and Safety, OCSTA communications around religion courses as well as the Ombudsman Annual Report.

E. Business, Finance and Governance:

1. Community Planning and Partnership Meeting.

This item was omitted from the Board Open Session June 27, 2017 Agenda and will be addressed at a fall 2017 Governance Meeting.

2. ARC Process Update.

Mrs. Isabel Grace shared a Board Progress Report, Cobourg Catholic Elementary Schools Accommodation Review dated June, 2017 which is be posted on the Board website with the Board Agenda for June 27, 2017.

3. R.A. Appointment of the New 2017-2018 Student Trustees (Jr. and Sr.).

Mrs. Michelle Griepsma, Board Chairperson,

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mr. Dan Demers,
that Mr. Winston Steward, St. Thomas Aquinas Catholic Secondary School, Lindsay, be
appointed the Senior Student Trustee for 2017-2018 beginning August 1, 2017.

Carried.

MOTION: Moved by Mr. Dave Bernier, seconded by Ms. Christine Dunn,
that Ms. Calahndra Brake, Holy Cross Catholic Secondary School, Peterborough, be
appointed the Junior Student Trustee for 2017-2018 beginning August 1, 2017.

Carried.

4. STSCO Governance Open Session Report from June 14, 2017.

Mrs. Michelle Griepsma, Board Chairperson, shared with Trustees that:

- The 2016-2017 STSCO Budget and Expenditure Update was received. At this time projection shows that expenditures will likely exceed budget by a smaller amount than previously thought.
- The Final Status Update – System Planning for 2017-2018 was shared. Updates were provided on bell time adjustment plans, school walk zone reviews and other matters.
- STSCO has shared the end of year Memorandums which have been shared with students and families in our system.

5. R.A. from the Governance Committee – Draft Operating Expenses Board Budget 2017-2018.

MOTION: Moved by Mr. Dan Demers, seconded by Mr. Dave Bernier,

that the draft 2017-2018 Operating Expenses Budget, in the amount of \$185,710,739 be approved as presented.

Carried.

6. Trustee Reports:

Trustees shared information and reports from the sessions they attended at the Canadian Catholic School Trustees' Association (CCSTA) Annual General Meeting that took place in Niagara Falls, June 1-June 3, 2017. This conference had many sessions that allowed for networking and fulsome discussions.

Some areas of interest discussed in sessions were: working with bargaining groups, engaging the community and working partnerships and the importance of creating unified goals, and ensuring we are fully utilizing our communities.

7. R.A. Trustee Professional Development/Conferences 2017-2018.

MOTION: Moved by Mr. Dave Bernier, seconded by Ms. Christine Dunn, that Trustees wishing to do so, be authorized to attend the below conferences and professional development to be held during 2017-2018:

- a. Ontario Catholic School Trustees' Association (OCSTA) Regional Meetings 2017-2018 (September 18, 2017 Kemptville, 9:30 a.m.-3:00 p.m.).
- b. OCSTA Catholic Trustees Seminar (January 18-20, 2018, Hilton Mississauga, Meadowvale).
- c. OCSTA/OCSBOA Meeting – Kitchener, Waterloo. (April, 2018)

- d. OCSTA Annual General Meeting and Conference – Crowne Plaza, Kitchener, Waterloo, (April 26-28, 2018).
- e. Canadian Catholic School Trustees' Association (CCSTA) Annual General Meeting (June 7-June 8, 2018) Kelowna, British Columbia.

Carried.

Trustees are requested to advise Mrs. Pamela Smith of their intention to attend any of the events listed as soon as possible. Also Trustees are to be mindful of their attendance at these events. If flights are booked then cancelled Trustees will incur the cost. This also pertains to the cancellation of event registration and hotel reservations.

8. R.A. Student Trustee Professional Development/Conferences 2017-2018.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mr. Dan Demers,

that the upcoming 2017-2018 Senior and Junior Student Trustees be supported by the Board to attend the Ontario Student Trustees' Association (OSTA/AECO) Conferences and Regional Meetings for the 2017-2018 school year at the discretion of the Director of Education.

Carried.

MOTION TO EXTEND OPEN SESSION MEETING

MOTION: Moved by Ms. Christine Dunn, seconded by Mrs. Linda Ainsworth,

that the Open Session of the Regular Board Meeting of June 27, 2017 be extended to 10:00 p.m.

Carried.

F. Human Resources:

1. Health and Safety Report (Handout).

Ms. Joan Carragher, Superintendent of Learning, Leadership and Human Resource Services, reviewed the Health and Safety Committee Semi-Annual Report dated June 7, 2017 with Trustees and answered questions.

This report is prepared by the Joint Health and Safety Committee and is to be submitted twice a year to the Director of Education and is required by legislation.

G. Policy Development:

1. R.A. DRAFT Directional Policy Catholic Education #200.

Mrs. Laurie Corrigan, Superintendent of Learning/Innovation Technologies, and Mr. Michael Nasello, Director of Education, shared the Draft Directional Policy #200 Catholic Education with Trustees and answered questions.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mr. Dave Bernier,

that the Draft Directional Policy #200 Catholic Education, be approved and posted on the Board web site.

Carried.

2. R.A. Community Use of Facilities – St. Mary Catholic Elementary School Lindsay, Catholic Women's League – St. Mary's Parish, Lindsay.

MOTION: Moved by Mr. Dan Demers, seconded by Ms. Christine Dunn,

that the request by the Catholic Women's League of St. Mary's Parish in Lindsay to be exempted from Policy 101 – Community Use of Board Facilities, Administrative Procedure 1.2(o) on November 4, 2017 be approved provided appropriate licenses are obtained, according to provincial regulations and municipal by-laws.

Carried.

3. R.A. to Amend the Previously Adopted Board By-Laws dated March 21, 2017 that were approved at the March 28, 2017 Board Open Session Meeting.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mr. Dan Demers,

that the previously adopted Board By-Laws approved at the March 28, 2017 Board Open Session Meeting be amended to have item **4.18 "Open Question Period at the Board and/or Committee Meetings"** and any reference to Open Question Period be removed from the Board By-Laws.

Carried.

4. R. A. from the Governance Committee Meeting June 12, 2017 re: Preapproved Providers for Excursions and Trips.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mr. Dave Bernier,

that the Board, after having reviewed appropriate safety documentation at the Governance Committee Meeting on June 12, 2017, approve the following organizations as, pre-approved providers for excursions and trips, as per the Out-of-School Activities Administrative

Procedure # 305: Bark Lake Leadership Camp, Brimacombe Ski Resort, Camp Ganaraska, Camp Kawartha, and Camp Muskoka and that a provider must be re-confirmed as being pre-approved every five years.

Carried.

AND

MOTION: Moved by Mr. Dan Demers, seconded by Ms. Christine Dunn,

that Administrative Procedure Out of School Activities Administrative Procedure #305 be revised to reflect the following:

1. That organizations may become pre-approved providers for excursions and trips by submitting for review appropriated documentation regarding safety guidelines;
2. That excursions and trips using one of the pre-approved providers will be submitted under Category 3 or Category 4, depending on the nature of the excursion, and will follow the process outlined in this Administrative Procedure for approval;
3. That a provider must be re-confirmed as being pre-approved every five years.

Carried.

H. **Old Business:** No Items.

I. **New Business:** No Items.

J. **Bring Forward:** No Items.

K. **Information Items:**

1. Anti-Human Trafficking Legislation.

Mrs. Michelle Griepsma, Board Chairperson, discussed that in collaboration with the Ontario Catholic School Trustees' Association, two letters were drafted and Trustees reviewed.

One letter will be sent to Ms. Laurie Scott, M.P.P. for her diligent work in bringing forward for consideration the "Saving the Girl Next Door Bill" and for inspiring the passing of the Anti-Human Trafficking Act 2017. The letter will be sent June 27, 2017.

A letter was also sent to Indira Naidoo-Harris, M.P.P. for her work in bringing forward for consideration and passing the Anti-Human Trafficking Act 2017. The letter will be sent June 27, 2017.

2. Chairperson's Report

Mrs. Michelle Griepsma, Board Chairperson, requested a more detailed report on accessibility.

3. Trustees Committee Reports (Past Committee Meeting Minutes):

- a. There were no questions arising from the Past Committee Meeting Minutes that were shared in the Google Drive for the June 27, 2017 Board Meeting.
 - i. Special Education Advisory Committee – May 25, 2017.
 - ii. Catholic Parent Engagement Committee – June 5, 2017.
 - iii. Strategic Planning Advisory Committee – June 7, 2017.
 - iv. First Nation Métis Inuit Advisory Committee – June 7, 2017.
(item iv. is deferred to the September 2017 Board Meeting)

MOTION TO EXTEND OPEN SESSION MEETING

MOTION: Moved by Mr. Dave Bernier, seconded by Mrs. Linda Ainsworth,

that the Open Session of the Regular Board Meeting of June 27, 2017 be extended to 10:15 p.m.

Carried.

4. Highlights of System Achievements.

Mr. Galen Eagle, Communications Manager, presented the System Achievements for the month which have been posted on the Board web site.

5. Review of the 2017-2018 Board and Committee Meeting Dates.

Mr. Michael Nasello, Director of Education, shared the 2017-2018 Board and Committee Meeting Dates with the Trustees. CORRECTION: that the ARC Special Board Meeting listed for February 8, 2017 should be listed as February 7, 2017.

L. Open Question Period: No items.

M. BOARD AND STANDING COMMITTEE MEETINGS (chronological order)

1. Board Standing Committee Meetings:

- Governance – **Monday, September 11, 2017, 6:30 p.m. – 8:30 p.m.**
- Chairperson's – **Monday, September 11, 2017, 5:15 p.m.**
- Board Meeting – **Monday, September 26, 2017,**
In Camera 6:00 p.m., Open Session 6:30 p.m.
- Policy Development – **Monday, October 3, 2017, 6:30 p.m. -8:30 p.m.**

2. Other Committee Meetings:

- First Nation, Métis, and Inuit Advisory Committee – September 12, 2017, 6:30 p.m.
- Catholic Parent Engagement Committee, September 18, 2017, 6:30 p.m.

- Student Council Liaison Committee – September 26, 2017, 4:15 p.m.
- Special Education Advisory Committee – September 28, 2017, 6:30 p.m.
- STSCO Governance Meeting – October 4, 2017, 3:00 p.m., STSCO Offices.
- Faith and Equity Advisory Committee, October 12, 2017, 6:30 p.m.
- French as a Second Language Advisory Committee, November 22, 2017, 4:30 p.m.
- Accessibility for All Committee, TBD, 1:15 p.m.
- Audit Committee, TBD, 3:00 p.m.
- Strategic Planning Advisory Committee – TBD.

EVENTS (chronological order)

- June 29, 2017 – Secondary Graduations

A. Conclusion:

1. Report from the In-camera Meeting.

MOTION: Moved by Ms. Christine Dunn, seconded by Mr. Dan Demers, that the Board approve the actions and the discussions arising from the In-Camera session on June 27, 2017, as follows:

Carried.

- A. 1. Opening Prayer was shared.
2. The Agenda for the In-Camera meeting of June 27, 2017 was approved as amended.
3. There were no declarations of conflict of interest.
4. The draft Minutes of the May 23, 2017 In Camera Board Meeting, June 12, 2017 Special In Camera Board Meeting and June 13, 2017 Special In Camera Meeting minutes were approved as presented.
5. There was no business arising out of the minutes.
- B. There were no presentations.
- C. There were no items under Programs and Services.
- D. Under Business, Finance and Governance:
 1. STSCO Governance In Camera Report from June 14, 2017 was heard.
 2. An OCSTA information update was shared with Trustees.
 3. Performance Review update was handed out to the Trustees to review.
 4. Property update was heard.
 5. A Motion was heard regarding Minutes of Settlement from the Expulsion Committee

dated June 27, 2017

- E. Human Resources: Two confidential matters were discussed. A recommended action was approved regarding one of the matters.
- F. Other Urgent Matter: No Items.
- G. Information Items: Summer 2017 Acting Director Roster was shared with Trustees.
- H. Old Business: No Items.
- I. The Meeting convened as an Open Session at 6:38 p.m.

2. Closing Prayer.

The Chairperson, Mrs. Michelle Griepsma, asked Mrs. Linda Ainsworth to lead the group in Closing Prayer.

3. Adjournment.

MOTION: Moved by Mr. Dave Bernier, seconded by Mr. Dan Demers,
that the meeting adjourn; 10:13 p.m.

Carried.

M. Griepsma
Chairperson

M. Nasello
Director of Education

per PS

Proposed St. Mary Catholic Secondary School, Cobourg, Student Excursion to Germany, Italy, Switzerland and France from March 8, 2018, to March 20, 2018.

R.A.: that the proposed St. Mary Catholic Secondary School, Cobourg, student excursion to Germany, Italy, Switzerland and France from March 8, 2018, to March 20, 2018, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

September 20, 2017

Administration

Proposed Holy Trinity Catholic Secondary School, Courtice, Student Excursion to Amsterdam, Paris and London from March 8, 2018, to March 16, 2018.

R.A.: that the proposed Holy Trinity Catholic Secondary School, Courtice, Student Excursion to Amsterdam, Paris and London from March 8, 2018, to March 16, 2018, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

September 20, 2017

Administration

Proposed Holy Trinity Catholic Secondary School, Courtice, Student Excursion to Camp Northern Lights, Haliburton, Ontario from May 23, 2018 (est) to May 24, 2018 (est).

R.A.: that the proposed Holy Trinity Catholic Secondary School, Courtice, Student Excursion to Camp Northern Lights, Haliburton, Ontario from May 23, 2018 (est) to May 24, 2018 (est), be approved in principle.

September 20, 2017

Administration

Proposed Holy Trinity Catholic Secondary School, Courtice, Student Excursion to Algonquin Park, June 4, 2018 to June 7, 2018.

R.A.: that the proposed Holy Trinity Catholic Secondary School, Courtice, Student Excursion to Algonquin Park, June 4, 2018 to June 7, 2018, be approved in principle.

September 20, 2017

Administration

IPRC TEAM 2017-2018

	School	Principal	School Personnel	Special Education Services	Superintendent
102	St. Joseph (D)	Julie Selby	Melissa O'Neill	Nicole Twohey	Anne Marie Duncan
			Classroom Teacher		
103	St. Catherine	Shelley Adair	Paul Hough	Nicole Twohey	Laurie Corrigan
			Rosemary Shaughnessy		Anne Marie Duncan
			Chantal Bouillon		
			Amanda McInnes		
			Tammy Rudder		
104	St. Martin	Mark Byrne	Sue Hearne	Laura Carson	Anne Marie Duncan
105	St. Paul (L)	Arlene Robinson	Breanne Stoner	Karen Stoker	Anne Marie Duncan
			Classroom Teacher		
106	Immaculate Conception	Mary Cozzarini	Krista McEwen	Karen Stoker	Laurie Corrigan
			Classroom Teacher		Anne Marie Duncan
108	St. Alphonsus	Ryan Brooks	Mary Sheehan	Karen Stoker	Laurie Corrigan
			Classroom Teacher		Anne Marie Duncan
109	St. Anne	Virginia Marini	Tessa Desouza	Karen Stoker	Laurie Corrigan
			Michael Moriarty		Anne Marie Duncan
			Lisa Nowak		
110	St. John	Andy Sawada	Lisa Evans	Karen Stoker	Laurie Corrigan
			Classroom Teacher		Anne Marie Duncan
111	St. Patrick	Karan Leal	Mary Saunders	Laura Carson	Laurie Corrigan
			Jennifer Walton		Anne Marie Duncan
112	St. Paul (P)	Lori Benninger	Lise Fines	Nicole Twohey	Laurie Corrigan
			Jennifer Wrigley		Anne Marie Duncan
114	St. Francis of Assisi	Julianne Charette	Toby Ryan	Nancy Jones	Dawn Michie
			Kim Bliss		Anne Marie Duncan
			Robin Terveld		
115	St. John Paul II	Jen Fisher	Glenna Francis	Nicole Twohey	Anne Marie Duncan
			Classroom Teacher		
116	Mother Teresa	Frank Bradica	Maureen Potts	Laura Carson	Dawn Michie
			Classroom Teacher		Anne Marie Duncan
			Lisa Gemmiti-Folz		
117	St. Teresa	Jacque Craig	Beverley Atkinson	Karen Stoker	Laurie Corrigan
			Classroom Teacher		Anne Marie Duncan
118	St. Paul (N)	Rob Citro	Michelle Keating	Karen Stoker	Tim Moloney
			Classroom Teacher		Anne Marie Duncan
119	St. Joseph (B)	Marie Claude Caron-Charette	Frank Consoli	Laura Carson	Dawn Michie
			Elizabeth Collins		Anne Marie Duncan
			Michelle Green		
			Classroom Teacher		

	School	Principal	School Personnel	Special Education Services	Superintendent
120	St. Mary (CPFD)	Leslie Keating	Peggy O'Connor Classroom Teacher	Nicole Twohey	Tim Moloney Anne Marie Duncan
121	St. Joseph (Cobourg)	Christine Brodie	Sabrina Butchart Laura Gates	Nancy Jones	Tim Moloney Anne Marie Duncan
122	St. Dominic	Sheila Piggott	Anne Scully Lisa Marontate Classroom Teacher	Nicole Twohey	Anne Marie Duncan
123	St. Michael	Guy Charette	Joan Watton Classroom Teacher	Nancy Jones	Tim Moloney Anne Marie Duncan
124	St. Mary (G)	Karen McCormack	Laura Krentz Classroom Teacher	Nancy Jones	Tim Moloney Anne Marie Duncan
126	St. Anthony (PH)	Steve O'Sullivan	Trista Sedgwick Sandra Hottot Classroom Teacher	Nancy Jones	Tim Moloney Anne Marie Duncan
127	Monsignor Leo Cleary	Liz Palmer	Christopher Cappuccitti Classroom Teacher	Laura Carson	Dawn Michie Anne Marie Duncan
130	St. Luke	Susan Mooney	Carol Sims Jennifer Oliver Classroom Teacher	Nicole Twohey	Anne Marie Duncan
131	St. Mary (L)	Jennifer DeMaeyer	Sandi Miller Classroom Teacher	Nicole Twohey	Anne Marie Duncan
132	St. Elizabeth	Stephen Smith	Nicole McGill Christine Berube Tara Gerosavas	Laura Carson	Dawn Michie Anne Marie Duncan
133	Notre Dame	Caroline Graham	Sherri Slade-Brady Classroom Teacher	Nancy Jones	Tim Moloney Anne Marie Duncan
134	Msgr. O'Donoghue	Mark Collins	Lorna McGillis Michaela Bullock	Karen Stoker	Laurie Corrigan Anne Marie Duncan
135	Good Shepherd	Gerard van den Wildenberg	Nancy Guillemette Kellie Brownson-Mattucci Frank Ritchie	Laura Carson	Dawn Michie Anne Marie Duncan
137	Holy Family	Barb Smith	Ian Kruis Jillian Skinner-Pickard Cathy Burge Steve Williams	Laura Carson	Dawn Michie Anne Marie Duncan

	School	Principal	School Personnel	Special Education Services	Superintendent
251	Holy Cross C.S.S.	James Brake	Derek Abrams	Karen Stoker	Laurie Corrigan
			Natalie Bittner	Dr. Cynthia Chan Reynolds	Anne Marie Duncan
			Chris Moher		
			Margie Hickey		
			Jake Fowler		
			Loretta Barnes		
			Donna Bell		
			Jennifer Chadwick		
			Julia Hawman		
			Chris Clarke		
253	St. Peter C.S.S.	Sherry Davis	Nanzela Hopsen	Nicole Twohey	Laurie Corrigan
			Wayne Clark	Dr. Cynthia Chan Reynolds	Anne Marie Duncan
			Alison Wood		
			Nancy Jewel		
			Sandra Coyle		
			June Illes		
			Karen Spencely		
254	St. Thomas Aquinas C.S.S.	Gerard Winn	Rebecca Brady	Nicole Twohey	Anne Marie Duncan
			Jen Howsen	Dr. Cynthia Chan Reynolds	
			Nick Beamish		
			Matt Bowen		
			Claire Wilson		
255	Holy Trinity C.S.S.	Lisa Cole	Lisa Diachenko	Nancy Jones	Dawn Michie
			Greg Wilson	Dr. Cynthia Chan Reynolds	Anne Marie Duncan
			Jason Roberts		
			Andrew Austin		
			Amanda Kaushik		
			Barb Fabian		
			Lisa Yonemitsu		
			Trevor Poechman		
			Angela Gaskell		
256	St. Mary C.S.S.	Rob Majdell	Nicole Simpson	Nancy Jones	Tim Moloney
			Joe Kennedy	Dr. Cynthia Chan Reynolds	Anne Marie Duncan
			Cathy Mosole		
			Sean Wilson		
			Gerard Forster		
			Jane Ann Egan		
			Kim Lowrey		
			Yvette McCartney		
			Doug Gervais		
			Chris Dunn		
			Lynn Poirier		
257	St. Stephen C.S.S.	Mark Joly	Christine Duncan	Laura Carson	Dawn Michie
			Tracy Irish	Dr. Cynthia Chan Reynolds	Anne Marie Duncan
			Bridget Girard		
			Kelly Young		
			Joelle Laronde		
			Louise Martin		

O-D.1

Approval of School Level Identification,
Placement and Review Committees - 2017-2018.

R.A.: that the Board approve the school level Identification, Placement
and Review Committees list for the 2017-2018 school year.

September 19, 2017

Administration

BUSINESS AND FINANCE

Report to the Board

Meeting: ☐ In Camera

☒ Open

Presented for: ☒ Information

☐ Approval

Meeting Date: September 26, 2017

Presented by: Isabel Grace, Superintendent of Business/Finance

Submitted by:

Subject: Progress Report, Cobourg Catholic Elementary Schools
Accommodation Review, September 2017.

Recommended Action(s): n/a

Purpose

The purpose of this report is to provide the Board of Trustees with a progress update relating to the Pupil Accommodation Review currently underway involving the Cobourg Catholic Elementary Schools. Staff provided a progress report to the Board of Trustees in June 2017 outlining the activities associated with the Cobourg Catholic Elementary Schools Review at that time. In June 2017, the Ministry of Education issued two Memoranda that have an impact on the Pupil Accommodation Review process. This report provides the Board of Trustees with an overview relating to the Ministry of Education memoranda and to confirm direction taken as recommended by staff.

Background

1. At the March 28, 2017 meeting of the Peterborough Victoria Northumberland and Clarington Catholic District School Board, the Board of Trustees approved the Cobourg Catholic Elementary Schools Accommodation Review and specifically, the Initial Staff Report. Approval of the Initial Staff Report resulted in the formation of an Accommodation Review Committee (ARC) and the initiation of the review process. The schools involved in the review include Notre Dame, St. Joseph and St. Michael Catholic Elementary Schools.

2. On June 12, 2017 the Ministry of Education issued Memorandum 2017: B07 *Request for Capital Priorities Project Funding Submissions*. Contained within the memorandum, boards were advised:

“With this spring’s announcements of School Consolidation Capital funding approvals, the ministry completes its commitment to invest \$750 million to support improved utilization of school space through the reduction of surplus capacity. The ministry will continue to support consolidation projects through its annual Capital Priorities program.” And;

“School Consolidations: Projects that support the reduction of excess capacity in order to decrease operating and renewal costs and address renewal need backlogs. These projects may also provide other benefits such as improved program offerings, accessibility or energy efficiency. Projects linked to an accommodation review must have a final trustee decisions on the outcome of the pupil accommodation review by September 29, 2017.”

As outlined in the memorandum capital project priorities must be submitted to the Ministry of Education by September 8, 2017.

3. On June 28, 2017 the Ministry of Education issued Memorandum 2017: B09 *Plan to Strengthen Rural and Northern Education*. Contained within the memorandum, boards were advised:

“The ministry will revise its Pupil Accommodation Review Guideline (PARG) to create a stronger, more collaborative process that better promotes the well-being of students and better recognizes the impact of school closures on rural and northern communities.

The aim of the revised PARG is to promote inclusion of community impact alongside the focus on student achievement and well-being. The ministry will achieve this by:

- *Considering amendments to introduce: longer minimum timelines; more recommended pupil accommodation options; clear roles for school board trustees and municipal governments; and an increased student voice.*
- *Providing a new toolkit and resources for school boards to standardize and validate data.*
- *Providing templates for community partners to engage school boards.*

In early fall 2017 the ministry will engage with key stakeholders (including partner ministries, school board and municipal sector representatives) to seek input on a revised version of its PARG. Once the revised PARG and supporting resources have been released, school boards will revise their PAR policies and consult on these revised PAR policies for several months before approving them.

School boards will not start new PARs until the revised PARG is complete, unless PARs are required to support a joint-use school initiative between two school boards. For PARs that are already underway, a board may either continue with the PAR process initiated under its existing PAR policy or wait until the ministry releases the revised PARG to continue. School boards will not have to reconsider past decisions”

Discussion

Both Ministry of Education memoranda have an impact on the Cobourg Catholic Schools Accommodation Review.

The *Request for Capital Priorities Project Funding Submissions* memorandum 2017 B:07 states that funding for consolidated schools will be ending and that future accommodation review decisions will follow the annual capital submissions program. Further, all current accommodation review requests for capital funding must contain a board approved motion by September 29, 2017. As the Cobourg ARC process is halfway through with the anticipated final decision planned for February 27, 2018, staff submitted the capital request for a new replacement school, as outlined in the Initial Staff Report, in the September 8, 2017 submission. Staff highlighted that the submission is subject to the final staff report recommendation and Board of Trustees decision. This approach ensures that the project remains active with the Ministry of Education and is a placeholder in the capital priorities process subject to the outcome of the ARC process.

Further, as outlined in the Ministry of Education memorandum 2017: B09, *Plan to Strengthen Rural and Northern Education*, Pupil Accommodation Reviews (PAR) Guidelines are under-review and that boards with current PAR's may continue with the process under their current policy or wait until the Ministry issues the revised PARG. Staff have reviewed the memorandum and have determined that the intent of the proposed revisions to the PARG, based on Northern, Rural and Remote education, does not impact the urban - Town of Cobourg schools and is recommending that the Cobourg Catholic Schools Accommodation Review continue.

Conclusion

This report is submitted for the information of the Board of Trustees.

BUSINESS AND FINANCE

Report to the Board

Meeting: ☐ In Camera
☒ Open

Presented for: ☐ Information
☒ Approval

Meeting Date: September 26, 2017

Presented by: Isabel Grace, Superintendent of Business/Finance

Subject: Renewal of appointments to the Audit Committee

Recommended Action(s): It is recommended that the Board reappoint Mr. Ed Burrows as external member of the Audit Committee from September 2017 to December 2019.

Background:

Ontario Regulation 361/10 governs Term of Appointment of Audit Committee members and reads as follows:

Term of Appointment

7. (1) *The term of office of a member of the audit committee who is a board member shall be determined by the board but shall not exceed four years.*
- (2) *The term of office of a member of the audit committee who is not a board member shall be determined by the board but shall not exceed three years.*
- (3) *Subject to (4), a member of the audit committee may be reappointed.*
- (4) *An individual who is not a board member may not be appointed to the audit committee more than twice unless,*
- a) The board advertised the position for at least 30 days; and*
 - b) After the 30 days, the selection committee did not identify any potential candidates.*
- (5) *When the term of a member of the audit committee expires, he or she continues to be a member until a successor is appointed or the member is reappointed.*

O-E.3

Approval of reappointment to Audit Committee 2017-2019.

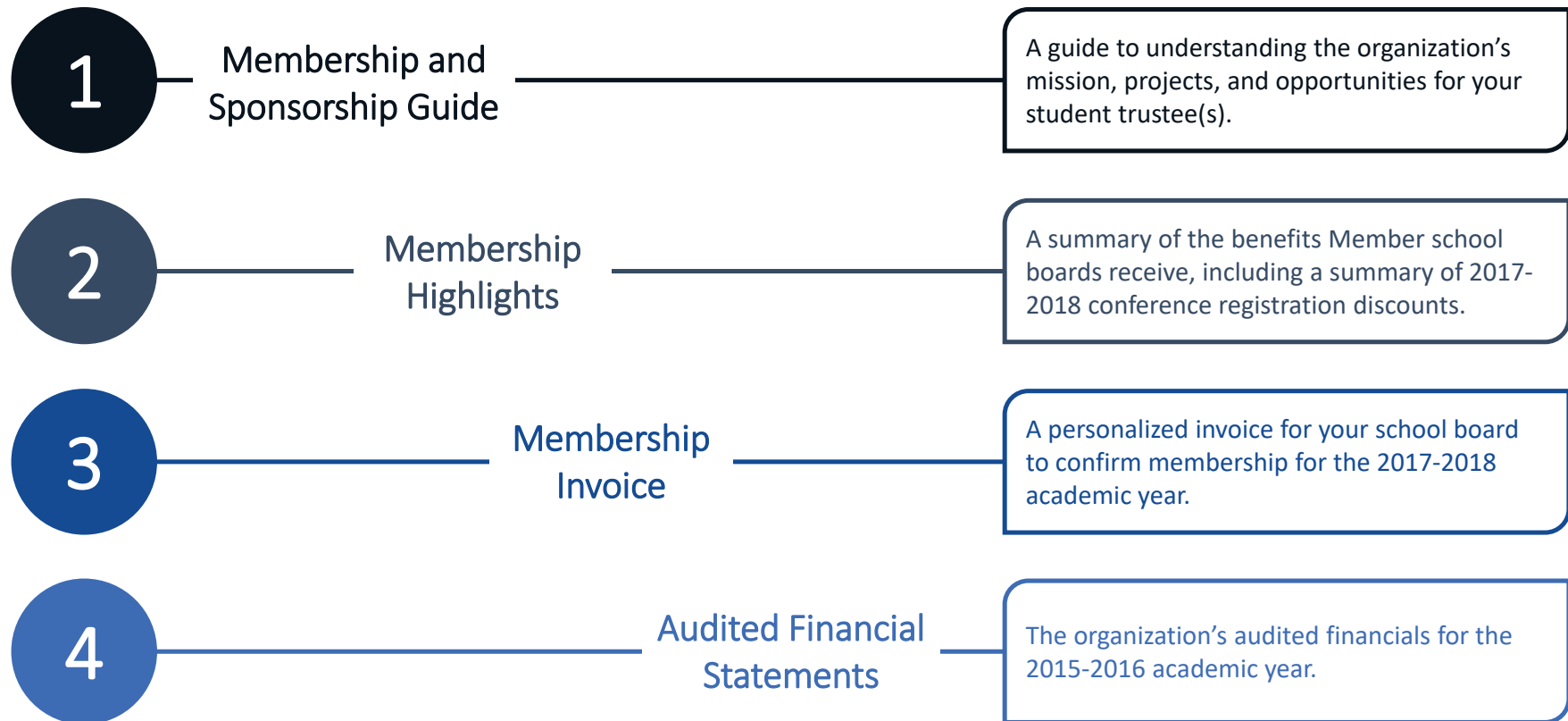
R.A.: that the Board reappoint Mr. Mr. Ed Burrows as external member of the Audit Committee from September 2017 to December 2019.

September 19, 2017

Administration

Summary of Package Materials

In your customized Board Membership and Sponsorship Package, we have provided the following materials:





INVOICE

OSTA-AECO

156 Shearer Crescent
Ottawa, Ontario K2L 3W3
Canada

Mobile: 613 889 0096
osta-aeco.org

BILL TO

**Peterborough Victoria Northumberland
and Clarington CDSB**
Pam Smith

psmith@pvnccdsb.on.ca

Invoice Number: 358

Invoice Date: August 23, 2017

Payment Due: August 23, 2017

Amount Due (CAD): \$1,091.20

Product	Quantity	Price	Amount
OSTA Membership Fee 2017-2018 Board Membership Fees	1	\$1,091.20	\$1,091.20

Total: \$1,091.20

Amount Due (CAD): \$1,091.20

OSTA-AECO Ontario Student Trustees' Association Membership Fees 2017-2018

R.A.:

That the payment of the 2017-2018 OSTA-AECO Ontario Student Trustees' Association membership fees in the amount of \$ 1091.20 be approved.

September 26, 2017

Administration