



REGULAR BOARD MEETING

TUESDAY, APRIL 25, 2017

BOARDROOM

OPEN MEETING – 6:30 to 9:30 P.M.

Chairperson: Mrs. M. Griepsma

Vice-Chairperson: Mr. D. Bernier

**TRUSTEES WHO ARE UNABLE TO ATTEND THE MEETING
ARE ASKED TO PLEASE NOTIFY PAM SMITH.**

A. Call to Order of the Open Meeting – 6:30 P.M.:

1. Examen.
2. Opening Prayer.
3. We acknowledge that we are meeting on the traditional territory of the Mississauga Anishinaabe People.
4. Singing of the National Anthem.
5. Approval of Agenda.
6. Declarations of Conflicts of Interest.
7. Approval of the Minutes of the March 28, 2017 Regular Board Meeting. **PG 5**
8. Business Arising Out of the Minutes.

B. Reports from the Director of Education and Student Trustee(s):

1. Report from the Director of Education, *Mr. Michael Nasello*.
2. Report from the Student Trustee, *Mr. Zachary Smith*.
 - a. 2017-2018 Jr. and Sr. Student Trustee Election Results.

C. Presentations:

1. R.A. Proposed St. Alphonsus Catholic Elementary School, Peterborough, Student excursion to the Peterborough Lift Locks, Peterborough, Ontario, on June 7, 2017.
2. R.A. Proposed St. Anne Catholic Elementary School, Peterborough, Student excursion to Camp Onondaga, Minden, Ontario, from May 29, 2017 to May 31, 2017.
3. R.A. Proposed St. Joseph Catholic Elementary School, Douro, Student excursion to Camp Northern Lights, Haliburton, Ontario, from June 19, 2017 to June 21, 2017.
4. R.A. Proposed Holy Trinity Catholic Secondary School, Courtice, Student excursion to Camp Northern Lights, Haliburton, Ontario, from May 10, 2017 to May 11, 2017.

5. R.A. Proposed Holy Trinity Catholic Secondary School, Courtice, Student excursion to Algonquin Park, Ontario, from May 29, 2017 to June 1, 2017.
6. R.A. Proposed St. Mary Catholic Secondary School, Cobourg, Student excursion to RKY Camp, Parham, Ontario, from May 3, 2017 to May 5, 2017.
7. R.A. Proposed St. Mary Catholic Secondary School, Cobourg, Student excursion to Algonquin Park, Ontario, from September 26, 2017 to September 29, 2017.
8. R.A. Proposed Holy Cross Catholic Secondary School, Peterborough, Student excursion to Kawartha Highlands Provincial Park, Ontario, from May 11, 2017 to May 13, 2017.
9. R.A. Proposed Holy Cross Catholic Secondary School, Peterborough, Student excursion to Guatemala, from April 12, 2018 to April 21, 2018.
10. R.A. Proposed St. Mary Catholic Secondary School, Cobourg, Student excursion to Oahu, Hawaii, United States, from March 9, 2018 to March 18, 2018.
11. R.A. Proposed Holy Cross Catholic Secondary School, Peterborough, Student excursion to Athens, Delphi, Tolo, Saronic Gulf and Cape Sounion, Greece, from March 7, 2018 to March 15, 2018.
12. R.A. Proposed St. Peter Catholic Secondary School, Peterborough, Student excursion to Athens, Delphi, Tolo, Saronic Gulf and Cape Sounion, Greece, from March 7, 2018 to March 15, 2018.

D. Programs and Services:

1. Supervised Alternative Learning Presentation.
Mr. Timothy Moloney, Superintendent of Learning, Student Success
Mr. Alexander Duketow, Student Success Consultant

E. Business, Finance and Governance:

1. STSCO Governance Report – April 12, 2017.
Mrs. Michelle Griepsma, Board Chairperson
2. GSN Summary.
Mrs. Isabel Grace, Superintendent of Business and Finance/Facility Services

F. Human Resources: No Items.

G. Policy Development:

1. R.A. Draft Safe and Accepting Schools Directional Policy #900.

H. Old Business: No Items.

I. New Business: No Items.

J. Bring Forward: No Items.

K. Information Items:

1. Chairperson's Report.
Mrs. Michelle Griepsma, Board Chairperson
2. Trustees' Committee Reports:
 - a) French as a Second Language Committee past meeting minutes.
3. Highlights of System Achievements.
Mr. Galen Eagle, Communications Manager

L. Open Question Period:

M. Future Meetings:

BOARD AND STANDING COMMITTEE MEETINGS (chronological order)

1. Board Standing Committee Meetings:
 - Governance – **May 8, 2017, 6:30 p.m.**
 - Chairperson's – **May 16, 2017, 4:15 p.m.**
 - Board Meeting – **May 23, 2017, 6:00 p.m.**
 - Policy Development – **May 8, 2017, 6:00-6:30 p.m.**
May 16, 2017, 6:30-8:30 p.m.
2. Other Committee Meetings:
 - TBD Accessibility for All Committee, 1:15 p.m.
 - TBD Audit Committee, 3:00 p.m.
 - TBD Faith and Equity Advisory Committee, 6:30 p.m.
 - TBD French as a Second Language Advisory Committee, 4:30 p.m.
 - TBD STSCO Governance Meeting, 3:15 p.m., STSCO Offices.
 - Special Education Advisory Committee –April 27, 2017, 6:30 p.m.
 - Catholic Parent Engagement Committee – May 24 (Recognition) June 5, 2017, 6:30 p.m. Meeting
 - Strategic Planning Advisory Committee – May 11, 2017, 9:30 a.m. – 11:30 a.m.
 - Student Council Liaison Committee – May 23, 2017, 4:15 p.m.
 - First Nation, Métis, and Inuit Advisory Committee – June 6, 2017, 6:30 p.m.

EVENTS (chronological order)

- April 27, 2017
OCSTA/OCSBOA Business Seminar – International Plaza Hotel, Toronto

- › April 27-29, 2017
Ontario Catholic School Trustees' Association AGM – International Plaza Hotel,
Toronto
- › April 30-May 5, 2017
Catholic Education Week
- › May 3, 2017
Catholic Student Leadership Awards
- › May 24, 2017
Catholic Parent Engagement Committee Recognition Evening
- › June 1-3, 2017
CCSTA AGM – Niagara Falls

N. Conclusion:

1. Report from the In-camera Meeting.
2. Closing Prayer.
3. Adjournment.

Minutes

THE MINUTES OF THE OPEN SESSION OF THE REGULAR MEETING OF THE BOARD held Tuesday, March 28, 2017 at 6:30 p.m. in the Boardroom, 1355 Lansdowne Street West, Peterborough.

PRESENT:

Trustees - Mmes. Linda Ainsworth, Ruth Ciraulo, Christine Dunn, Michelle Griepsma.
Messrs. Dave Bernier, Dan Demers, Zachary Smith – Student Trustee.

Administration - Mmes. Anne Marie Duncan, Isabel Grace, Dawn Michie, Julie Selby.
Messrs. Galen Eagle, Fr. Paul Massel, Tim Moloney, Michael Nasello.

Absent/Regrets - Mmes. Joan Carragher, Helen McCarthy

Recorder - Mrs. P. Smith.

A. Call to Order of the Open Meeting – 6:30 P.M.:

1. Examen.

Mrs. Michelle Griepsma, Board Chairperson, led the Board in the Examen.

2. Opening Prayer.

The Chairperson, Mrs. Michelle Griepsma, called the meeting to order at 6:30 p.m. and asked Mr. Dave Bernier to lead the Opening Prayer.

3. Acknowledgement.

Mrs. Michelle Griepsma, Board Chairperson, acknowledged that the Board Meeting was taking place on the traditional territory of the Mississauga Anishinaabe People.

4. Singing of the National Anthem.

The prayer was followed by the singing of O Canada.

5. Approval of the Agenda.

MOTION: Moved by Mr. Dave Bernier, seconded by Mrs. Linda Ainsworth, that the Agenda for Tuesday, March 28, 2017 be approved with the below amendments:

- a. That presentation “B9” R.A. Proposed St. Luke Catholic Elementary School, Downeyville Student Excursion to Fair Glen Outdoor Christian Centre, Beaverton, Ontario on June 6, 2017, be removed from the Agenda as the excursion location has been changed and Board approval is not required.

- b. That item “B6” Board Presentation to Karan Leal, will be heard as item “B3”.
- c. That item “B7” R.A. Proposed St. Peter Catholic Secondary School, Peterborough Student Exchange to Bar-Le-Duc, France, from March 10, 2018 to March 24, 2018, will be heard as item “B4”
- d. That the below three items be heard together as a block “B5”:
 - i. “B3” R.A. Proposed St. Peter Catholic Secondary School, Peterborough Student Excursion to Algonquin Park, Ontario, from April 30, 2017 to May 5, 2017.
 - ii. “B8” R.A. Proposed St. Luke Catholic Elementary School, Downeyville Student Excursion to Kinark Outdoor Ed Centre, Minden, Ontario from June 7, 2017 to June 8, 2017.
 - iii. “B10” R.A. Proposed St. Luke Catholic Elementary School, Downeyville Student Excursion to Ganaraska Inc. Tree Top Trekking, Campbellcroft, Ontario on May 26, 2017.

Carried.

6. Declarations of Conflicts of Interest.

There were no declarations of conflicts of interest.

7. Approval of the Minutes of the February 27, 2017 Regular Board Meeting.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mrs. Helen McCarthy, that the Minutes of the February 27, 2017, Regular Meeting be approved as presented.

Carried.

8. Business Arising Out of the Minutes.

There were no items.

B. Presentations:

- 1. Experiential Learning Project - Les documentaires des Premières Nations. Sharon Lajoie, Student Achievement Consultant, introduced Renée Theroux, Teacher – St. Anne Catholic E.S. and Student Representatives, Riley Watson and Sophie Pind – St. Anne Catholic E.S.

A presentation was given by St. Anne Catholic E.S. teacher Renée Theroux and her students Riley Watson and Sophie Pind about their classroom’s special experiential learning project called Les documentaires des Premières Nations, a student-led initiative to explore local First Nation culture.

This involved Grade 5/6 French students from St. Anne Catholic E.S. working with Ms. Theroux to create a grant proposal to explore local First Nation culture and create a series of documentaries which was submitted and accepted by the Ministry of Education. One of the videos that the students created was shared with Trustees. All are available to PVNC teachers who are in need of FNMI resources in French.

Mrs. Griepsma, Board Chairperson, and Mr. Michael Nasello, Director of Education, thanked the group and presented a certificate to St. Anne Catholic Elementary School Principal, Virginia Marini, in recognition of the Grade 5/6 French classes initiative and leadership in this project.

2. Bringing French Culture Alive with Technology.

A presentation, “Bringing French Culture Alive with Technology”, by teachers Erin Naylor (Monsignor O’Donoghue Catholic E.S.) and Anne Normand (St. Paul Catholic E.S.) was heard. This collaborative inquiry initiative focused around the grade five core French program and supported five teachers in using technology through apps to support learning.

Students used “Explain Everything™” which is an interactive whiteboard app that lets you animate, record, annotate, collaborate, and explore ideas, knowledge and understanding. Students also used Google Earth, Smart Notebook, PicCollage, Puppet Pals and other apps to accomplish some of their learning goals such as giving directions and ordering food in French.

The Trustees thanked the group for their presentation and leadership.

Mrs. Michelle Griepsma, Board Chairperson, and Mr. Michael Nasello, Director of Education, presented St. Paul Catholic E.S. Peterborough teacher Anne Normand with a certificate in recognition of her accomplishment in being awarded the Helen B. St. John Award, which recognizes outstanding teachers of modern language, by the Ontario Modern Language Teachers’ Association.

3. Board Presentation to Karan Leal, Principal – St. Patrick Catholic Elementary School.

The Board congratulated Mrs. Karan Leal, Principal at St. Patrick Catholic E.S. for being named one of Canada’s Most Outstanding Principals in 2016 by the Learning Partnership and thanked her for her leadership and support in Catholic Education.

4. R.A. Proposed St. Peter Catholic Secondary School, Peterborough Student Exchange to Bar-Le-Duc, France, from March 10, 2018 to March 24, 2018.

Sherry Davis, Principal, St. Peter Catholic S.S., Julie Vallieres, St. Peter Catholic S.S., teacher and Aniela D’Avernas, guest, made a presentation and answered questions on the proposed student exchange to Bar-Le-Duc, France, from March 10, 2018 to March 24, 2018 and will ensure that the mandatory insurance regarding international excursions is adhered to.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Ms. Christine Dunn,

that the proposed St. Peter Catholic Secondary School, Peterborough student exchange to Bar-Le-Duc, France, from March 10, 2018 to March 24, 2018, be approved in principle and that the trip will include mandatory insurance for all travelers.

Carried.

5. R.A. (Block Motion) Proposed Three Excursions:

Due to the comprehensive excursion packages that were shared with Trustees in advance of the meeting, the trips listed below were blocked together as one Motion.

Mrs. Griepsma stressed the importance of receiving packages from schools in a timely manner. Parent meetings should be scheduled following Board approval of the excursions.

MOTION: Moved by Mr. Dave Bernier, seconded by Mr. Dan Demers,

that the below excursions be blocked together and heard as one motion:

“B3” R.A. Proposed St. Peter Catholic Secondary School, Peterborough Student Excursion to Algonquin Park, Ontario, from April 30, 2017 to May 5, 2017,

“B8” R.A. Proposed St. Luke Catholic Elementary School, Downeyville Student Excursion to Kinark Outdoor Ed Centre, Minden, Ontario from June 7, 2017 to June 8, 2017,

“B10” R.A. Proposed St. Luke Catholic Elementary School, Downeyville Student Excursion to Ganaraska Inc. Tree Top Trekking, Campbellcroft, Ontario on May 26, 2017.

Carried.

Trustees asked questions and thanked the groups for their comprehensive packages.

MOTION: Moved by Ruth Ciraulo, seconded by Dan Demers,

that the three trips be approved in principle,

- 1) Proposed St. Peter Catholic Secondary School, Peterborough Student Excursion to Algonquin Park, Ontario, from April 30, 2017 to May 5, 2017,
- 2) Proposed St. Luke Catholic Elementary School, Downeyville Student Excursion to Kinark Outdoor Ed Centre, Minden, Ontario from June 7, 2017 to June 8, 2017,
- 3) Proposed St. Luke Catholic Elementary School, Downeyville Student Excursion to Ganaraska Inc. Tree Top Trekking, Campbellcroft, Ontario on May 26, 2017.

Carried.

6. Strategic Priorities Planning Update.

Sandra Connolly, Student Achievement Consultant, presented the results of the Strategic Priorities Survey “Looking Forward: A Review of the PVNCCDSB Vision and Strategic Priorities”.

Results shared were:

- that 436 unique responses with an average of 80 written responses per question were received,

- responses were identified by role with parents being identified as the largest group of respondents with staff respondents as second.
- a summary chart identified that 90% of respondents strongly agreed or agreed with the Vision Statement and the five current priorities.

Mr. Nasello, Director of Education, also gave a brief update on his Strategic Planning Focus group visits; The early anecdotal comments are in alignment with survey results and results will be shared with Trustees when visits are completed.

The Committee thanked Ms. Connolly for her work in compiling and sharing the survey data.

7. New Leaf Program.

Tim Moloney, Superintendent of Learning/Student Success, Natalie Bittner (Clarington and Northumberland responsibilities) - New Leaf Program Teacher, Debra Gates (Peterborough and City of Kawartha Lakes responsibilities) – New Leaf Program Teacher and Erin Gorman, Social Worker shared a presentation with the Trustees and answered questions.

Mr. Moloney shared how the program was initiated after the approval of Bill 212, an Act to amend the Education Act in respect of behaviour, discipline and safety. The purpose of the New Leaf Program is to support learning for students in long term suspensions 6-20 days and expulsions. The New Leaf Program has been in place since 2007 and there is one location in each region of the Board to support students. The Program is structured with two Itinerant Safe School Teachers who travel between the four sites for half day instruction at each site. One Safe School Social Worker covers all four sites. A chart was shared with Trustees outlining the process for a student entering the Program and the re-entry planning process used for transition back to school.

The Trustees thanked the group for their presentation.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mr. Dan Demers, that the Board Meeting be extended to 10:00 p.m. if necessary.

Carried.

C. Programs and Services: No Items.

D. Business, Finance and Governance:

1. R.A. Cobourg Catholic Elementary Schools Accommodation Review Report.

Isabel Grace, Superintendent of Business and Finance/Facility Services, and Tim Moloney, Superintendent of Learning/Student Success shared a report dated March 28, 2017 and a handout with Trustees and answered questions. Documentation pertaining to this process will be shared on the Board website.

The below recommendations were grouped as one Motion.

MOTION: Moved by Mr. Dave Bernier, seconded by Mr. Dan Demers

- 1) "THAT the Board of Trustees initiate a school accommodation review involving St. Michael, St. Joseph and Notre Dame Catholic Elementary Schools in Cobourg."
- 2) "THAT the Board of Trustees approved the Cobourg Catholic Elementary Schools Accommodation Review Committee Terms of Reference included in Appendix A of this report."
- 3) "THAT the Board of Trustees appoint Tim Robins as the Chair of the Cobourg Catholic Elementary Schools Accommodation Review Committee."

Carried.

E. Human Resources: No Items.

F. Policy Development: No Items.

1. R.A. Draft Stewardship of Resources Directional Policy #600.

Isabel Grace, Superintendent of Business and Finance/Facility Services, shared the final Directional Policy – Stewardship of Resources #600 after it had been shared for stakeholder input. No changes have been made to the document.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mrs. Ruth Ciraulo that the Draft Directional Policy #600 Stewardship of Resources, be approved.

Carried.

2. R.A. Draft Board By-Laws dated March 21, 2017.

Michael Nasello, Director of Education, shared the Draft Board By-Laws dated March 21, 2017 with the Trustees.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mr. Dan Demers, that the Draft Board By-Laws dated March 21, 2017, be approved.

Carried.

G. Old Business: No Items.

H. New Business: No Items.

I. Bring Forward: No Items.

J. Information Items:

1. System Achievements.

Mr. Galen Eagle, Communications Manager, presented the System Achievements for the month which have been posted on the Board web site.

2. Director's Report.

Mr. Michael Nasello, Director of Education, shared his report:

- Preparations for Lent and Stations of the Cross are underway.
- Preparations for Holy Week are underway.
- Chrism Mass will take place on April 16, 2017.
- Bishop Daniel Miehm is to be installed as Bishop of Peterborough on April 19, 2017 2:00 p.m. at the St. Peter-in-Chains Cathedral.
- At the March 21, 2017 Priest, Principal and Chaplaincy Leaders Meeting a presentation was heard from Fr. John Perdue regarding his visit to Keewatin-Le Pas Cross Lake First Nation.
- Sacred Heart of Peterborough received notification that they have been approved as a recognized College. They are currently in search of a facility.
- Catholic Education Symposium, "Renewing the Promise" is taking place November 14-15, 2017 in Toronto.

3. Chairperson's Committee Report.

Mrs. Michelle Griepsma, Board Chairperson, shared that:

- There was a Table discussion on Innovation which was chaired by the Honorable Jeff Leal in the presence of the United States Consul. An invitation was extended to Mr. Leal and to the United States Consul to attend the Mother Teresa Trustee school visit April 4, 2017.
- A Trustee had requested information around formality at meetings and Mrs. Griepsma added this item to the April Chairperson Meeting agenda.
- Mrs. Griepsma advised Trustees to notify her if they have any Board meeting agenda items.

4. Ontario Catholic School Trustees' Association (OCSTA) Open Session Report.

Mrs. Michelle Griepsma, Board Chairperson, reminded Trustees that the Google drive folder is available with recent OCSTA updates and regional reports.

5. Trustees' Committee and Event Reports.

1. Student Trustee Report, March 28, 2017.

Mr. Zachary Smith, Student Trustee, reported on the March 28, 2017, Student Council Liaison Committee (SCLC) meeting. Mr. Smith gave updates that:

- OFSAA Spring sporting events have started.
- Students supported Environmental Stewardship by participating in Earth Hour activities over the past week.
- Lent is being observed as students prepare for Easter and many students are participating in Easter Masses, Stations of the Cross, food drives, Soap for Hope initiative, knitting comfort dolls for young people in third world countries and many other events.
- The Student Council Liaison Committee is working with staff and administration in order to recruit candidates for the Student Trustee position. Next year, the Student Council Liaison Committee will be comprised of two students from each secondary school, including two Student Trustees, doubling representation. Work is being done to ensure students understand the excellent opportunity and great experience offered by the Student Council Liaison Committee. The next Student Council Liaison Committee will feature the election.
- The students will also have an opportunity to meet other student leaders at the Ontario Catholic Student Leadership Conference taking place April 27-29, 2017.

2. Questions re: draft Committee Minutes previously shared with Trustees:

- a. Strategic Planning Advisory Committee Meeting 2017-03-07
- b. First Nation Métis, and Inuit Education Advisory Committee 2017-03-07
- c. Special Education Advisory Committee 2017-03-09

There were no questions regarding previous Committee meetings.

6. Institute for Catholic Education (ICE) Symposium November 14-15, 2017.

Mr. Michael Nasello, Director of Education, shared the Symposium information with Trustees. Superintendent, Laurie Corrigan, outlined the consultation process which is to be completed by May 19, 2017.

7. Toonies for Tuition.

Mr. Michael Nasello, Director of Education, shared that \$6000.00 was raised across the Board to support Toonies for Tuition. These funds will be given to the Canadian Catholic Schools Trustees' Association endowment fund.

8. Draft Board Meeting Dates 2017-2018.

Mr. Michael Nasello, Director of Education, shared the tentative Board Meeting dates for 2017-2018 with Trustees. It was noted that December 5, 2017 will be the Annual Board Meeting and this falls within the acceptable timeframe under the Education Act.

K. Future Meetings:

BOARD AND STANDING COMMITTEE MEETINGS (chronological order)

1. Board Standing Committee Meetings:

- Policy Development – (April 3, 2017 Cancelled) **May 8, 2017, 6:00-6:30 p.m.**
May 16, 2017, 6:30-8:30 p.m.
- Governance – **April 3, 2017, 6:30 p.m.**
- Chairperson's – **April 3, 2017, 5:15 p.m.**
- Board Meeting – **April 25, 2017**

2. Other Committee Meetings:

- Accessibility for All Committee – TBD, 1:15 p.m.
- Audit Committee – TBD, 3:00 p.m.
- STSCO Governance Meeting – April 12, 2017, 3:15 p.m., STSCO Offices. (TBC)
- French as a Second Language Advisory Committee – April 12, 2017, 4:30 p.m.
- Catholic Parent Engagement Committee – **April 24, 2017, 6:30 p.m.**
(New Date replaces April 19, 2017)
- Faith and Equity Advisory Committee – April 24, 2017, 6:30 p.m.
- Student Council Liaison Committee – April 25, 2017, 4:15 p.m.
- Special Education Advisory Committee – April 27, 2017, 6:30 p.m.
- Strategic Planning Advisory Committee – May 11, 2017, 9:30 a.m. -11:00 a.m.
- First Nation, Métis, and Inuit Advisory Committee – June 6, 2017, 6:30 p.m.

EVENTS (chronological order)

14. **April 4, 2017, 9:00 a.m. – 2:30 p.m.**
Trustee School Visit – Mother Teresa Catholic Elementary School, Courtice
15. **April 19, 2017, 2:00 p.m. St. Peter-in-Chains**
Bishop Daniel Miehm to be installed as the Bishop of Peterborough
16. **April 27-29, 2017**
Ontario Catholic Student Leadership Conference – Richmond Hill
Sheraton Toronto Parkway North
17. **April 27, 2017**
OCSTA/OCSBOA Business Seminar – International Plaza Hotel, Toronto
18. **April 27-29, 2017**
Ontario Catholic School Trustees' Association AGM – International Plaza Hotel, Toronto

19. **April 30-May 5, 2017**
Catholic Education Week
20. **May 3, 2017**
Catholic Student Leadership Awards
21. **May 24, 2017**
Catholic Parent Engagement Committee Recognition Evening
22. **June 1-3, 2017**
CCSTA AGM – Niagara Falls

L. Conclusion:

1. Report from the In-camera Meeting.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Ms. Christine Dunn, that the Board approve the actions and the discussions arising from the In-Camera session on March 28, 2017, as follows:

Carried.

- A. 1. Opening Prayer was shared.
2. The Agenda for the In-Camera meeting of March 28, 2017 was approved as presented.
3. There were no declarations of conflict of interest.
4. The draft Minutes of the Feb 27, 2017 In-Camera Board Meeting were approved as presented.
5. There was no business arising out of the minutes.
- B. There were no presentations.
- C. There were no items under Programs and Services.
- D. Under Business, Finance and Governance:
 1. An OCSTA information update was shared with Trustees.
 2. A Motion was heard regarding Minutes of Settlement from the Expulsion Committee dated March 28, 2017.
- E. Human Resources:
 1. Heard a Human Resources Administration Report.
- F. Other Urgent Matter: No Items.
- G. Information Items: No Items.
- H. Old Business: No Items.
- I. Convening as an Open Session.

The meeting convened as an Open Meeting at 6:30 p.m.

Carried.

2. Closing Prayer.

The Chairperson, Mrs. Michelle Griepsma, asked Mrs. Linda Ainsworth to lead the group in Closing Prayer.

3. Adjournment.

MOTION: Moved by Mr. Dan Demers, seconded by Mr. Dave Bernier,
that the meeting adjourn; 9:46 p.m.

Carried.

M. Griepsma
Chairperson
per PS

M. Nasello
Director of Education

DRAFT

1. R.A. (Block Motion) Proposed Excursions:

Recommended Action:

that the below excursions be blocked together and heard as one motion

AND

that the below be approved in principle:

C.1. Proposed St. Alphonsus Catholic Elementary School, Peterborough, Student excursion to the Peterborough Lift Locks, Peterborough, Ontario, on June 7, 2017.

C.2. Proposed St. Anne Catholic Elementary School, Peterborough Student Excursion to Camp Onondaga, Minden, Ontario from May 29, 2017 to May 31, 2017.

C.3. Proposed St. Joseph Catholic Elementary School, Douro, Student Excursion to Camp Northern Lights, Haliburton, Ontario, from June 19, 2017 to June 21, 2017.

C.4. Proposed Holy Trinity Catholic Secondary School, Courtice, Student Excursion to Camp Northern Lights, Haliburton, Ontario, from May 10, 2017 to May 11, 2017

C.5. Proposed Holy Trinity Catholic Secondary School, Courtice, Student Excursion to Algonquin Park, Ontario, from May 29, 2017 to June 1, 2017

C.6. Proposed St. Mary Catholic Secondary School, Cobourg, Student Excursion to RKY Camp, Parham, Ontario, from May 3, 2017 to May 5, 2017

C.7. Proposed St. Mary Catholic Secondary School, Cobourg, Student Excursion to Algonquin Park, Ontario, from September 26, 2017 to September 29, 2017

C.8. Proposed Holy Cross Catholic Secondary School, Peterborough, Student Excursion to Kawartha Highlands Provincial Park, Haliburton, Ontario, from May 11, 2017 to May 13, 2017.

April 19, 2017

Administration

CATEGORY 4 APPROVAL FORM

- To be used for travel outside of Canada, travel during vacation periods, or risk managed activities

Teacher/Organizer: <u>Aaron McFadden</u>	School: <u>St. Alphonsus</u>
Adult Supervisors Attending: <u>2 + Aaron McFadden</u>	
Destination: <u>Peterborough Lift Locks</u>	Mode of Transportation: <u>City Bus / Boat / canoe</u>
Grade/Course: <u>7</u>	Date of Submission: <u>March 27 2017</u>
Departure Date: <u>June 7 2017</u>	Return Date: <u>June 7 2017</u>
Number of Students: <u>10 boys 15 girls</u>	Number of Adult Supervisors: <u>1 Female 1 Male</u>
Name of Travel Agent:	Type of Excursion: <input checked="" type="checkbox"/> Curricular <input type="checkbox"/> Co-instructional
Total cost to be paid by each Student: \$ <u>30</u>	Principal Signature: <u>Ryan Brooks</u>

Summary of Proposed Activity:

attached

Curricular relevance (provide the overall expectations addressed):

attached

Estimated Cost for Entire Group:		Anticipated Sources of Revenue:	
Accommodation	\$ <u>—</u>	School Accounts	\$ <u>—</u>
Travel	\$ <u>—</u>	School Fund-raising	\$ <u>—</u>
Cost of Supply Teachers	\$ <u>—</u>	Student/Parent share	\$ <u>30 x 25</u>
Meals	\$ <u>—</u>	Other:	\$
Programs/Materials	\$ <u>—</u>	Other: Teacher contributions, if applicable	\$
Other	\$ <u>750</u>		
Total	\$ <u>750</u>	Total	\$ <u>750</u>

It is understood that this excursion will not proceed without the approval of the Board and signed parental forms completed.

Checklist of Criteria: Include all of the applicable information below in the package submitted to the Superintendent

- | | |
|--|--|
| <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Itinerary (including Mass if on the weekend) <u>NA</u> <input checked="" type="checkbox"/> Contract Information <input checked="" type="checkbox"/> Additional Medical Coverage needs considered <input checked="" type="checkbox"/> History of Excursion – no. of years: <u>First year</u> <input checked="" type="checkbox"/> Certification required by staff attending: <u>None Required</u> <input checked="" type="checkbox"/> Educational objectives stated <u>CANOE museum on certified 2 per Boat</u> | <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Information and consent letter to parents <input checked="" type="checkbox"/> Liability waivers signed <input type="checkbox"/> Supervisor to Student ratio: Gr. 4-8 <u>1:18</u> Gr. 9-12 – 1:10 <input type="checkbox"/> List of destination/emergency phone numbers provided <input checked="" type="checkbox"/> Passports (if required) <u>NA</u> <input checked="" type="checkbox"/> Provide details of any personal bonuses provided by agent <u>NA</u> <input checked="" type="checkbox"/> All safety considerations accounted for |
|--|--|

<u>Ryan Brooks</u> Principal Signature	<u>March 27/2017</u> Date
<u>[Signature]</u> Superintendent Signature	<u>April 4, 2017</u> Date

Print this form, sign it and submit it with all the above information to the Superintendent at least 12 weeks prior to departure.

Copies to: 1. Originator 2. School Office 3. Superintendent (prior to departure)



Peterborough Victoria
Northumberland and Clarington
Catholic District School Board

LSS 10

CATEGORY 4 APPROVAL FORM

To be used for travel outside of Canada, travel during vacation periods, or risk managed activities

Teacher/Organizer: J. Castiglione, E.Gryllou, W.Thomas	School: St. Anne
Adult Supervisors Attending: 3 teachers 1 administrator 1 adult volunteer	
Destination: Camp Onondaga, Minden	Mode of Transportation: bus
Grade/Course: 8	Date of Submission: April 7 th , 2017
Departure Date: May 29/17	Return Date: May 31/17
Number of Students: boys:9 girls:22	Number of Adult Supervisors: female:3 male:2
Name of Travel Agent: BrightSpark	Type of Excursion: <input checked="" type="checkbox"/> Curricular <input type="checkbox"/> Co-instructional
Total cost to be paid by each Student: \$295	Principal Signature:

Summary of Proposed Activity: Grade 8 students will attend Camp Onondaga for 3 days and 2 nights. Activities incorporate team building, leadership and collaboration. Students will engage in outdoor educational experiences

Curricular Relevance: (provide the overall expectations addressed) CGE-A reflective, creative and holistic thinker. A collaborative contributor. A responsible citizen. Physical Education-Students will participate in a wide variety of physical activities and demonstrate an understanding of the importance of being physically active. Students will apply and perform movement skills that demonstrate understanding of specific physical activities

Estimated Cost for Entire Group:		Anticipated Sources of Revenue:	
Accommodation	\$9145	School Accounts	\$750
Travel	\$735.55	School Fund-raising	\$735.55
Cost of Supply Teachers	\$750	Student/Parent share	\$9145
Meals	\$	Other:	\$
Programs/Materials	\$	Other: Teacher contributions, if applicable	\$
Other	\$		
Total	\$10,630.55	Total	\$10,630.55

It is understood that this excursion will not proceed without the approval of the Board and signed parental forms completed.

Checklist of Criteria: Include all of the applicable information below in the package submitted to the Superintendent

- | | |
|--|--|
| <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Itinerary (including Mass if on the weekend) <input checked="" type="checkbox"/> Contract Information <input checked="" type="checkbox"/> Additional Medical Coverage needs considered <input checked="" type="checkbox"/> History of Excursion – number of years: <u>2</u> <input checked="" type="checkbox"/> Certification required by staff attending: <u>N/A</u> <input checked="" type="checkbox"/> Educational objectives stated | <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Information and consent letter to parents <input checked="" type="checkbox"/> Liability waivers signed <input checked="" type="checkbox"/> Supervisor to Student ratio: Gr. 4-8 – 1:8 / Gr. 9-12 – 1:10 <input checked="" type="checkbox"/> List of destination/emergency phone numbers provided <input checked="" type="checkbox"/> Passports (if required) <u>N/A</u> <input checked="" type="checkbox"/> Provide details of any personal bonuses provided by agent <u>N/A</u> <input checked="" type="checkbox"/> All safety considerations accounted for |
|--|--|

 Principal Signature	<u>Apr 7/17</u> Date
 Superintendent Signature	<u>Apr 10/17</u> Date

Print this form, sign it and submit it with all the above information to the Superintendent at least 12 weeks prior to departure.



CATEGORY 4 APPROVAL FORM

To be used for travel outside of Canada, travel during vacation periods, or risk managed activities

Teacher/Organizer: Dan Cecile	School: St. Joseph Douro
Adult Supervisors Attending: Dan Cecile, Melissa O'Neill and/or Sarah Donovan; Lifeguard to be hired (2)	
Destination: Camp Northern Lights	Mode of Transportation: School Bus
Grade/Course: 8	Date of Submission: April 3, 2017
Departure Date: Monday, June 19, 2017	Return Date: Wednesday, June 21, 2017
Number of Students: boys: 10 girls: 11	Number of Adult Supervisors: female: 2 male: 1
Name of Travel Agent: N/A	Type of Excursion: <input checked="" type="checkbox"/> Curricular <input type="checkbox"/> Co-instructional
Total cost to be paid by each Student: \$ 100	Principal Signature:

Summary of Proposed Activity:
Grade 8 end of the year class trip to Camp Northern Lights

Curricular Relevance: Demonstrate personal and interpersonal skills and the use of critical and creative thinking processes.
Actively participate accordingly to their capabilities in a wide variety of program activities.
Demonstrate an understanding of factors that contribute to their personal enjoyment of being active

Estimated Cost for Entire Group:		Anticipated Sources of Revenue:	
Accommodation	\$	School Accounts	\$
Travel	\$ 800	School Fund-raising	\$
Cost of Supply Teachers	\$	Student/Parent share	\$ 2100
Meals	\$ 900	Other:	\$
Programs/Materials	\$ 400	Other: Teacher contributions, if applicable	\$
Other	\$		
Total	\$ 2100	Total	\$ 2100

It is understood that this excursion will **not** proceed without the approval of the Board and signed parental forms completed.

- Checklist of Criteria:** Include all of the applicable information below in the package submitted to the Superintendent
- | | |
|--|---|
| <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Itinerary (including Mass if on the weekend) <input checked="" type="checkbox"/> Contract Information <input checked="" type="checkbox"/> Additional Medical Coverage needs considered <input checked="" type="checkbox"/> History of Excursion – number of years: 12 <input checked="" type="checkbox"/> Certification required by staff attending: First Aid and CPR <input checked="" type="checkbox"/> Educational objectives stated <i>Hired lifeguards x2</i> | <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Information and consent letter to parents <input checked="" type="checkbox"/> Liability waivers signed <input checked="" type="checkbox"/> Supervisor to Student ratio: Gr. 4-8 – 1:8 / Gr. 9-12 – 1:10 <input type="checkbox"/> List of destination/emergency phone numbers provided <input type="checkbox"/> Passports (if required) <i>N/A</i> <input type="checkbox"/> Provide details of any personal bonuses provided by agent <input type="checkbox"/> All safety considerations accounted for |
|--|---|

Principal Signature	<i>April 3, 2017</i> Date
Superintendent Signature	<i>April 10 / 17</i> Date

Print this form, sign it and submit it with all the above information to the Superintendent at least 12 weeks prior to departure.



Peterborough Victoria
Northumberland and Clarington
Catholic District School Board

CATEGORY 4 APPROVAL FORM

To be used for travel outside of Canada, travel during vacation periods, or risk managed activities

Teacher/Organizer: Derek Sheridan (AND Supervisor)	School: Holy Trinity C.S.S.
Adult Supervisors Attending: 5 Annela Gaskell, Colum Hrus, Paul Mackford, Robert Christen	
Destination: Camp Northern Lights	Mode of Transportation: School bus
Grade/Course: grade 11 – IDC30 and grade 10 – PAD20	Date of Submission: 24 March 2017
Departure Date: 10 May 2017	Return Date: 11 May 2017
Number of Students: boys: 27 girls: 5	Number of Adult Supervisors: female: 1 male: 4
Name of Travel Agent: Not used	Type of Excursion: <input checked="" type="checkbox"/> Curricular <input type="checkbox"/> Co-instructional
Total cost to be paid by each Student: \$37.50 (part of fee)	Principal Signature: <i>Joan M Cole</i>

Summary of Proposed Activity:

In preparation for the proposed trip to Algonquin Park, the students from the two courses will spend one overnight trip to Camp Northern Lights to practice skills in the following: canoeing, camping and navigation.

Curricular Relevance: (provide the overall expectations addressed)

Attached as a separate sheet.

Estimated Cost for Entire Group:		Anticipated Sources of Revenue:	
Accommodation	\$0	School Accounts	\$
Travel	\$1000	School Fund-raising	\$
Cost of Supply Teachers	\$0	Student/Parent share	\$1200
Meals	\$200	Other:	\$
Programs/Materials	\$0	Other: Teacher contributions, if applicable	\$
Other	\$(equipment rental)		
Total	\$1200	Total	\$1200

It is understood that this excursion will not proceed without the approval of the Board and signed parental forms completed.

Checklist of Criteria: Include all of the applicable information below in the package submitted to the Superintendent

- | | |
|--|--|
| <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Itinerary (including Mass if on the weekend) - attached <input checked="" type="checkbox"/> Contract Information - attached <input type="checkbox"/> Additional Medical Coverage needs considered – not required <input type="checkbox"/> History of Excursion – number of years: 0 <input checked="" type="checkbox"/> Certification required by staff attending: first aid and ORCKA Tripping 3 Derek Sheridan <input checked="" type="checkbox"/> Educational objectives stated - attached | <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Information and consent letter to parents - attached <input checked="" type="checkbox"/> Liability waivers signed – once approved <input checked="" type="checkbox"/> Supervisor to Student ratio: Gr. 4-8 – 1:18 / Gr. 9-12 – 1:10 <input checked="" type="checkbox"/> List of destination/emergency phone numbers provided <input type="checkbox"/> Passports (if required) – not leaving Canada <input type="checkbox"/> Provide details of any personal bonuses provided by agent – no agents <input checked="" type="checkbox"/> All safety considerations accounted for - attached |
|--|--|

<p><i>Joan M Cole</i> Principal Signature</p> <p><i>M. Michie</i> Superintendent Signature</p>	<p><i>April 10, 2017</i> Date</p> <p><i>April 10, 2017</i> Date</p>
--	---

Print this form, sign it and submit it with all the above information to the Superintendent at least 12 weeks prior to departure.



Peterborough Victoria
Northumberland and Clarington
Catholic District School Board

CATEGORY 4 APPROVAL FORM

To be used for travel outside of Canada, travel during vacation periods, or risk managed activities

Teacher/Organizer: Derek Sheridan (and supervisor)	School: Holy Trinity C.S.S.
Adult Supervisors Attending: 5 Angela Gaskell, Colum Paris, Paul Mockford, Robert Chretien	
Destination: Algonquin Park	Mode of Transportation: School bus
Grade/Course: grade 11 – IDC30 and grade 10 – PAD20	Date of Submission: 24 March 2017
Departure Date: 29 May 2017	Return Date: 1 June 2017
Number of Students: boys: 27 girls: 5	Number of Adult Supervisors: female: 1 male: 4
Name of Travel Agent: Not used	Type of Excursion: <input checked="" type="checkbox"/> Curricular <input type="checkbox"/> Co-instructional
Total cost to be paid by each Student: \$171.25 (part of fee)	Principal Signature: <i>Jan M. Cole</i>

Summary of Proposed Activity:

Canoe trip to Algonquin Park with the purpose of exposing students to the natural environment and allow them to study our impact and relationship first hand. This activity is the culminating activity for the outdoor education course IDC30 and PAD20.

Curricular Relevance: (provide the overall expectations addressed)

Attached as a separate sheet.

Estimated Cost for Entire Group:		Anticipated Sources of Revenue:	
Accommodation	\$380	School Accounts	\$
Travel	\$1600	School Fund-raising	\$
Cost of Supply Teachers	\$0	Student/Parent share	\$5480
Meals	\$1000	Other:	\$
Programs/Materials	\$0	Other: Teacher contributions, if applicable	\$
Other	\$2500 (equipment rental)		
Total	\$5480	Total	\$5480

It is understood that this excursion will not proceed without the approval of the Board and signed parental forms completed.

Checklist of Criteria: Include all of the applicable information below in the package submitted to the Superintendent

- | | |
|---|---|
| <input checked="" type="checkbox"/> Itinerary (including Mass if on the weekend) - attached | <input checked="" type="checkbox"/> Information and consent letter to parents - attached |
| <input checked="" type="checkbox"/> Contract Information - attached | <input checked="" type="checkbox"/> Liability waivers signed – once approved |
| <input type="checkbox"/> Additional Medical Coverage needs considered – not required | <input checked="" type="checkbox"/> Supervisor to Student ratio: Gr. 4-8 – 1:18 / Gr. 9-12 – 1:10 |
| <input type="checkbox"/> History of Excursion – number of years: 4 | <input checked="" type="checkbox"/> List of destination/emergency phone numbers provided |
| <input checked="" type="checkbox"/> Certification required by staff attending: first aid and ORCKA Tripping 3 <i>Derek Sheridan</i> | <input type="checkbox"/> Passports (if required) – not leaving Canada |
| <input checked="" type="checkbox"/> Educational objectives stated - attached | <input type="checkbox"/> Provide details of any personal bonuses provided by agent – no agents |
| | <input checked="" type="checkbox"/> All safety considerations accounted for - attached |

<i>Jan M. Cole</i> Principal Signature	<i>April 10, 2017</i> Date
<i>W. Michele</i> Superintendent Signature	<i>April 10, 2017</i> Date

Print this form, sign it and submit it with all the above information to the Superintendent at least 12 weeks prior to departure.



Peterborough Victoria
Northumberland and Clarington
Catholic District School Board

OK

LSS 10

CATEGORY 4 APPROVAL FORM

To be used for travel outside of Canada, travel during vacation periods, or risk managed activities

Teacher/Organizer: Y. McCartney, M. Berg-Nonnekes, T. Hunt	School: St. Mary Catholic Secondary School, Cobourg
Adult Supervisors Attending: Yvette McCartney, Maaike Ber-Nonnekes, Tony Hunt, and 12 Camp counsellors	
Destination: RKY Camp, Parham, ON	Mode of Transportation: Bus
Grade/Course: 9, 10, 11 & 12	Date of Submission: March 20 th , 2017
Departure Date: Wed, May 3 rd , 2017 @ 8:00 am	Return Date: Fri, May 5 th , 2017 @ 4:00 pm
Number of Students: boys: 15 girls: 25	Number of Adult Supervisors: female: 2 male: 1
Name of Travel Agent: none	Type of Excursion: <input checked="" type="checkbox"/> Curricular <input type="checkbox"/> Co-instructional
Total cost to be paid by each Student: \$ 125.00	Principal Signature: <i>R. Majdell</i>

Summary of Proposed Activity: This camping experience meets the requirements of the Duke of Edinburgh's Award Program for the Bronze and Silver Levels. Students will be required to pass a swim test at the YMCA prior to attending RKY Camp. Activities at camp will include: camping, hiking, canoeing, kayaking, low ropes, team building activities or initiatives, fire building techniques, outdoor cooking, orienteering and compass work and other possible outdoor awareness activities.

Curricular Relevance: (provide the overall expectations addressed) Travel & Tourism CGG30; Geography CGR4E/M; Canadian & World Issues CGW4U; Leadership & Peer Support GPP30; Living Spaces & Shelter HLS30; Social Sciences & Humanities HSP3M; Philosophy HZB30 & HZT4U; Recreation & Fitness Leadership PLF4C; Healthy Active Living PPL30 & PPL40; Hospitality & Tourism TFH3E & TFT4C; and Science SVN3E/M, SCH3C/U & SCH4E/M.

Estimated Cost for Entire Group:		Anticipated Sources of Revenue:	
Accommodation	\$ 0	School Accounts	\$7,174
Travel	\$2,670.00	School Fund-raising	\$0
Cost of Supply Teachers	\$744 (3 days x \$248)	Student/Parent share	\$4,000
Meals	\$ included	Other:	\$0
Programs/Materials	\$7,600	Other: Teacher contributions, if applicable	\$0
Other	\$160		
Total	\$ 11,174	Total	\$ 11,174

It is understood that this excursion will not proceed without the approval of the Board and signed parental forms completed.

Checklist of Criteria: Include all of the applicable information below in the package submitted to the Superintendent

- | | |
|--|---|
| <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Itinerary (including Mass if on the weekend) <input checked="" type="checkbox"/> Contract Information <input checked="" type="checkbox"/> Additional Medical Coverage needs considered <input checked="" type="checkbox"/> History of Excursion – number of years: <u>10 years</u> <input type="checkbox"/> Certification required by staff attending: <u>none required</u> <input checked="" type="checkbox"/> Educational objectives stated | <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Information and consent letter to parents <input checked="" type="checkbox"/> Liability waivers signed <input checked="" type="checkbox"/> Supervisor to Student ratio: Gr. 4-8 – 1:8 / Gr. 9-12 – 1:10 <input checked="" type="checkbox"/> List of destination/emergency phone numbers provided <input type="checkbox"/> Passports (if required) <u>NOT required</u> <input type="checkbox"/> Provide details of any personal bonuses provided by agent <u>NOT</u> <input checked="" type="checkbox"/> All safety considerations accounted for |
|--|---|

<p><i>R. Majdell</i> Principal Signature</p> <p><i>[Signature]</i> Superintendent Signature</p>	<p><i>April 11, 2017</i> Date</p> <p><i>April 11/2017</i> Date</p>
---	--

Print this form, sign it and submit it with all the above information to the Superintendent at least 12 weeks prior to departure.



CATEGORY 4 APPROVAL FORM

To be used for travel outside of Canada, travel during vacation periods, or risk managed activities

Teacher/Organizer: Greg Conway	School: 256, St. Mary Secondary
Adult Supervisors Attending: G. Conway, M. Nonnekes-Berg, I. Kendrick	
Destination: Algonquin Park	Mode of Transportation: School bus, canoes
Grade/Course: Grade 12 – PAD40 Outdoor Ed	Date of Submission: February 2 nd , 2017
Departure Date: September 26 th , 2017 (Tuesday)	Return Date: September 29 th , 2017 (Saturday)
Number of Students: boys: 11 girls: 11	Number of Adult Supervisors: female: 1 male: 2
Name of Travel Agent: n/a	Type of Excursion: Curricular ✓
Total cost to be paid by each Student: \$130	Principal Signature: <i>R. Majdell</i>

Summary of Proposed Activity: 4 day, 3 night canoe tripping through various lakes within the park.

Curricular Relevance: (provide the overall expectations addressed)

PAV0.02, ALV.01, ALV.03, AL1.01, AL1.02, AL3.01, AL3.02 ✓

PAD40 (Outdoor Activity Course)

Estimated Cost for Entire Group:		Anticipated Sources of Revenue:	
Accommodation	\$600	School Accounts	\$0
Travel	\$1410	School Fund-raising	\$0
Cost of Supply Teachers	\$0	Student/Parent share	\$2860 ✓
Meals	\$350	Other:	\$0
Programs/Materials	\$500	Other: Teacher contributions, if applicable	\$0
Other	\$0		
Total	\$2860 ✓	Total	\$2860 ✓

It is understood that this excursion will not proceed without the approval of the Board and signed parental forms completed.

Checklist of Criteria: Include all of the applicable information below in the package submitted to the Superintendent

- | | |
|--|--|
| <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Itinerary (including Mass if on the weekend) <input type="checkbox"/> Contract Information N/A <input type="checkbox"/> Additional Medical Coverage needs considered <input type="checkbox"/> History of Excursion – number of years: 12 <input type="checkbox"/> Certification required by staff attending: CPR/First Aid Canoe tripping cert. <input type="checkbox"/> Educational objectives stated | <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Information and consent letter to parents <input checked="" type="checkbox"/> Liability waivers signed <input checked="" type="checkbox"/> Supervisor to Student ratio: Gr. 4-8 – 1:18 / Gr. 9-12 – 1:10 <input type="checkbox"/> List of destination/emergency phone numbers provided <input type="checkbox"/> Passports (if required) N/A <input type="checkbox"/> Provide details of any personal bonuses provided by agent N/A <input checked="" type="checkbox"/> All safety considerations accounted for |
|--|--|

<p style="font-size: 1.5em; font-family: cursive;"><i>R. Majdell</i></p> <p>Principal Signature</p> <hr/> <p style="font-size: 1.5em; font-family: cursive;"><i>[Signature]</i></p> <p>Superintendent Signature</p>	<p style="font-size: 1.5em; font-family: cursive;">Feb 1, 2017</p> <p>Date</p> <hr/> <p style="font-size: 1.5em; font-family: cursive;">March 9/2017</p> <p>Date</p>
---	--

Print this form, sign it and submit it with all the above information to the Superintendent at least 12 weeks prior to departure.



CATEGORY 4 APPROVAL FORM

To be used for travel outside of Canada, travel during vacation periods, or risk managed activities

Teacher/Organizer: M. Burgess	School: Holy Cross CSS
Adult Supervisors Attending: M. Burgess, K. Carson	
Destination: Kawartha Highlands P.P.	Mode of Transportation: School bus
Grade/Course: Ramblers Club	Date of Submission: March 23, 2017
Departure Date: May 11, 2017	Return Date: May 13, 2017
Number of Students: boys: 7 girls: 5	Number of Adult Supervisors: female: 1 male: 1
Name of Travel Agent: NA	Type of Excursion: <input type="checkbox"/> Curricular <input checked="" type="checkbox"/> Co-instructional
Total cost to be paid by each Student: \$ 85.00	Principal Signature:

Summary of Proposed Activity: See attached

Curricular Relevance: (provide the overall expectations addressed) See attached

Estimated Cost for Entire Group:		Anticipated Sources of Revenue:	
Accommodation	\$ 150.00	School Accounts	\$
Travel	\$ 450.00	School Fund-raising	\$
Cost of Supply Teachers	\$	Student/Parent share	\$ 1000.00
Meals	\$ 500.00	Other:	\$ 1000.00
Programs/Materials	\$ 900.00	Other: Teacher contributions, if applicable	\$
Other	\$		
Total	\$ 2000.00	Total	\$ 2000.00

It is understood that this excursion will not proceed without the approval of the Board and signed parental forms completed.

Checklist of Criteria: Include all of the applicable information below in the package submitted to the Superintendent

- | | |
|--|--|
| <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Itinerary (including Mass if on the weekend) <input checked="" type="checkbox"/> Contract Information <input checked="" type="checkbox"/> Additional Medical Coverage needs considered <input checked="" type="checkbox"/> History of Excursion – number of years: <u>16</u> <input checked="" type="checkbox"/> Certification required by staff attending: <u>See Letter M. Ke Burgess</u> <input checked="" type="checkbox"/> Educational objectives stated | <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Information and consent letter to parents <input checked="" type="checkbox"/> Liability waivers signed <input checked="" type="checkbox"/> Supervisor to Student ratio: Gr. 4-8 – 1:8 / Gr. 9-12 – 1:10 <input checked="" type="checkbox"/> List of destination/emergency phone numbers provided <input checked="" type="checkbox"/> Passports (if required) <u>N/A</u> <input checked="" type="checkbox"/> Provide details of any personal bonuses provided by agent <u>N/A</u> <input checked="" type="checkbox"/> All safety considerations accounted for |
|--|--|

 Principal Signature	<u>Mar 28/17</u> Date
 Superintendent Signature	<u>April 3, 2017</u> Date

Print this form, sign it and submit it with all the above information to the Superintendent at least 12 weeks prior to departure.

1. R.A. (Block Motion) Proposed Excursions:

Recommended Action:

that the below excursions be blocked together and heard as one motion

AND

that the below be approved in principle:

C.9. Proposed Holy Cross Catholic Secondary School, Peterborough, Student Excursion to Guatemala, from April 12, 2018 to April 21, 2018 2017.

C.10. Proposed St. Mary Catholic Secondary School, Cobourg, Student Excursion to Oahu, Hawaii, United States, from April 12, 2018 to April 21, 2018.

C.11. Proposed Holy Cross Catholic Secondary School, Peterborough, Student Excursion to Athens, Delphi, Tolo, Saronic Gulf and Cape Sounion, Greece, from Marcy 7, 2018 to March 15, 2018.

C.12. Proposed St. Peter Catholic Secondary School, Peterborough, Student Excursion to Athens, Delphi, Tolo, Saronic Gulf and Cape Sounion, Greece, from Marcy 7, 2018 to March 15, 2018.

April 19, 2017

Administration

Handwritten initials and date:
KW
April

CATEGORY 4 APPROVAL FORM

To be used for travel outside of Canada, travel during vacation periods, or risk managed activities

Teacher/Organizer: Teresa Cosentino and Chris Clarke	School: Holy Cross SS
Adult Supervisors Attending: Chris Clarke, Teresa Cosentino, James Brake	
Destination: Guatemala	Mode of Transportation: Air
Grade/Course: 11/12	Date of Submission: May 6, 2016 April 3, 2017
Departure Date: April 12, 2018	Return Date: April 21, 2018
Number of Students: boys: 6 girls: 6 *	Number of Adult Supervisors: female: 1 male: 2
Name of Travel Agent: Lent Travel	Type of Excursion: <input checked="" type="checkbox"/> Curricular <input type="checkbox"/> Co-instructional
Total cost to be paid by each Student: \$2400	Principal Signature: <i>[Signature]</i>

Summary of Proposed Activity:

This will be Holy Cross's third year to Guatemala, through Wells of Hope. This 10 day excursion will be to gain a broader perspective on global issues around sweat equity and poverty. The students will also be helping to build a school or a home in a community. They will also experience the local culture and partake in any local festivities and events.

Curricular Relevance: (provide the overall expectations addressed) This experience is the heart of our Catholic social teachings and our Catholic graduate expectations of Students becoming global citizens. It addresses issues around poverty, advocacy for the poor and the marginalized and learning about sustainability in a developing country. The students experience Christ in those who have less material possessions, and they build meaningful relationships with their brothers and sisters in Guatemala.

Estimated Cost for Entire Group: 12 students 3 adults		Anticipated Sources of Revenue:	
Accommodation	\$ 18,750	School Accounts	\$0
Travel	\$ 15,000	School Fund-raising	\$4950.00
Cost of Supply Teachers	\$0	Student/Parent share	\$ 28,800.00
Meals	\$0	Other:	\$0
Programs/Materials	\$0	Other: Teacher contributions, if applicable	\$0
Other	\$		
Total	\$33,750.00	Total	\$33,750.00

It is understood that this excursion will not proceed without the approval of the Board and signed parental forms completed.

Checklist of Criteria: Include all of the applicable information below in the package submitted to the Superintendent

- | | |
|---|--|
| <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Itinerary (including Mass if on the weekend) <input checked="" type="checkbox"/> Contract Information <input checked="" type="checkbox"/> Additional Medical Coverage needs considered <input checked="" type="checkbox"/> History of Excursion – number of years: <i>31 + 10 yrs w/ Holy</i> <input checked="" type="checkbox"/> Certification required by staff attending: _____ <input checked="" type="checkbox"/> Educational objectives stated | <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Information and consent letter to parents <input checked="" type="checkbox"/> Liability waivers signed <input checked="" type="checkbox"/> Supervisor to Student ratio: Gr. 4-8 – 1:8 / Gr. 9-12 – 1:10 <input checked="" type="checkbox"/> List of destination/emergency phone numbers provided <input checked="" type="checkbox"/> Passports (if required) <input checked="" type="checkbox"/> Provide details of any personal bonuses provided by agent <input checked="" type="checkbox"/> All safety considerations accounted for |
|---|--|

<i>[Signature]</i> Principal Signature	April 3/17 Date
<i>[Signature]</i> Superintendent Signature	April 4, 2017 Date

Print this form, sign it and submit it with all the above information to the Superintendent at least 12 weeks prior to departure.



CATEGORY 4 APPROVAL FORM

To be used for travel outside of Canada, travel during vacation periods, or risk managed activities

Teacher/Organizer: Greg Conway	School: 256, St. Mary SS Cobourg
Adult Supervisors Attending: G. Conway, R. Heffernan, D. Quemby, T. Linehan	
Destination: Oahu, Hawaii, USA	Mode of Transportation: Airplane, Motorcoach, School bus
Grade/Course: 10, 11, 12/Boys Rugby Team	Date of Submission: February 2 nd , 2017
Departure Date: Friday, March 9 th , 2018 (Friday)	Return Date: Sunday, March 18 th , 2018 (Sunday)
Number of Students: boys: 25 girls: 0	Number of Adult Supervisors: female: 0 male: 4
Name of Travel Agent: Marlin Travel Downtown - Cobourg	Type of Excursion: Co-Curricular
Total cost to be paid by each Student: \$2550	Principal Signature:

Summary of Proposed Activity: 10 day tour of Oahu, Hawaii during March Break 2018. Visiting various historical and cultural sights, as well as full immersion into the local culture. Meeting peers from local and international teams and schools, playing 3 matches against school, club and international teams.

Curricular Relevance: Experience travelling as a sport ambassador for one's country; Cross-cultural relations – visiting local secondary schools and shadowing students; Historical impact – visiting several important cultural and historic sights, including Iolani Palace, Pearl Harbour & the USS Arizona Memorial, Polynesian Cultural Centre, Hanauma Bay Marine Reserve, etc.

Estimated Cost for Entire Group:		Anticipated Sources of Revenue:	
Accommodation	\$30,000	School Accounts	\$
Travel	\$30,000	School Fund-raising	\$
Cost of Supply Teachers	\$	Student/Parent share	\$63,750 (teachers comp by agency)
Meals	\$	Other:	\$
Programs/Materials	\$3750	Other: Teacher contributions, if applicable	\$
Other	\$		
Total	\$63,750	Total	\$63,750

It is understood that this excursion will not proceed without the approval of the Board and signed parental forms completed.

Checklist of Criteria: Include all of the applicable information below in the package submitted to the Superintendent

- | | |
|--|--|
| <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Itinerary (including Mass if on the weekend) <input checked="" type="checkbox"/> Contract Information ASSIST TRAVEL (TICO MEMBERS) <input type="checkbox"/> Additional Medical Coverage needs considered <input checked="" type="checkbox"/> History of Excursion – number of years: 12 BUT COACHING <input type="checkbox"/> Certification required by staff attending: N/A + COR/EA PRESENT <input checked="" type="checkbox"/> Educational objectives stated <input checked="" type="checkbox"/> Mandatory Medical & Cancellation Insurance ALWAYS USED | <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Information and consent letter to parents <input checked="" type="checkbox"/> Liability waivers signed <input checked="" type="checkbox"/> Supervisor to Student ratio: Gr. 4-8 – 1:18 / Gr. 9-12 – 1:10 <input checked="" type="checkbox"/> List of destination/emergency phone numbers provided <input type="checkbox"/> Passports (if required) <input checked="" type="checkbox"/> Provide details of any personal bonuses provided by agent <input checked="" type="checkbox"/> All safety considerations accounted for |
|--|--|

<p><i>R. Majdell</i> Principal Signature</p> <p><i>[Signature]</i> Superintendent Signature</p>	<p>March 9, 2017 Date</p> <p>March 9, 2017 Date</p>
---	---

Print this form, sign it and submit it with all the above information to the Superintendent at least 12 weeks prior to departure.



Peterborough Victoria
Northumberland and Clarington
Catholic District School Board

CATEGORY 4 APPROVAL FORM

To be used for travel outside of Canada, travel during vacation periods, or risk managed activities

Teacher/Organizer: Christine Clarke	School: Holy Cross Catholic Secondary School
Adult Supervisors Attending: Christine Clarke, other teachers to be determined based on number and gender of students enrolled.	
Destination: Athens, Delphi, Tolo, Saronic Gulf and Cape Sounion.	Mode of Transportation: Airplane/Bus
Grade/Course: Grades 10, 11, 12 (co-instructional)	Date of Submission: May 23, 2017
Departure Date: March 7, 2018	Return Date: March 15, 2018
Number of Students: boys: TBA girls: TBA	Number of Adult Supervisors: female: Min.1 male: Min.1
Name of Travel Agent: Explorica Educational Travel	Type of Excursion: <input type="checkbox"/> Curricular <input checked="" type="checkbox"/> Co-instructional
Total cost to be paid by each Student: \$3,392.00	Principal Signature:

Summary of Proposed Activity: Students will have the opportunity to immerse themselves in the Greek culture and historical sites. We will visit the Phaleron war cemetery to honour Canadians who fought in Greece during World War II. They will travel with a licensed tour guide to a variety of historic locations including: Athens-Parthenon, Acropolis, Olympic site, the Plaka and other sites; Delphi-Temple of Apollo; Tolo and Olympia; Corinth Canal; Saronic Gulf and Cape Sounion.

Curricular Relevance: (provide the overall expectations addressed): The students will experience historic, cultural and religious sites /monuments throughout the tour. Please see the submitted package for a more detailed explanation in the section Historical and Educational Significance of the Trip (TAB 3).

Estimated Cost for Entire Group:		Anticipated Sources of Revenue:	
Accommodation	\$	School Accounts	\$
Travel	\$	School Fund-raising	\$
Cost of Supply Teachers	\$ See Contract Section (Tab	Student/Parent share	\$3,392.00
Meals	\$	Other:	\$
Programs/Materials	\$	Other: Teacher contributions, if applicable	\$
Other	\$		
Total	\$3,392.00	Total	\$3,392.00

It is understood that this excursion will not proceed without the approval of the Board and signed parental forms completed.

Checklist of Criteria: Include all of the applicable information below in the package submitted to the Superintendent

- | | |
|---|---|
| <ul style="list-style-type: none"> ✓ Itinerary (including Mass if on the weekend) (TAB 2) ✓ Contract Information (TAB 4) ✓ Additional Medical Coverage needs considered (TAB 6) ✓ History of Excursion – number of years: 0 ✓ Certification required by staff attending: NA; Tour Director will have required safety certification. ✓ Educational objectives stated (TAB 3) | <ul style="list-style-type: none"> ✓ Information and consent letter to parents (TABS 6 to 9) ✓ Liability waivers signed (TAB 7) ✓ Supervisor to Student ratio: Gr. 4-8 – 1:8 / Gr. 9-12 – 1:10 (1:6 is the ratio) ✓ List of destination/emergency phone numbers provided (TAB 8) ✓ Passports (required) ✓ Provide details of any personal bonuses provided by agent (TAB 5) ✓ All safety considerations accounted for at the upcoming Parent meeting in 2017-2018. |
|---|---|

 Principal Signature	April 3/17 Date April 18, 2017 Date
-------------------------	--



CATEGORY 4 APPROVAL FORM

To be used for travel outside of Canada, travel during vacation periods, or risk managed activities

Teacher/Organizer: Mr. Reg Hartwick		School: St. Peter Catholic Secondary School	
Adult Supervisors Attending: Mr. Hartwick, Bernadette Peters, Sandra Coyle			
Destination: Athens, Delphi, Tolo, Saronic Gulf and Cape Sounion.		Mode of Transportation: Airplane/ Bus	
Grade/Course: Grades 9,10,11,12 (co-instructional)		Date of Submission: May 23, 2017	
Departure Date: March 7, 2018		Return Date: March 15, 2018	
Number of Students: boys: TBA girls: TBA		Number of Adult Supervisors: female: Min.1 male: Min.1	
Name of Travel Agent: Explorica Educational Travel		Type of Excursion: <input type="checkbox"/> Curricular <input checked="" type="checkbox"/> Co-instructional	
Total cost to be paid by each Student: \$3,392.00		Principal Signature: _____	

Summary of Proposed Activity: Students will have the opportunity to immerse themselves in the Greek culture and historical sites. We will visit the Phaleron war cemetery to honour Canadians who fought in Greece during World War II. They will travel with a licensed tour guide to a variety of historic locations including: Athens – Parthenon, Acropolis, Olympic site, the Plaka and other sites; Delphi – Temple of Apollo; Tolo and Olympia; Corinth Canal; Saronic Gulf and Cape Sounion.

Curricular Relevance: (provide the overall expectations addressed): The students will experience historic, cultural and religious sites / monuments throughout the tour. Please see the submitted package for a more detailed explanation in the section Historical and Educational Significance of the Trip (TAB 3).

Estimated Cost for Entire Group:		Anticipated Sources of Revenue:	
Accommodation	\$	School Accounts	\$
Travel	\$	School Fund-raising	\$
Cost of Supply Teachers	\$ See Contract Section (Tab	Student/Parent share	\$3,392.00
Meals	\$	Other:	\$
Programs/Materials	\$	Other: Teacher contributions, if applicable	\$
Other	\$		
Total	\$3,392.00	Total	\$ 3,392.00

It is understood that this excursion will not proceed without the approval of the Board and signed parental forms completed.

Checklist of Criteria: Include all of the applicable information below in the package submitted to the Superintendent

- | | |
|---|---|
| <ul style="list-style-type: none"> ✓ Itinerary (including Mass if on the weekend) (TAB 2) ✓ Contract Information (TAB 4) ✓ Additional Medical Coverage needs considered (TAB 6) ✓ History of Excursion – number of years: 1 ✓ Certification required by staff attending: NA; Tour Director will have required safety certification. ✓ Educational objectives stated (TAB 3) | <ul style="list-style-type: none"> ✓ Information and consent letter to parents (TABS 6 to 9) ✓ Liability waivers signed (TAB 7) ✓ Supervisor to Student ratio: Gr. 4-8 – 1:8 / Gr. 9-12 – 1:10 (1:6 is the ratio) ✓ List of destination/emergency phone numbers provided (TAB 8) ✓ Passports (required) ✓ Provide details of any personal bonuses provided by agent (TAB 5) ✓ All safety considerations accounted for at the upcoming Parent meeting in 2017-2018. |
|---|---|

<p style="text-align: center;"><i>Sherry Davis</i> Principal Signature</p> <p style="text-align: center;"><i>Lauren [Signature]</i> Superintendent Signature</p>	<p style="text-align: center;">April 3 / 2017 Date</p> <p style="text-align: center;">April 18 / 17 Date</p>
--	--

2009/09

Print this form, sign it and submit it with all the above information to the Superintendent at least 12 weeks prior to departure.

BUSINESS AND FINANCE

Report to the Board

Meeting: In Camera

Open

Presented for: Information

Approval

Meeting Date: April 25, 2017

Presented by: Isabel Grace, Superintendent of Business/Finance

Subject: 2017-18 GSN Release - Funding Information

Recommended Action(s): N/A

2017-18 Grants for Student Needs

On April 12, 2017 the Ministry of Education provided the initial announcements regarding the 2017-18 Grants for Student Needs. The Technical Paper was made available at the same time, however the software needed to continue and verify budget projections is still pending, but expected approximately April 21st.

An overview of the major elements that make up the GSN are as follows:

- The 2017-2018 funding to school boards is projected to increase from 23.0 billion in 2016-17 to \$23.8 billion for the sector as a whole, providing for negotiated compensation increases.
- Enhancements to Implement the Recently Negotiated Agreements: The 2017-18 GSN reflects investments for the first year of the recently negotiated labour extension agreements to support the following:
 1. modest wage increases and investments in benefits transformation (1.5 percent salary benchmark increase for staff covered by agreements)
 2. local priorities funding – including more staffing support for special education students (targeted education investments to address a range

- of priorities which are subject to local discussions and/or agreement with local employee bargaining units)
3. One-time payment in 2017-18 for professional development, equivalent to the amount that would have been generated if the salary benchmarks for the applicable staff had been increased by 0.5%.
 4. Class size investments for full-day kindergarten (FDK) in order to implement a class size cap that will prevent large FDK classes. The class size regulation will continue to require an average FDK class size of no greater than 26, but will also require at least 90 per cent of FDK classes to have 30 or fewer students. Up to 10 percent of FDK classes can reach up to 32 students under certain specified conditions. Additionally, class size requirements specify additional restrictions in order to ensure the placement of early childhood educators meets the spirit and intent of the regulation.
 5. Class size investments for Grades 4-8 in order to implement a reduction in the average class size over the next five years. The funded average class size will be reduced over time from the current 24.5 benchmark to a funded average of 22.85.
- Capital funding programs continue to benefit from significant investments in the sector. 2017-18 will see a continuation of the School Condition Improvement (SCI) allocation to address renewal needs focusing on ensuring facilities are in good condition, energy efficient, accessible and safe. This **\$2,114,770** investment is enveloped funding and is in addition to the School Renewal Allocation (SRA) which provides funding for the more visible elements of schools including flooring, walls, ceilings, and more.
 - Greenhouse gas (GHG) reduction funding – **\$528,690** immediately available. The Government of Ontario's Climate Change Action Plan outlines specific commitments for meeting the Government's GHG emissions reduction target by 2020. As part of the SCI funding commitment, the ministry is supporting the reduction of GHG emissions from facilities in the education sector with a \$200 million investment. The funding is being made available to boards immediately to take advantage of summer months and will be effective until March 2018. Eligible expenditures under this program will support the replacement, renewal and installation of new energy efficient building components in older elementary schools, secondary schools and administrative buildings.
 - Indigenous Education funding (formerly reflected as First Nation, Metis, and Inuit Education) will become an enveloped allocation to ensure this funding is used to support programs and initiatives aimed at improving Indigenous student achievement and well-being and closing the achievement gap between Indigenous students and all students. The

Ministry has provided additional clarity regarding the staffing specifics for this allocation. Boards must allocate at least 1.0 FTE for a dedicated Lead position, who is full-time, and must be dedicated only to this role of the Lead. Boards will also be required to identify a Supervisory Officer who is accountable for the implementation of the provincial policy framework, and has oversight for work of the Lead if the Lead is not a Supervisory Officer.

On-going implementation

Reforms that began in prior years continue to be implemented in 2017-18 as follows:

- Existing and Prior Labour Agreements-changes stemming from past labour agreements including investments for principals and vice-principals, as well as continued phase-out of retirement gratuities.
- Benefits investments to support the transformation to Employee Trusts
- School Board Administration and Governance Grant (SBAGG)-final year of four-year phase in
- School Board Efficiencies and Modernization (SBEM)-final year of three-year phase in
- Differentiated Special Education Needs Amount (DSENA) Allocation-final year of four-year phase in
- 2011 Census and National Household Survey (NHS)-second year of three-year phase in of 2011 Census and NHS data to the Indigenous Education Grant and Language Grant

Keeping up with costs

- Funding for student transportation will be increased by approximately 2% to help boards manage increased costs. As in previous years, the cost update will be netted against a school board's transportation surplus, if any.
- The non-staff portion of the School Operations Allocation benchmark will again be increased by 2% to help boards manage increases in commodity prices.

Next Steps in Transformation

- Rural Education: Starting this spring, the government will launch an engagement on new approaches to supporting education in rural and remote communities. Discussion topics will balance programming considerations, the need to leverage assets for the benefit of the community where possible, and feedback on funding approaches.
- Transportation: In response to the Auditor General's recommendation, the ministry will proceed with a 12 to 18 month multi-stakeholder engagement to solicit input and feedback to renew the vision of student transportation in Ontario. Feedback gathered from the consultation will be used to inform

the delivery of student transportation funding to school boards, and future policy development.

Achieving a Balanced Budget for 2017-2018

Preliminary calculations from the Ministry of Education were based on early enrolment projections of 10,231 elementary pupils, and 4,549 secondary pupils, which is a modest increase of enrolment from 2016-17 revised estimates.

As in the past, there will likely be a negative gap between revenue received from the government to fund negotiated increases versus the actual expenditures experienced locally as the funding increases are based on using salary and staffing benchmarks that will vary from local conditions.

The restrictions on how school boards may use certain components of the allocation continues to expand and are now as follows:

- Budgets must be balanced
- Class-size targets are to be met
- The Special Education Grant is limited to special education expenditures
- The allocations within the Student Achievement Envelope of the Learning Opportunities Grant are limited for use collectively on seven programs
- The Library Staff Allocation is to be used to fund library staff
- The Per-Pupil Amount Allocation within the Indigenous Education Grant is limited to expenditures that support the Framework.
- The Mental Health Leader Allocation is to be used to ensure each board has at least one Mental Health Leader
- New Teacher Induction Program (NTIP) funding is to be used for eligible NTIP expenditures which are required to meet NTIP program requirements
- School Board Administration and Governance spending shall not exceed the envelope
- The School Renewal Allocation is primarily limited to capital renewal expenditures
- The School Condition Improvement Allocation is to be used for renewal expenditures that are capitalized
- Capital funding is to be used for approved capital projects
- The Temporary Accommodation Allocation is to be used for portable moves, leases, and purchases as well as lease costs for permanent instructional space.
- Funding outside of the GSN through Education Programs-Other (EPO) are restricted to the details included in the associated Transfer Payment Agreements

Submission of the Board Estimates for 2017-18 is required for June 30, 2017.



BOARD DIRECTIONAL POLICY	
<i>DIRECTIONAL POLICY TITLE</i>	<i>DIRECTIONAL POLICY NUMBER</i>
SAFE AND ACCEPTING SCHOOLS	900

TITLE OF DIRECTIONAL POLICY:

Safe and Accepting Schools

DATE APPROVED:

X

PROJECTED REVIEW DATE:

X

POLICY:

The Peterborough Victoria Northumberland and Clarington Catholic District School Board believes that all students need to feel safe and secure to benefit from the advantages of being part of a Catholic education community. To that end, every school shall strive to be a welcoming, safe, respectful, equitable, inclusive and accepting learning and teaching environment, rooted in the Gospel values.

PURPOSE:

The purpose of the Safe and Accepting Schools Directional Policy is to create a shared understanding and systematic approach to the implementation of Safe and Accepting School procedures and protocols. The Safe and Accepting Schools Directional Policy responds to legislative requirements for school boards in the areas of equity and inclusive education, bullying prevention, progressive discipline and codes of conduct.

The Board recognizes that creating safe and accepting school environments requires the collective effort and engagement of the entire system: trustees, staff, students, parents, parishes, and the community. As a result, system and school level safe and accepting school strategies will focus on the process of ongoing development and continuous assessment of effectiveness.

Administrative Procedures (indicated in the References section of this directional policy) that specify system-wide practices for Safe and Accepting Schools, operationalize this directional policy.

ALIGNMENT WITH MULTI-YEAR STRATEGIC PLAN:

The Safe and Accepting Schools Directional Policy supports our Vision for Achieving excellence in Catholic Education through Learning, Leadership and Service.

This Vision calls the Board to these Strategic Priorities:

- Ensure our structures, processes, relationships, and actions reflect our Gospel and Catholic Social Teachings.
- Implement the most effective, evidence-based instructional and assessment practices to help all students meet the Catholic School Graduate Expectations.
- Embed technology to support digital literacy, creativity, innovation, collaboration, and the learning needs of all students.
- Develop the intellectual, spiritual, mental, physical, and emotional well-being of students in safe, diverse, respectful, and faith-filled learning environments.
- Implement fair and transparent processes in recruitment, leadership, talent development, and succession planning to ensure our employees have the necessary knowledge, skills, and attributes to support our Vision.

RESPONSIBILITIES:

The Board of Trustees is responsible for:

- defining, articulating and directing the PVNC Catholic District School Board mandate to support student achievement and well-being in a Catholic learning community supported by the Multi-Year Strategic Plan.
- setting direction and policy that governs the PVNC Catholic District School Board.
- reviewing, and considering for approval, the Safe and Accepting Schools Directional Policy recommended for consideration by the Policy Development Committee.
- understanding, and communicating with members of the community, the content of the Safe and Accepting Schools Directional Policy.
- assigning responsibility to the Director of Education for operationalizing and managing the Safe and Accepting Schools Directional Policy.
- monitoring and holding the Director of Education accountable respecting the implementation and operational details of the Safe and Accepting Schools Directional Policy.

The Director of Education is responsible for:

- providing leadership regarding implementation and operational details in the Safe and Accepting Schools Directional Policy.
- providing direction to staff in the development of administrative procedures and practices to ensure implementation of the Safe and Accepting Schools Directional Policy.

Superintendent of Safe Schools is responsible for:

- collaboratively leading the development of administrative procedures and practices aligned with the Safe and Accepting Schools Directional Policy.
- managing and providing leadership in developing the supports and resources to ensure the implementation of the Safe and Accepting Schools Directional Policy.
- working collaboratively with the Director and Superintendents, Managers, Principals and Vice-Principals, Federations, Unions, and non-union groups, to build capacity of all staff in their knowledge and understanding of the Safe and Accepting Schools Directional Policy.
- developing strategies for supporting parents/guardians at both the local and system level in their understanding of the Safe and Accepting Schools Directional Policy.

Superintendents of Schools and System Portfolios are responsible for:

- providing leadership and supports for Principals/Vice-Principals, Managers, Executive/Administrative Assistants and all departmental staff in their knowledge, understanding, and the implementation of the Safe and Accepting Schools Directional Policy.
- working collaboratively with the Superintendent of Safe Schools to develop administrative procedures that align with the Safe and Accepting Schools Directional Policy.

Managers are responsible for:

- providing leadership, management and support for the members of their departments in the knowledge, understanding, and the implementation of the Safe and Accepting Schools Directional Policy.
- working collaboratively with the Superintendent of Safe Schools to develop administrative procedures that align with the Safe and Accepting Schools Directional Policy.

Communications Services is responsible for:

- working collaboratively with the Superintendent of Safe Schools to develop a system-wide communications plan focused on building knowledge and understanding with our various stakeholders on the Safe and Accepting Schools Directional Policy to support its effective implementation.

Principals are responsible for:

- providing leadership, management, and support for the members of their school communities in the knowledge, understanding, and the implementation of the Safe and Accepting Schools Directional Policy.

Staff are responsible for:

- working collaboratively with colleagues to successfully implement the Safe and Accepting Schools Directional Policy.
- adhering to the administrative procedures that support the Safe and Accepting Schools Directional Policy.
- being proactive and self-directed in building their knowledge and understanding of the Safe and Accepting Schools Directional Policy.

PROGRESS INDICATORS:

- All employees are aware of, and implement, their roles in the Safe and Accepting Schools Directional Policy and in the related administrative procedures.
- Ongoing review and development of Administrative Procedures for Safe and Accepting Schools responding to system and legislative needs.
- Ongoing review of the progress indicators listed in the administrative procedures that align with the Safe and Accepting Schools Directional Policy.
- Bi-annual School Climate Survey indicates that students feel safe and welcome in their school environments.

DEFINITIONS:

REFERENCES:

- Gospel Values
- [Bill 13 - Safe and Accepting Schools Act](#) – 2012
- [Bill 157 - Keeping Our Kids Safe at School](#) – 2009
- [Bill 212 - Behaviour, Discipline and Safety](#) – 2007
- Ministry of Education Policy/Program Memoranda:
 - 9, "[Reporting of Children in Need of Protection](#)" - 2001

- 119, “ [Developing and Implementing Equity and Inclusive Education Policies In Ontario Schools](#)” - 2013
- 120, “[Reporting Violent Incidents to the Ministry of Education](#)” - 2011
- 123, “[Safe Arrivals](#)” - 1999
- 128, “[The Provincial Code of Conduct and School Board Codes of Conduct](#)” - 2012
- 141, “[School Board Programs for Students on Long-Term Suspension](#)” - 2012
- 142, “[School Board Programs For Expelled Students](#)” - 2012
- 144, “[Bullying Prevention and Intervention](#)” - 2012
- 145, “[Progressive Discipline and Promoting Positive Student Behaviour](#)” - 2012
- Police Record Checks: [Ontario Regulation 521/01, Collection of Personal information](#)
- [Equity and Inclusive Education in Ontario’s Schools, Guidelines for Policy Development and Implementation, 2014](#)
- [Local Police/School Board Protocol](#) - 2016
- Ontario Education Act/Ontario Regulation
 - 265(1) (m) Exclusion
 - 472/07 - [Behaviour, Discipline and Safety of Pupils](#)
- [Caring and Safe Schools in Ontario](#)
- [PVNC Administrative Procedure for Safe Schools: Code of Conduct](#)
- [PVNC Administrative Procedure for Safe Schools: Suspension, Expulsion, and Appeal](#)
- [PVNC Administrative Procedure for Safe Schools: Progressive Discipline and Promoting Positive Student Behaviour](#)
- [PVNC Administrative Procedure for Safe Schools: Bullying Prevention and Intervention](#)
- [PVNC Administrative Procedure for Safe Schools: Delegation of Authority](#)
- [PVNC Administrative Procedure for Safe Schools: Lockdown](#)
- [PVNC Administrative Procedure: Safe Arrivals - Elementary](#)
- [PVNC Directional Policy: Equity and Inclusive Education](#)
- [PVNC Administrative Procedure: Safety and Conduct on School Buses](#)

Draft Directional Policy - #900 Safe and Accepting Schools.

R.A.: that the Draft Directional Policy #900 Safe and Accepting Schools, be approved.

April 19, 2017

Administration