



## REGULAR BOARD MEETING

TUESDAY, MAY 23, 2017

BOARDROOM

OPEN MEETING – 6:30 to 9:30 P.M.

Chairperson: Mrs. M. Griepsma

Vice-Chairperson: Mr. D. Bernier

**TRUSTEES WHO ARE UNABLE TO ATTEND THE MEETING  
ARE ASKED TO PLEASE NOTIFY PAM SMITH.**

**A. Call to Order of the Open Meeting – 6:30 P.M.:**

1. Examen – Fr. Paul Massel.
2. Opening Prayer.
3. We acknowledge that we are meeting on the traditional territory of the Mississauga Anishinaabe People.
4. Singing of the National Anthem.
5. Approval of Agenda.
6. Declarations of Conflicts of Interest.
7. Approval of the Minutes of the April 25, 2017 Regular Board Meeting.
8. Business Arising Out of the Minutes.

**B. Reports from the Director of Education and Student Trustee(s):**

1. Report from the Director of Education, *Mr. Michael Nasello*.
2. Report from the Student Trustee, *Mr. Zachary Smith*.

**C. Presentations:**

1. 2017-2018 Student Trustees – Welcome and Introductions.  
  
2017-2018 Sr. Student Trustee – Mr. Winston Steward,  
St. Thomas Aquinas Catholic Secondary School  
  
2017-2018 Jr. Student Trustee – Ms. Calahndra Brake,  
Holy Cross Catholic Secondary School

2. Presentation: "Vimy Ridge 100".  
*Mr. Galen Eagle, Communications Manager*  
*Mr. Beau Harper, Student – Holy Cross Catholic Secondary School*  
*Ms. Brenna Roblin, Student – St. Peter Catholic Secondary School*
3. R.A. Proposed Immaculate Conception Catholic Elementary School, Peterborough, Student Excursion to the Bancroft Leadership Centre from June 5, 2017 to June 7, 2017.
4. R.A. Proposed St. John Catholic Elementary School, Peterborough, Student Excursion to Camp Onondaga, Minden from June 12, 2017 to June 14, 2017.
5. R.A. Proposed St. John Catholic Elementary School, Peterborough, Student Excursion to Ganaraska Forest –Treetop Trekking, on June 14, 2017.

**D. Programs and Services:**

1. Renewing the Promise – Catholic Education Symposium.  
*Mrs. Laurie Corrigan, Superintendent of Learning/Innovation Technologies*  
*Mr. Michael Nasello, Director of Education*
2. OCSTA Open Session Report.  
*Mrs. Michelle Griepsma, Board Chairperson*
  - OCSTA/OCSBOA Business Seminar April 27, 2017 Report.  
*Mrs. Michelle Griepsma, Board Chairperson*
  - Ontario Catholic School Trustees' Association (OCSTA) AGM and Conference April 27-29, 2017 - Trustee Reports.

**E. Business, Finance and Governance:**

1. 2017-2018 Approved School Year Calendar.  
*Ms. Joan Carragher, Superintendent of Learning/Leadership and Human Resource Services.*
2. R.A. Re-naming of Mother Teresa Catholic Elementary School, Courtice.  
*Mr. Frank Bradica, Principal, Mother Teresa Catholic Elementary School, Courtice*
3. Response letter from the Ministry of Education regarding Special Education Funding.  
*Mrs. Michelle Griepsma, Board Chairperson*

**F. Human Resources:** No Items.

**G. Policy Development:** Not Items.

**H. Old Business:** No Items.

**I. New Business:** No Items.

**J. Bring Forward:** No Items.

**K. Information Items:**

1. Chairperson's Report.  
*Mrs. Michelle Griepsma, Board Chairperson*

2. Trustees' Committee Reports: (Past Meeting Minutes)
  - a) French as a Second Language Committee-April 12, 2017.
  - b) Catholic Parent Engagement Committee – April 24, 2017.
  - c) Faith and Equity Committee – April 24, 2017.
  - d) Special Education Advisory Committee – April 27, 2017.
  - e) Policy Advisory Committee – May 8, 2017.
  - f) Strategic Planning Advisory Committee – May 11, 2017.
  - g) Policy Advisory Committee – May 16, 2017.
  - h) Accessibility for All Committee – May 18, 2017.
3. Highlights of System Achievements.  
*Mr. Galen Eagle, Communications Manager*
4. Secondary Graduation Trustee/Sr. Administration School Assignments.  
*Mr. Michael Nasello, Director of Education*

**L. Open Question Period:**

**M. Future Meetings:**  
***BOARD AND STANDING COMMITTEE MEETINGS (chronological order)***

1. Board Standing Committee Meetings:
  - Chairperson's – **June 12, 2017, 4:15 p.m.**
  - Policy Development – **June 12, 2017, 6:00-6:30 p.m.**
  - Governance – **June 12, 2017, 6:30 p.m.**
  - Board Meeting – **June 27, 2017, 6:00 p.m.**
2. Other Committee Meetings:
  - TBD Audit Committee, 3:00 p.m.
  - TBD Faith and Equity Advisory Committee, 6:30 p.m.
  - TBD French as a Second Language Advisory Committee, 4:30 p.m.
  - Accessibility for All Committee, May 18, 1:15 p.m.
  - Special Education Advisory Committee –May 25, 2017, 6:30 p.m.
  - Catholic Parent Engagement Committee, June 5, 2017, 6:30 p.m.
  - First Nation, Métis, and Inuit Advisory Committee – June 6, 2017, 6:30 p.m.
  - Strategic Planning Advisory Committee – June 7, 2017, 1:00-2:30 p.m.
  - STSCO Governance Meeting – June 14, 2017, 3:15 p.m., STSCO Offices.
  - Student Council Liaison Committee – June 27, 2017, 4:15 p.m.

***EVENTS (chronological order)***

- May 24, 2017  
Catholic Parent Engagement Committee and Catholic School Council  
Recognition Evening
- May 25, 2017 OSTA/AECO 2017 Annual General Meeting -Student Trustee(s),  
May 25-28, 2017, Toronto
- June 1-3, 2017  
CCSTA AGM – Niagara Falls
- June 29, 2017 – Secondary Graduations

**N. Conclusion:**

1. Report from the In-camera Meeting.
2. Closing Prayer.
3. Adjournment.



# Minutes

Revised May 18, 2017 DRAFT

THE MINUTES OF THE OPEN SESSION OF THE REGULAR MEETING OF THE BOARD held Tuesday, April 25, 2017 at 6:30 p.m. in the Boardroom, 1355 Lansdowne Street West, Peterborough.

## PRESENT:

Trustees - Mmes. Linda Ainsworth, Ruth Ciraulo, Michelle Griepsma, Helen McCarthy.  
Messrs. Dave Bernier, Dan Demers, Zachary Smith – Student Trustee.

Administration - Mmes. Joan Carragher, Anne Marie Duncan, Isabel Grace, Dawn Michie.  
Messrs. Galen Eagle, Fr. Paul Massel, Tim Moloney, Michael Nasello.

Absent/Regrets - Mme. Christine Dunn.

Recorder - Mrs. P. Smith.

## **A. Call to Order of the Open Meeting – 6:30 P.M.:**

### 1. Examen.

Mrs. Michelle Griepsma, Board Chairperson, called Fr. Paul Massel to lead the Board in the Examen.

### 2. Opening Prayer.

The Chairperson, Mrs. Michelle Griepsma, called the meeting to order at 6:30 p.m. and asked Mrs. Linda Ainsworth to lead the Opening Prayer.

### 3. Acknowledgement.

Mrs. Michelle Griepsma, Board Chairperson, acknowledged that the Board Meeting was taking place on the traditional territory of the Mississauga Anishinaabe People.

### 4. Singing of the National Anthem.

The prayer was followed by the singing of O Canada.

### 5. Approval of the Agenda.

**MOTION:** Moved by Mrs. Helen McCarthy, seconded by Mrs. Linda Ainsworth, that the Agenda for Tuesday, April 25, 2017 be approved as presented.

Carried.

6. Declarations of Conflicts of Interest.

There were no declarations of conflicts of interest.

7. Approval of the Minutes of the March 28, 2017 Regular Board Meeting.

**MOTION:** Moved by Mr. Dave Bernier, seconded by Mrs. Ruth Ciraulo,

that the Minutes of the March 28, 2017, Regular Meeting be approved per amendments.

Carried.

8. Business Arising Out of the Minutes.

There were no items.

**B. Reports from the Director of Education and Student Trustee(s):**

1. Report from the Director of Education.

Mr. Michael Nasello, Director of Education, shared his report with the Board and highlighted that:

- A number of Trustees, board staff, parents and community members visited Mother Teresa Catholic Elementary School in Courtice to experience New Pedagogies for Deep Learning in action. Thank you to Mr. Frank Bradica, Principal and Mrs. Dawn Michie, Superintendent of Learning/Program for their leadership.
- On April 18, a number of Trustees and board staff attended the first annual St. Joseph Dinner, an event to raise awareness and funds for the Campus Ministry at Trent University, Fleming College and Sacred Heart, a ministry led by Fr. John Perdue.
- On April 19 many joined in welcoming Most Reverend Daniel Miehm as the 13<sup>th</sup> Bishop of the Diocese of Peterborough.
- On April 22, three members of the Catholic Parent Engagement Committee and the Director of Education attended the Parent Involvement Committee Symposium in Barrie. There were guest speakers, panel discussions on effective practices in parent engagement, PRO (Parents Reaching Out) grant applications, self regulation, mental health and well-being.
- On April 23, staff and community members attended “Demystifying the Other” an event around understanding the connections between Christian, Muslim and Jewish Faith Communities.
- Members of the 2017-2018 PVNCCDSB Student Council Liaison Committee are planning to attend the Ontario Student Leadership Conference taking place in May. Student Trustees are planning to attend the Ontario Catholic School Trustees Conference and Annual General Meeting taking place in May.
- Catholic Education Week activities commence next week and we are engaged in the provincial consultation on Catholic Education called, “Renewing the Promise”.

Stakeholders are invited to participate in the online survey sponsored by the Institute for Catholic Education. The Symposium on Catholic Education will take place in November 2017.

- Last week a memo was received from Assistant Deputy Minister of Education, Denise Dwyer regarding school board responses to legislation being introduced by the Federal Government that may lead to the legalization of cannabis. The memo reinforces that all current legislation and procedures remain in effect.
- The Board is currently analyzing the details that have been made available regarding GSN funding for next year.
- Congratulations are in order to our new members of the Student Council Liaison Committee and our new Student Trustees.
- The Archdiocese of Keewatin LePas received the donation of the 42 boxes we sent to them and thanked everyone for their support and generosity.
- Several schools are recognized in raising substantial funds for the Terry Fox Foundation. In total PVNC schools have raised \$3 million dollars for the Terry Fox Foundation over the past 25 years.

2. Report from the Student Trustee(s).

Mr. Zachary Smith, Student Trustee, shared his report with the Board and highlighted that:

- Student Trustee elections were held and the Sr. Student Trustee elected for 2017-2018 is Winston Steward from St. Thomas Aquinas Catholic Secondary School. The Jr. Student Trustee elected for 2017-2018 is Cali Brake from Holy Cross Catholic Secondary School.
- Several schools participated in charity events over the Easter and Lenten seasons including collecting non-perishable food items, Soap for Hope Initiative, cake auction, Think Fast Campaign and many more charitable events, awareness events and activities.
- St. Stephen Catholic Secondary School Math Department Head, Mrs. Clark and Math teacher, Mr. Clark dedicated their personal time to offer "Financial Friday" to students to update their financial literacy skills and learn about credit cards, car and student loans, home ownership, tax filing over the senior lunch period.
- Schools have participated in many mission trips in developing nations and also several schools attended the 100<sup>th</sup> Anniversary of the Battle of Vimy Ridge in France.
- LINK Student mentorship groups in secondary school communities have begun preparing for incoming students in the fall. This is an excellent leadership opportunity helping assist younger students in transitioning to secondary.
- Elementary communities have been actively participating in several initiatives one being Cops for Cancer-Pedal for Hope initiative.
- Preparations are in place for Catholic Education Week activities.

**C. Presentations:**

Mrs. Michelle Griepsma, Board Chairperson, thanked the attending staff for their comprehensive excursion packages that were shared with Trustees in advance of the meeting. Mrs. Griepsma stressed the importance of receiving packages from schools in a timely manner and that parent meetings should be scheduled following Board approval of the excursions.

Mrs. Griepsma noted that several of the excursions coming forward on this agenda are similar in nature and to that extent suggested blocking the requests. Staff were present to answer any questions pertaining to the excursions.

1. Proposed St. Alphonsus Catholic Elementary School, Peterborough, Student excursion to the Peterborough Lift Locks, Peterborough, Ontario, on June 7, 2017.
2. Proposed St. Anne Catholic Elementary School, Peterborough, Student excursion to Camp Onondaga, Minden, Ontario, from May 29, 2017 to May 31, 2017.
3. Proposed St. Joseph Catholic Elementary School, Douro, Student excursion to Camp Northern Lights, Haliburton, Ontario, from June 19, 2017 to June 21, 2017.
4. Proposed Holy Trinity Catholic Secondary School, Courtice, Student excursion to Camp Northern Lights, Haliburton, Ontario, from May 10, 2017 to May 11, 2017.
5. Proposed Holy Trinity Catholic Secondary School, Courtice, Student excursion to Algonquin Park, Ontario, from May 29, 2017 to June 1, 2017.
6. Proposed St. Mary Catholic Secondary School, Cobourg, Student excursion to RKY Camp, Parham, Ontario, from May 3, 2017 to May 5, 2017.
7. Proposed St. Mary Catholic Secondary School, Cobourg, Student excursion to Algonquin Park, Ontario, from September 26, 2017 to September 29, 2017.
8. Proposed Holy Cross Catholic Secondary School, Peterborough, Student excursion to Kawartha Highlands Provincial Park, Ontario, from May 11, 2017 to May 13, 2017.

**MOTION:** Moved by Mrs. Ruth Ciraulo, seconded by Mr. Dan Demers,

that the proposed student excursions listed on the April 25, 2017 Board Agenda as items C1 to C8 be blocked together and approved in principle.

Carried.

9. Proposed Holy Cross Catholic Secondary School, Peterborough, Student excursion to Guatemala, from April 12, 2018 to April 21, 2018.

Mr. James Brake, Principal, presented on the excursion and answered questions. Mr. Brake noted that this excursion is part of the Wells of Hope program.

**MOTION:** Moved by Mrs. Helen McCarthy, seconded by Mr. Dan Demers,

that the proposed Holy Cross Catholic Secondary School, Peterborough student excursion to Guatemala, from April 12, 2018 to April 21, 2018, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.



10. Proposed St. Mary Catholic Secondary School, Cobourg, Student excursion to Oahu, Hawaii, United States, from March 9, 2018 to March 18, 2018.

Mr. Rob Majdell and staff shared a presentation from the previous excursion to Hawaii and answered questions. This is the third excursion for the rugby team to Hawaii.

**MOTION:** Moved by Mr. Dave Bernier, seconded by Mrs. Helen McCarthy

that the proposed St. Mary Catholic Secondary School, Cobourg student excursion to Hawaii, United States, from March 9, 2018 to March 18, 2018, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

11. Proposed Holy Cross Catholic Secondary School, Peterborough, Student excursion to Athens, Delphi, Tolo, Saronic Gulf and Cape Sounion, Greece, from March 7, 2018 to March 15, 2018.
12. Proposed St. Peter Catholic Secondary School, Peterborough, Student excursion to Athens, Delphi, Tolo, Saronic Gulf and Cape Sounion, Greece, from March 7, 2018 to March 15, 2018.

**MOTION:** Moved by Mrs. Helen McCarthy, seconded by Mr. Dan Demers,

that excursions identified on the Agenda as items C.11 and C.12 be blocked together and approved in principle that the trips will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

#### D. Programs and Services:

1. Supervised Alternative Learning Presentation.

Mr. Tim Moloney, Superintendent of Learning/Student Success and Mr. Alex Duketow, Student Success Consultant, shared a presentation with the Board and answered questions.

The Supervised Alternative Learning (SAL) Program is intended to re-engage young people 14 to 17 years of age who are not attending school and who are therefore at risk of not graduating. Mr. Moloney also shared the background information and connection to the Ontario Regulation 374/10 Supervised Alternative Learning and Other Excusals from Attendance at School.

Trustees were informed that the application process is initiated by the parent, student or Principal which is then reviewed by the SAL Committee. The SAL plan consists of many stages involving, considerations, implementation, monitoring, review, renewal and transition planning. Mr. Moloney shared that there were 24 students participating in the program in 2015/2016 and shared the status of all students. Currently there are 18 students participating in the 2016-2017 program.

The Board thanked Mr. Moloney and Mr. Duketow for their presentation and work with the program.

**E. Business, Finance and Governance:**

**1. STSCO Governance Report – April 12, 2017.**

Mrs. Michelle Griepsma, Board Chairperson, reported that the STSCO 2016/2017 Budget and Expenditure update showed the net overall impact on the consolidated STSCO expense projection is a negative variance of \$252,000 which is equivalent to 1% above budget.

Mrs. Griepsma discussed the STSCO 2017-2018 system planning status update:

- The consultation regarding a potential change in bell times for St. Joseph Catholic Elementary School in Douro has been postponed until 2018 and in the meantime, STSCO will ensure the school's route ride times are improved prior to the bell time change being pursued.
- Letters were being sent to a few parents regarding school walk zones for St. Anthony Catholic Elementary School and St. Teresa Catholic Elementary School. Letters were also sent to families of Holy Trinity Catholic Secondary School which would see a greater number of students affected.
- The Peterborough City Transit has agreed that there is capacity for a small number of students from the northwest corner of the city to ride the bus next year and letters will be sent to those families advising them.
- STSCO Annual Driver workshops have been offered to all service providers. Three regions will offer the training on three separate dates.
- STSCO is in the process of having a new website developed which will be shared at the June, 2017 STSCO Governance Meeting.

**2. GSN Summary Report.**

Mrs. Isabel Grace, Superintendent of Business and Finance/Facility Services, shared the 2017-2018 GSN Release – Funding information report with Trustees and answered questions. Documentation is available on the Ministry of Education website at [www.edu.gov.on.ca/eng/policyfunding/funding.html](http://www.edu.gov.on.ca/eng/policyfunding/funding.html)

The GSN reflects projected 2017-2018 funding to school boards, enhancements to implement the recently negotiated agreements, capital funding programs, greenhouse gas funding and Indigenous Education funding (formerly reflected as First Nation, Métis, and Inuit Education) as a few areas of the report. Mrs. Grace also reviewed on-going implementations, next steps in consultation for rural education and transportation, as well as achieving a balanced budget for 2017-2018. Submission of the Board Estimates for 2017-2018 is required for June 30, 2017.

**F. Human Resources: No Items.**

**G. Policy Development:**

1. Draft Safe and Accepting Schools Directional Policy #900.

Mr. Tim Moloney, Superintendent of Learning/Student Success, shared the Draft Directional Policy – Safe and Accepting Schools #900 for final consideration. Mr. Moloney indicated that as a follow up to the website stakeholder input no changes were made to the document.

**MOTION:** Moved by Mrs. Linda Ainsworth, seconded by Mr. Dan Demers,  
that the Draft Directional Policy #900 Safe and Accepting Schools, be approved.

Carried.

**H. Old Business:** No Items.

**I. New Business:** No Items.

**J. Bring Forward:** No Items.

**K. Information Items:**

1. Chairperson's Report.

Mrs. Michelle Griepsma, Board Chairperson, reported that it was very inspiring to see the New Pedagogies for Deep Learning Initiative in action at Mother Teresa Catholic Elementary School in Courtice and the Trustees enjoyed the day.

Mrs. Griepsma informed the Trustees that in preparation for the upcoming OCSTA Regional Meetings that will be held as part of the OCSTA's 2017 AGM and Conference, Mr. Nasello, Director of Education, will share a google form with Trustees to gather input on the requested topics and will plan follow up discussion with them at the event.

Mrs. Griepsma is not available to attend the Engagement Session on Education in Rural and Remote Ontario a discussion that is taking place in Lakefield on May 5, 2017 at 1:00 p.m. If any Trustee is available to attend this event if they could please advise her. The Director and Student Trustee will be attending the discussion.

The OCSTA updates are on the Google drive for Trustees to review.

Mrs. Griepsma advised the group that she will be attending the Community Hub Summit next week in Toronto.

2. Trustees Reports:

- a. Past Committee Meetings for the month of April will be shared at the next Board Meeting.

- b. Mrs. Linda Ainsworth, reported that the French as a Second Language (FSL) Committee is in the third year of their plan and a progress report is due in June, 2017. The FSL Committee discussed surveys for students to see how confident they are in French Immersion and Core French as well as the possibility of other surveys. 92 students accessed the virtual immersion campus as a resource and the group would like to see more collaborative inquiries at elementary and secondary.

3. System Achievements.

Mr. Galen Eagle, Communications Manager, presented the System Achievements for the month which have been posted on the Board web site. Mr. Eagle will share a comprehensive presentation on Vimy Ridge at the next Board meeting.

**L. Open Question Period:** This will be discussed at the next Chairperson Meeting.

**M. BOARD AND STANDING COMMITTEE MEETINGS (chronological order) *BOARD AND STANDING COMMITTEE MEETINGS (chronological order)***

1. Board Standing Committee Meetings:

- Governance – **May 8, 2017, 6:30 p.m.**
- Chairperson's – **May 16, 2017, 4:15 p.m.**
- Board Meeting – **May 23, 2017, 6:00 p.m.**
- Policy Development – **May 8, 2017, 6:00-6:30 p.m.**  
**May 16, 2017, 6:30-8:30 p.m.**

2. Other Committee Meetings:

- TBD Accessibility for All Committee, 1:15 p.m.
- TBD Audit Committee, 3:00 p.m.
- TBD Faith and Equity Advisory Committee, 6:30 p.m.
- TBD French as a Second Language Advisory Committee, 4:30 p.m.
- TBD STSCO Governance Meeting, 3:15 p.m., STSCO Offices.
- Strategic Planning Advisory Committee – May 11, 2017, 9:30 a.m. – 11:30 a.m.
- Student Council Liaison Committee – May 23, 2017, 4:15 p.m.
- Special Education Advisory Committee – May 25, 2017, 6:30 p.m.
- Catholic Parent Engagement Committee – May 24 (Recognition) June 5, 2017, 6:30 p.m. Meeting
- First Nation, Métis, and Inuit Advisory Committee – June 6, 2017, 6:30 p.m.

**EVENTS (chronological order)**

- May 23-27, 2017 OSTA/AECO Student Trustee(s) Meeting, Toronto
- May 24, 2017 Catholic Parent Engagement/SCS Recognition Evening
- June 1-3, 2017 CCSTA-AGM, Niagara Falls
- June 29, 2017 Secondary Graduations

**A. Conclusion:**

1. Report from the In-camera Meeting.

**MOTION:** Moved by Mr. Dave Bernier, seconded by Mrs. Linda Ainsworth,

that the Board approve the actions and the discussions arising from the In-Camera session on April 25, 2017, as follows:

Carried.

- A. 1. Opening Prayer was shared.
2. The Agenda for the In-Camera meeting of April 25, 2017 was approved as amended.
3. There were no declarations of conflict of interest.
4. The draft Minutes of the March 28, 2017 In-Camera Board Meeting were approved as presented.
5. There was no business arising out of the minutes.
- B. There were no presentations.
- C. There were no items under Programs and Services.
- D. Under Business, Finance and Governance:
  1. An OCSTA information update was shared with Trustees.
  2. A STSCO Governance update from – April 12, 2017 was shared with trustees
- E. Human Resources: no items
- F. Other Urgent Matter: No Items.
- G. Information Items: No Items.
- H. Old Business: No Items.
- I. The Meeting recessed at 6:07 p.m. and convened as an Open Session at 6:30 p.m.

Mrs. Griepsma received a letter to the Office of the Prime Minister from another school board and will share this letter with Trustees.

2. Closing Prayer.

The Chairperson, Mrs. Michelle Griepsma, asked Mr. Dan Demers to lead the group in Closing Prayer.

3. Adjournment.

**MOTION:** Moved by Mr. Dan Demers, seconded by Mrs. Ruth Ciraulo,  
that the meeting adjourn; 9:23 p.m.

Carried.

M. Griepsma  
Chairperson  
per PS

M. Nasello  
Director of Education



Peterborough Victoria  
Northumberland and Clarington  
Catholic District School Board

## CATEGORY 4 APPROVAL FORM

To be used for travel outside of Canada, travel during vacation periods, or risk managed activities

Teacher/Organizer: Mr. Mitch Champagne	School: Immaculate Conception
Adult Supervisors Attending: Mr. Mitch Champagne & Bancroft Leadership Centre Staff	
Destination: Bancroft Leadership Centre	Mode of Transportation: Bus
Grade/Course: 8	Date of Submission: April 19, 2017
Departure Date: June 5th, 2017 (leaving the school at 10 am)	Return Date: June 7th, 2017 (leaving camp at 1pm)
Number of Students: boys: 7 girls: 7	Number of Adult Supervisors: female: 2 male: 3
Name of Travel Agent:	Type of Excursion: <input checked="" type="checkbox"/> Curricular <input type="checkbox"/> Co-instructional
Total cost to be paid by each Student: \$75	Principal Signature:

**Summary of Proposed Activity:** Students will travel to the Bancroft Leadership Centre for a 3 day/2 night program. They will engage in outdoor experiential learning opportunities (Such as: Ropes and Initiatives, Leadership, GeoCaching, Canoeing, Kayaking). These activities will address a variety of areas in the Gr. 8 Curriculum as well as Catholic Graduate Expectations. Bancroft Leadership Centre is located at 503 Beaver Lake Dr., Cardiff, ON K0L 1M0. Emergency Camp Phone: (613) 339-2969. Emergency Teacher Cell: 705-808-4442

**Curricular Relevance:** (provide the overall expectations addressed) A variety of curriculum expectations will be addressed (including religion, language arts, science, geography, art and physical education). For example:  
Physical Education: perform movement skills, demonstrating an understanding of the basic requirements of the skills and applying movement concepts as appropriate, as they engage in a variety of physical activities

Estimated Cost for Entire Group:		Anticipated Sources of Revenue:	
Accommodation	\$ 2240	School Accounts	\$ 449.50
Travel	\$ 449.50	School Fund-raising	\$ 1200
Cost of Supply Teachers	\$ N/A	Student/Parent share	\$ 1040
Meals	\$ Included	Other:	\$
Programs/Materials	\$ Included	Other: Teacher contributions, if applicable	\$
Other	\$		
<b>Total</b>	<b>\$ 2689.50</b>	<b>Total</b>	<b>\$ 2689.50</b>

It is understood that this excursion will **not** proceed without the approval of the Board and signed parental forms completed.

**Checklist of Criteria:** Include all of the applicable information below in the package submitted to the Superintendent

- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Itinerary (including Mass if on the weekend)</li> <li><input checked="" type="checkbox"/> Contract Information</li> <li><input checked="" type="checkbox"/> Additional Medical Coverage needs considered</li> <li><input checked="" type="checkbox"/> History of Excursion – number of years: <u>5</u></li> <li><input checked="" type="checkbox"/> Certification required by staff attending: <u>First Aid</u></li> <li><input checked="" type="checkbox"/> Educational objectives stated</li> </ul> | <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Information and consent letter to parents</li> <li><input checked="" type="checkbox"/> Liability waivers signed</li> <li><input checked="" type="checkbox"/> Supervisor to Student ratio: Gr. 4-8 – 1:8 / Gr. 9-12 – 1:10</li> <li><input checked="" type="checkbox"/> List of destination/emergency phone numbers provided</li> <li><input checked="" type="checkbox"/> Passports (if required) <u>N/A</u></li> <li><input checked="" type="checkbox"/> Provide details of any personal bonuses provided by agent <u>N/A</u></li> <li><input checked="" type="checkbox"/> All safety considerations accounted for</li> </ul> |
|--|--|

 Principal Signature	<u>April 20<sup>th</sup>, 2017</u> Date
 Superintendent Signature	<u>May 8, 2017</u> Date

Print this form, sign it and submit it with all the above information to the Superintendent at least 12 weeks prior to departure.



Proposed Immaculate Conception Catholic Elementary School, Peterborough  
Student Excursion to the Bancroft Leadership Centre, Bancroft, Ontario from June  
5, 2017 to June 7, 2017.

**R.A.:** that the proposed Immaculate Conception Catholic Elementary School, Peterborough Student Excursion to the Bancroft Leadership Centre, Bancroft, Ontario from June 5, 2017 to June 7, 2017, be approved in principle.

May 15, 2017

Administration





## CATEGORY 4 APPROVAL FORM

To be used for travel outside of Canada, travel during vacation periods, or risk managed activities

Teacher/Organizer: Stacy Higgins	School: St. John Catholic Elementary Peterborough
Adult Supervisors Attending: Three	
Destination: Camp Onondaga, Minden	Mode of Transportation: Bus
Grade/Course: Eight	Date of Submission: May 7, 2017
Departure Date: June 12, 2017	Return Date: June 14, 2017
Number of Students: boys: 10 girls: 7	Number of Adult Supervisors: female: 2 male: 1
Name of Travel Agent: N/A	Type of Excursion: <input checked="" type="checkbox"/> Curricular <input type="checkbox"/> Co-instructional
Total cost to be paid by each Student: \$	Principal Signature:

Summary of Proposed Activity: Students will travel by bus to Minden, Ontario to participate in a 3 day program filled with athletic and leadership activities. Students are engaged throughout this camp experience. This is our second year attending this program.

**Curricular Relevance:** (provide the overall expectations addressed)

Religion Curriculum: Living in Relationship with Others – CGE – A reflective, creative and holistic thinker. A collaborative contributor. A responsible citizen. Physical Education (cooperative games, sports), Leadership/Group Tasks. Cooperation with others.

Estimated Cost for Entire Group:		Anticipated Sources of Revenue:	
Accommodation	\$ 5,578.00	School Accounts	\$1402 - Grant & Danceathon \$
Travel	\$ 926.60	School Fund-raising	\$ 1312.60
Cost of Supply Teachers	\$	Student/Parent share 18X200	\$ 3600
Meals	\$	Other: optional insurance	\$ 5 x 38 = 190
Programs/Materials	\$	Other: Teacher contributions, if applicable	\$ n/a
Other	\$		
<b>Total</b>	<b>\$ 6504.60</b>	<b>Total</b>	<b>\$ 6504.60</b>

It is understood that this excursion will not proceed without the approval of the Board and signed parental forms completed.

**Checklist of Criteria:** Include all of the applicable information below in the package submitted to the Superintendent

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Itinerary (including Mass if on the weekend)<br><input checked="" type="checkbox"/> Contract Information<br><input checked="" type="checkbox"/> Additional Medical Coverage needs considered<br><input checked="" type="checkbox"/> History of Excursion – number of years: 2 years<br><input checked="" type="checkbox"/> Certification required by staff attending: not applicable<br><input checked="" type="checkbox"/> Educational objectives stated | <input checked="" type="checkbox"/> Information and consent letter to parents<br><input checked="" type="checkbox"/> Liability waivers signed<br><input checked="" type="checkbox"/> Supervisor to Student ratio: Gr. 4-8 – 1:8 / Gr. 9-12 – 1:10<br><input checked="" type="checkbox"/> List of destination/emergency phone numbers provided<br><input checked="" type="checkbox"/> Passports (if required) N/A<br><input checked="" type="checkbox"/> Provide details of any personal bonuses provided by agent N/A<br><input checked="" type="checkbox"/> All safety considerations accounted for |
|---|--|

 Principal Signature	May 7/17 Date
 Superintendent Signature	May 8/17 Date

*Print this form, sign it and submit it with all the above information to the Superintendent at least 12 weeks prior to departure.*

Proposed St. John Catholic Elementary School, Peterborough, Student Excursion to Camp Onondaga, Minden, Ontario from June 12, 2017 to June 14, 2017.

**R.A.:** that the proposed St. John Catholic Elementary School, Peterborough Student Excursion to Camp Onondaga, Minden, Ontario from June 12, 2017 to June 14, 2017, be approved in principle.

May 15, 2017

Administration





## CATEGORY 4 APPROVAL FORM

To be used for travel outside of Canada, travel during vacation periods, or risk managed activities

Teacher/Organizer: Joe Oliver	School: St. John Catholic Elementary Peterborough
Adult Supervisors Attending: Three (Teacher and 2 Adult volunteers) and three instructors	
Destination: Treetop Trekking (Ganaraska Forest)	Mode of Transportation: Bus
Grade/Course: Eight	Date of Submission: May 7, 2017
Departure Date: June 14, 2017	Return Date: June 14, 2017
Number of Students: boys: 13 girls: 14	Number of Adult Supervisors: female: 2 male: 4
Name of Travel Agent:	Type of Excursion: <input checked="" type="checkbox"/> Curricular <input type="checkbox"/> Co-instructional
Total cost to be paid by each Student: \$ 12.50	Principal Signature:

Summary of Proposed Activity: Students will experience a variety of climbing obstacles, challenges, games and zip lines in the trees of TreeTops aerial courses. The activities help to build self-esteem and self confidence in the students

Curricular Relevance: (provide the overall expectations addressed)

Religion Curriculum: Living in Relationship with Others – CGE – A reflective, creative and holistic thinker. A collaborative contributor.

Gr. 7 Active Living Expectation A:1 – Student will participate actively and regularly in a wide variety of physical activities

Estimated Cost for Entire Group:		Anticipated Sources of Revenue:	
Accommodation	\$	School Accounts	\$ 229.95 (outdoor ed grant \$)
Travel	\$ 146.90	School Fund-raising	\$ 254.33 (danceathon \$)
Cost of Supply Teachers	\$	Student/Parent share 27 x12.50	\$ 337. 50
Meals	\$	Other:	\$
Programs/Materials	\$ 674.88	Other: Teacher contributions, if applicable	\$
Other	\$		
<b>Total</b>	<b>\$ 821.78</b>	<b>Total</b>	<b>\$ 821.78</b>

It is understood that this excursion will **not** proceed without the approval of the Board and signed parental forms completed.

Checklist of Criteria: Include all of the applicable information below in the package submitted to the Superintendent

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Itinerary (including Mass if on the weekend)</li> <li><input checked="" type="checkbox"/> Contract Information</li> <li><input checked="" type="checkbox"/> Additional Medical Coverage needs considered</li> <li><input checked="" type="checkbox"/> History of Excursion – number of years: 3 years</li> <li><input checked="" type="checkbox"/> Certification required by staff attending: Not applicable</li> <li><input checked="" type="checkbox"/> Educational objectives stated</li> </ul> | <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Information and consent letter to parents</li> <li><input checked="" type="checkbox"/> Liability waivers signed</li> <li><input checked="" type="checkbox"/> Supervisor to Student ratio: Gr. 4-8 – 1:8 / Gr. 9-12 – 1:10</li> <li><input checked="" type="checkbox"/> List of destination/emergency phone numbers provided</li> <li><input checked="" type="checkbox"/> Passports (if required)</li> <li><input checked="" type="checkbox"/> Provide details of any personal bonuses provided by agent</li> <li><input checked="" type="checkbox"/> All safety considerations accounted for</li> </ul> |
|---|--|

Principal Signature	May 8, 2017 Date
Superintendent Signature	May 10, 2017 Date

Print this form, sign it and submit it with all the above information to the Superintendent at least 12 weeks prior to departure.

Proposed St. John Catholic Elementary School, Peterborough Student Excursion to Treetop Trekking, Ganaraska Forest, Campbellcroft, Ontario on June 14, 2017.

**R.A.:** that the proposed St. John Catholic Elementary School, Peterborough Student Excursion to Treetop Trekking, Ganaraska Forest, Campbellcroft, Ontario on June 14, 2017 be approved in principle.

May 15, 2017

Administration

**Ministry of Education**

**Barrie Regional Office**  
20 Bell Farm Road, Unit #9  
Barrie ON L4M 6E4  
Telephone: (705) 725-7627  
INWATS: 1-800-471-0713  
Fax: (705) 725-7635 or 1-800-471-2584

**Ministère de l'Éducation**

**Bureau régional de Barrie**  
20, rue Bell Farm, Bureau n° 9  
Barrie ON L4M 6E4  
Téléphone: (705) 725-7627  
SANS FRAIS: 1-800-471-0713  
TÉLÉCOPIEUR: (705) 725-7635 ou 1-800-471-2584



May 10, 2017

Michael Nasello  
Director of Education  
Peterborough Victoria Northumberland and  
Clarington Catholic District School Board  
1355 Lansdowne Street West  
Peterborough ON K9J 7M3

Dear Michael,

Thank you for your 2017-18 Regular School Year Calendar submissions and supporting documentation.

I am pleased to inform you that your electronic school year calendar submissions for your elementary and secondary schools meet the requirements of Sections 2, 3 and 4 of *Regulation 304 - School Year Calendar, Professional Activity Days*.

Sincerely,

A handwritten signature in blue ink, appearing to read "Doug Crichton".

Doug Crichton  
Regional Manager

<b>Board Name</b> Peterborough Victoria Northum Clarington CDSB (B67067)			
<b>Calendar Title</b> [2017-269895] PVNC Elementary	<b>Panel</b> Elementary	<b>Calendar Type</b> Regular	<b>Date Created</b> Nov 02, 2016
<b>Start of School Year</b> Sep 05, 2017	<b>End of School Year</b> Jun 29, 2018	<b>First Day Students</b> Sep 05, 2017	<b>Last Day Students</b> Jun 28, 2018
<b>Status</b> Draft	<b>Description</b> Regular		

Month	1st Week					2nd Week					3rd Week					4th Week					5th Week					PA days	Instr days	Exam days
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F			
August		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31		0	0	0
September					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	1	18	0
						H																			P*			
October	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				1	20	0
						H													P									
November			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30		1	21	0
																			P*									
December					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	0	16	0
																					H	H	B	B	B			
January	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31			0	18	0
February				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28			1	18	0
					P											H												
March				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	0	16	0
											B	B	B	B	B										H			
April	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30					0	20	0
	H																											
May		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31		1	21	0
					P*											H												
June					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	2	19	0
										P															P			
July	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				0	0	0
<b>Total</b>																										7	187	0

**Legend**

**P** -Professional Activity Day;    **E** -Scheduled Exam Day;    **B** -Board Designated Day;    **H** -Statutory Day;    / -Half Day;  
**P\*** -Professional Activity Day Devoted to Provincial Education Priorities;

Board Name																												
Peterborough Victoria Northum Clarington CDSB (B67067)																												
Calendar Title						Panel					Calendar Type					Date Created												
[2017-269982] PVNC Secondary						Secondary					Regular					Nov 08, 2016												
Start of School Year						End of School Year					First Day Students					Last Day Students												
Sep 05, 2017						Jun 29, 2018					Sep 05, 2017					Jun 28, 2018												
Status						Description																						
Draft						Regular																						
Month	1st Week					2nd Week					3rd Week					4th Week					5th Week					PA days	Instr days	Exam days
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F			
August		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31		0	0	0
September					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	1	18	0
						H																			P*			
October	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				1	20	0
						H													P									
November			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30		1	21	0
																			P*									
December					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	0	16	0
																					H	H	B	B	B			
January	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31			0	14	4
	H	B	B	B	B														E	E	E	E						
February				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28			1	17	1
				E	P											H												
March				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	0	16	0
											B	B	B	B	B									H				
April	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30					1	19	0
	H														P													
May		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31		1	21	0
																H												
June					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	1	15	5
																			E	E	E	E	E	P				
July	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				0	0	0
Total																										7	177	10

**Legend**

**P** -Professional Activity Day;    **E** -Scheduled Exam Day;    **B** -Board Designated Day;    **H** -Statutory Day;    / -Half Day;  
**P\*** -Professional Activity Day Devoted to Provincial Education Priorities;



**Ministry of Education**

Minister

Mowat Block  
Queen's Park  
Toronto ON M7A 1L2

**Ministère de l'Éducation**

Ministre

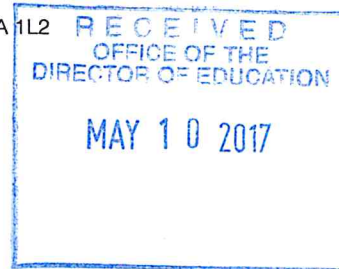
Édifice Mowat  
Queen's Park  
Toronto ON M7A 1L2



Ontario

May 5, 2017

Ms. Kelly Smigielski  
Chair  
SEAC Committee  
Ms. Michelle Griespsma  
Chair of the Board  
Peterborough Victoria Northumberland  
And Clarington Catholic District School Board  
1355 Lansdowne Street West  
Peterborough ON K9J 7M3



Dear Ms. Smigielski and Ms. Griespsma,

Thank you for your letter on behalf of the Peterborough Victoria Northumberland and Clarington Catholic District School Board and its Special Education Advisory Committee about special education funding. Please know that your commitment to students with special education needs is valued. I am pleased to respond to your letter.

Our government is committed to ensuring that every student has access to the supports they need to succeed in school, including students with special education needs. As a result of listening to provider, parents and students with special needs, we are making changes to be more responsive to the needs of all students and to increase our focus on supporting their achievement and well-being.

The Ministry of Education provides Ontario's 72 publicly-funded district school boards with additional funding through the Special Education Grant for students with special education needs to support the incremental costs of the additional programs, services, and equipment required to meet their educational needs and to support positive outcomes. This enables equity for all students with special education needs.

Special Education Grant funding is incremental to the Foundation Grants and other special purpose grants of the ministry's education funding model, the Grants for Student Needs. School boards have the authority and flexibility to use other Grants for Student Needs funding, as well as the Special Education Grant, to meet their responsibility to support students with special education needs.

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While the ministry is responsible for policy that directs the allocation of funding to school boards, it is the responsibility of the school board to allocate funding for each school or program, according to policy and priorities. Based on your current practices, I commend how the PVNC is helping to support the professional learning to respond to the needs of your community. Clearly you know their needs best and that is why flexibility in resource allocation remains with the boards because they are in the best position to determine local needs when setting budget priorities.

In 2017-2018 I am proud to share that the Special Education Grant is projected to increase to approximately \$2.856 billion in 2017-18. This represents an increase of approximately \$69.2 million (2.5 per cent) over 2016-17.

In the case of Peterborough Victoria Northumberland and Clarington Catholic District School Board, its total Special Education Grant funding allocation is projected to be almost \$21.85 million in 2017-18. This represents an increase of \$8.2 million or 59.5 per cent since 2002-03.

Special Education Grant funding is enveloped for special education programs, services and equipment. Any unspent special education funding must be treated as deferred revenue for special education.

For more information about the Special Education Grant, please visit the [Education Funding](#) section of the Ministry of Education website.

In addition, as a result of the education sector labour negotiations, the ministry has agreed to establish a Local Priorities Fund (LPF) of \$218.9 million province-wide in 2017-18. The LPF will allow boards to address a range of priorities including more special education staffing to support children in need, "at -risk" students and adult education. Peterborough Victoria Northumberland and Clarington Catholic DSB is projected to receive over \$1.66 million in LPF funding for 2017-18. The actual staffing will vary depending on specific agreements, local discussions and compensation specific to each board, as well as job security provisions, staffing reductions related to declining enrolment and other exceptions.

As you know, the new DSENA allocation (formerly the High Needs Amount) was introduced in 2014-15 to better reflect the variation among boards with respect to students with special education needs, and boards' ability to meet these needs, thus making the DSENA allocation more fair and equitable. The new DSENA allocation uses three components to reflect this variation: the Measures of Variability, the Special Education Statistical Prediction Model and a Base Amount for Collaboration and Integration. Please note that the Measures of Variability contains a Remote and Rural Adjustment that generates more funding for boards such as yours. Ministry staff have consulted with stakeholders on the evolution of the DSENA allocation, and we will continue to do so over the 2017-18 school year.

.../3

While this transition to a more fair and equitable DSENA model is provincially fiscally neutral, it will have redistributive impacts among boards such as the Peterborough Victoria Northumberland and Clarington Catholic District School Board. To mitigate this impact the new DSENA model is being phased in over four years (2014-15 to 2017-18), and despite projected enrolment declines for some school boards, the ministry has held the provincial DSENA total allocation at \$1.05 billion from 2014-15 to 2016-17, the first three years of the transition to the new model. The DSENA Allocation is projected to be \$1.065 billion for 2017-18.

Thank you for writing to share your concerns and recommendations with me. Our government is moving forward in making improvements to the special education funding formula to be more responsive to the needs of students receiving special education programs and services and to increase the focus on supporting student achievement and well-being. Please be assured that I understand your concerns, and will keep them in mind as we move forward. I trust this information is helpful to you.

Sincerely,

A handwritten signature in blue ink, appearing to read 'MH', with a stylized, flowing script.

Mitzie Hunter, MBA  
Minister

## Secondary Graduations – Board Representatives

Date: June 29, 2017

<b>School</b>	<b>Trustee</b>	<b>Superintendent</b>
<b>St. Peter Catholic Secondary School</b>	Christine Dunn – Trustee, City of Peterborough  Helen McCarthy – Trustee, City of Peterborough	Tim Moloney, Superintendent of Learning/Student Success
<b>Holy Cross Catholic Secondary School</b>	Dan Demers – Trustee, Peterborough County	Laurie Corrigan, Superintendent of Learning/Innovation Technologies
<b>St. Thomas Aquinas Catholic Secondary School</b>	Michelle Griepsma – Board Chairperson Trustee – City of Kawartha Lakes	Anne Marie Duncan, Superintendent of Learning/Special Education Services
<b>St. Mary Catholic Secondary School</b>	Dave Bernier – Board Vice-Chairperson Trustee – Northumberland County	Joan Carragher/Superintendent of Learning/Leadership and Human Resource Services
<b>St. Stephen Catholic Secondary School</b>	Linda Ainsworth – Trustee, Municipality of Clarington	Michael Nasello, Director of Education
<b>Holy Trinity Catholic Secondary School</b>	Ruth Ciraulo – Trustee, Municipality of Clarington	Dawn Michie, Superintendent of Learning/Program