



# Agenda

## Committee-of-the-Whole Open Meeting

Monday, April 4, 2022

6:30 – 8:30 p.m.

Catholic Education Centre – Large Boardroom

[CLICK HERE TO JOIN VIA GOOGLE MEET](#)

**Chairperson: Linda Ainsworth**

Trustees who are unable to attend are asked to please notify  
Andrea Bradley, Administrative Assistant at  
[abradley@pvnccdsb.on.ca](mailto:abradley@pvnccdsb.on.ca)

### A. Call to Order:

1. Opening Prayer.
2. We acknowledge that we are meeting on the traditional territory of the Mississauga Anishnaabeg.
3. Approval of the Open Meeting Agenda.
4. Declarations of Conflicts of Interest.
5. Approval of the draft Minutes of the Open Meeting of the Committee-of-the-Whole held on Monday, March 7, 2022. [Page 3](#)
6. Business Arising from the Minutes.

### B. Presentations / Recommended Actions:

1. Summary of Capital Projects for the 2021-22 fiscal year. [Page 7](#)
2. Tutoring Programs supported by Learning Recovery Plan funds.

**C. Information Items:**

1. Interim Financial Information at February 28, 2022. Page 10
2. Follow up to passage of EDC bylaw March 22, 2022.

**D. Old Business:**

There is no old business.

**E. New Business:**

There is no new business.

**F. Next Meeting:**

1. Monday, May 9, 2022.  
6:30 p.m.

**G. Conclusion:**

1. Closing Prayer.
2. Adjournment.



# Minutes

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## The Minutes of the Open Meeting of the Committee-of-the-Whole held on Monday, March 7, 2022, at 6:40 p.m.

### Present

\* = (via video conference)

Trustees: Linda Ainsworth\* (Committee Chairperson), David Bernier\*, Loretta Durst, Braden Leal (Board Chairperson), Kevin MacKenzie\*, Helen McCarthy\*, Emmanuel Pinto\*.

Administration: Jeannie Armstrong\*, Joan Carragher, Jonathan Di Ianni\*, Isabel Grace, Stephen O'Sullivan\*, Julie Selby\*, Sheila Piggott\*.

Guests: Jack Ammendolia\*, Watson and Associates Economists Ltd.

Regrets: Siobhán Marie (Junior Student Trustee).

Recorder: Andrea Bradley.

### **A. Call to Order:**

1. Linda Ainsworth asked Isabel Grace to lead the Opening Prayer.
2. Linda Ainsworth, acknowledged that the Committee-of-the-Whole Meeting was taking place on the traditional territory of the Mississauga Anishnaabeg.
3. Approval of Open Meeting Agenda.

**Motion:** Moved by Kevin MacKenzie, seconded by Braden Leal, that the Open Meeting Agenda be accepted.

Carried

# Draft

2022-G-OP-9

#### 4. Declarations of Conflicts of Interest.

There were no conflicts of interest.

#### 5. Approval of the Draft Minutes of the Committee-of-the-Whole – Open Meeting held on Monday, February 7, 2022.

**Motion:** Moved by David Bernier, seconded by Braden Leal, that the Draft Minutes of the Committee-of-the-Whole – Open Meeting, held on Monday, February 7, 2022, be approved.

Carried.

#### 6. Business Arising from the Minutes.

There was no business arising from the minutes.

### **B. Recommended Actions / Presentations:**

#### 1. Peterborough Education Development Charge (EDC) Process – Response to PKHBA Presentation.

Isabel Grace, Superintendent of Business and Finance, gave a brief overview of the EDC Background Study and then introduced Jack Ammendolia, from Watson and Associates Economists Ltd., to the Committee-of-the-Whole. Jack presented the Memorandum to the committee highlighting many areas in response to February 22, 2022 presentation from Peterborough and the Kawarthas Home Builders' Association. Jack and Isabel answered questions from Trustees.

### **C. Information Items:**

#### 1. 2022-23 Grants for Student Needs (GSN) Funding Release.

Isabel Grace, Superintendent of Business and Finance, presented the 2022-23 Grants for Student Needs (GSN) Funding Release report to the Committee-of-the-Whole and answered questions from Trustees. Five memos have been provided by the Ministry of Education on February 17, 2022 to support planning for the 2022-23 budget estimates.

## 2. Summary of Capital Priorities Submissions.

Isabel Grace, Superintendent of Business and Finance, presented the Summary of Capital Priorities Submissions report to the Committee-of-the-Whole and answered questions from Trustees. The deadline for all capital funding requests was February 25, 2022. Two considerations for project submissions are 1) New Unnamed Bowmanville Elementary School and 2) New Unnamed Cobourg Elementary School.

## 3. Ontario Education Services Corporation Status Report.

Isabel Grace, Superintendent of Business and Finance, presented the Ontario Education Services Corporation (OESC) School Energy Coalition (SEC) Summary Status Report dated December 31, 2021 to the Committee-of-the-Whole and answered questions from Trustees.

### **D. Old Business:**

There was no old business.

### **E. New Business:**

There was no new business.

### **F. Next Meeting:**

Monday, April 4, 2022.

6:30 p.m.

# Draft

2022-G-OP-11

## G. Conclusion:

### 1. Closing Prayer:

Linda Ainsworth asked Isabel Grace to lead the Closing Prayer.

### 2. Adjournment:

**Motion:** Moved by Loretta Durst, seconded by Helen McCarthy, that the Committee-of-the-Whole Meeting adjourn at 7:55 p.m.

Carried

Linda Ainsworth  
Committee Chairperson  
/ab

Isabel Grace  
Superintendent of Business  
and Finance




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# BUSINESS AND FINANCE

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## Report to Committee of the Whole

**Meeting:**  In Camera

Open

**Presented for:**  Information

Approval

**Meeting Date:** April 4, 2022

**Presented by:** Isabel Grace, Superintendent of Business/Finance

**Submitted by:**

**Subject:** Summary of Capital Projects for 2021-22 fiscal year

**Recommended Action(s):**

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### Background:

Presented for your information is a construction update report for completed/ on-going/ future activities within our various Schools/ Facilities for the 2021/22 fiscal year

Funding sources for the various projects include:

- Facility School Renewal funding - annually allocated through Grants for Student Needs (GSN). This is an enveloped amount and any funds not spent in a particular fiscal year will carry forward to the next fiscal year.
- School Condition Improvement (SCI) funding – annually allocated through GSN. This an enveloped amount and any funds not spent in a particular fiscal year will carry forward to the next fiscal year.
- Capital Priorities funding program – specific funding allocated for large scale projects which require submissions of business cases on a periodic basis.
- COVID Resilience Infrastructure Stream (CVRIS) funding – one-time allocation flowing from the federal/provincial governments on a series of projects supporting health and safety measures related to COVID. Any funds not spent will be recovered by the government.

The projects listed below are in various phases of:

- a) completed;
- b) in-progress;
- c) tendered; or
- d) in planning.

Presently, we have committed or planned to complete projects with a value of in excess of \$15.9 million on the following throughout the Board:

102 St. Joseph (Douro)	\$5,464,198
- Classroom addition	
103 St. Catherine (Peterborough)	\$1,000,000
- Roof replacement	
105 St. Paul (Lakefield)	\$1,500,000
- Replacement of 3 Classrooms	
109 St. Anne (Peterborough)	\$430,000
- Window Replacement	
- Staffroom renovation	
110 St. John (Peterborough)	\$30,000
- Foundation repairs	
114 St. Francis of Assisi (Newcastle)	\$20,000
- Paving	
115 St. John Paul II (Lindsay)	\$30,000
- Paving	
118 St. Paul (Norwood)	\$1,500,000
- Parking lot improvements	
120 St. Mary (Campbellford)	\$960,000
- Classroom ventilation units	
- Classroom/Boiler Replacements	
- Exterior door replacements	
- Window covering replacements	
121 St. Joseph (Cobourg)	\$500,000
- Window Replacement	



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126 St. Anthony (Port Hope)	\$50,000
- Ventilation improvements	
131 St. Mary (Lindsay)	\$850,000
- Roof replacement	
- Elevator	
133 Notre Dame (Cobourg)	\$15,000
- Paving	
135 Good Shepherd (Courtice)	\$500,000
- Washroom renovations	
251 Holy Cross (Peterborough)	\$1,632,930
- Roof replacement	
- Fire alarm devices	
- Track equipment storage shed	
253 St. Peter (Peterborough)	\$30,000
- Paving	
254 St. Thomas of Aquinas (Lindsay)	\$30,000
- Paving	
255 Holy Trinity (Courtice)	\$20,000
- Pedestrian walkways	
256 St. Mary (Cobourg)	\$810,000
- Window replacements	
- Fire alarm replacement	
- Chiller replacement	
- Fitness room renovations	
257 St. Stephen (Bowmanville)	\$100,000
- Fire alarm replacement	
601 Catholic Education Centre	\$500,000
- Window replacement	

	2020-21	2021-22			
	Actual	Budget (Estimates)	Forecast (Revised Est)	Actual to Revised \$ Increase (Decrease)	% Increase (Decrease)
<b>Grant Revenue</b>					
Foundation Alloc. - Elementary	55,230,542	55,424,645	56,291,386	866,741	
School Foundation - Elementary	7,540,239	7,517,328	7,575,504	58,176	
Foundation Alloc. - Secondary	26,640,613	26,414,401	26,515,476	101,075	
School Foundation - Secondary	3,926,728	3,916,747	3,935,275	18,528	
Parent Engagement Allocation	0	25,464	25,493	29	
Mental Health and Well-Being	576,273	580,467	583,770	3,303	
Supporting Student Mental Health Allocation	119,414	120,284	120,511	227	
Less Mental Health to(from) Deferred Revenue	(29,023)	0	0	0	
Special Education Alloc.	24,594,035	24,674,854	25,146,919	472,065	
Sp Ed and SEA Funds Transferred (to)/from Deferred Revenue	122,322	0	542,521	542,521	
Section 23	117,766	117,766	117,766	0	
Language Allocation	2,651,192	2,798,445	2,806,083	7,638	
Supported Schools	1,812	9,841	1,828	(8,013)	
Indigenous Education Allocation	1,109,803	1,391,043	1,353,844	(37,199)	
Deferred Revenue Indigenous Education	(49,551)	0	101,146	101,146	
Remote & Rural Allocation	653,278	698,825	651,148	(47,677)	
Rural and Northern Education Fund	371,530	367,063	367,063	0	
Learning Opportunity Allocation	763,325	775,717	775,285	(432)	
Tutoring, SHSM, Outdoor Ed and Experiential Learning Allocations	487,534	926,886	929,436	2,550	
Deferred Revenue Targeted Student Supports	(47,622)	19,533	153,368	133,835	
Deferred Revenue Experiential Learning	82,139	0	85,038	85,038	
Supports for Students	1,650,813	1,650,813	1,650,813	0	
Continuing Education, Adult, High Credit and Summer School	480,181	489,596	490,896	1,300	
Cost Adjustment and Teacher Qualification and Experience	12,825,142	15,368,452	14,072,942	(1,295,510)	
Benefits Trust Funding	1,424,105	1,630,553	1,714,087	83,534	
ECE Qualification and Experience	903,141	928,140	959,314	31,174	
New Teacher Induction Program	105,309	137,116	135,210	(1,906)	
Transportation Allocation	11,622,984	12,071,341	12,131,629	60,288	
Administration & Governance	5,062,143	5,015,552	5,046,222	30,670	
Program Leadership Allocation	905,863	999,389	999,389	0	
School Operations Allocation	15,149,324	15,214,898	15,370,311	155,413	
Community Use of Schools	206,581	206,311	206,311	0	
Capital Debt Support - Interest Portion	2,023,681	1,817,772	1,817,772	0	
Declining Enrolment	632,055	375,449	139,783	(235,666)	
Funding Stabilization	2,331,396	0	0	0	
<b>Total Operating Grants for Student Needs</b>	<b>180,185,067</b>	<b>181,684,691</b>	<b>182,813,539</b>	<b>1,128,848</b>	<b>0.62%</b>
Other Revenue including salary recoveries, grants for budgeted staff positions and SHSM	2,651,456	2,253,677	2,227,305	(26,372)	
Ministry Grants - COVID 19 - Staffing	3,021,899	1,495,111	2,989,847	1,494,736	
Ministry Grants - COVID 19 - Other	402,135	105,654	211,308	105,654	
Ministry Grants - COVID 19 - Donation in Kind PPE	1,022,170	0	1,000,000	1,000,000	
Ministry Grants - Targeted Special Grant Funding	590,233	284,470	945,273	660,803	
Ministry Grants - Targeted Special Grant Funding - COVID	1,356,402	538,766	920,916	382,150	
Ministry Grants - Education Worker Protection and Supports for Students	2,258,660	2,258,660	2,258,660	0	
<b>Sub-Total Revenue and Grants</b>	<b>191,488,022</b>	<b>188,082,263</b>	<b>193,366,848</b>	<b>4,745,819</b>	<b>2.52%</b>
<b>Grants for Capital Purposes</b>					
School Renewal and Temporary Accomodation Funding	2,250,157	2,365,129	2,556,097	190,968	
Climate Action Incentive Fund	375,534	0	0	0	
School Conditioning	2,393,948	3,603,704	5,146,000	1,542,296	
COVID - HVAC	541,035	0	0	0	
COVID-19 Resilience Infrastructure Stream	4,743,115	3,342,574	3,613,317	270,743	
<b>Total Grants for Capital Purposes</b>	<b>10,303,789</b>	<b>9,311,407</b>	<b>11,315,414</b>	<b>2,004,007</b>	
<b>Total Revenue and Grants for Compliance Purposes</b>	<b>201,791,811</b>	<b>197,393,670</b>	<b>204,682,262</b>	<b>6,749,826</b>	<b>3.30%</b>

**Peterborough Victoria Northumberland and Clarington Catholic District School Board  
Operating Expenditures**

**For the six month period ending February 28, 2022 with comparatives for the six month period ending February 28, 2021**

Overlay Category	COMPENSATION							OTHER						TOTAL				Special Grants	Special Grants	Total YTD	Total YTD
	YTD			YTD			Revised	YTD			YTD			Revised	YTD		YTD	YTD	Expenses	Expenses	
	2020-21 Exp	2020-21 Exp	Percentage	2021-22 Exp	2021-22 Exp	Percentage		2020-21 Exp	2020-21 Exp	Percentage	2021-22 Exp	2021-22 Budget	Percentage		2020-21 Exp	2020-21 Exp					2021-22 Exp
51 CLASS TEACHERS	48,437,769	96,384,602	50.3%	46,994,286	95,139,723	49.4%							48,449,161	96,411,194	47,007,480	95,173,959	1,020		48,450,181	47,007,480	
52 SUPPLY TEACH/EA/ECE	2,205,748	4,271,295	51.6%	2,696,310	5,072,352	53.2%							2,205,748	4,271,295	2,696,310	5,072,352			2,205,748	2,696,310	
53 TEACHER ASSISTANTS	9,079,793	16,099,256	56.4%	9,701,087	17,964,316	54.0%							9,079,793	16,099,256	9,701,087	17,964,316			9,079,793	9,701,087	
53 ECE	2,169,090	3,822,221	56.7%	2,096,407	3,803,442	55.1%							2,169,090	3,822,221	2,096,407	3,803,442			2,169,090	2,096,407	
54 COMPUTERS							847,135	1,566,928	54%	1,013,920	1,434,735	70.7%	847,135	1,566,928	1,013,920	1,434,735		11,040	847,135	1,024,960	
55 TEXT/SUPPLIES							2,122,970	4,311,399	49%	2,310,326	4,976,449	46.4%	2,122,970	4,311,399	2,310,326	4,976,449	13,535	265,455	2,136,505	2,575,781	
56 PROF/PARA/TECH	1,790,731	3,774,872	47.4%	1,976,320	4,254,153	46.5%	128,641	222,515	58%	124,278	350,461	35.5%	1,919,372	3,997,387	2,100,598	4,604,614	1,353	657	1,920,725	2,101,255	
57 LIBRARY/GUIDANCE	1,397,909	2,532,769	55.2%	1,625,151	3,177,955	51.1%	645	1,101	59%	303	600	50.5%	1,398,554	2,533,870	1,625,454	3,178,555			1,398,554	1,625,454	
58 STAFF DEVELOP	12,862	37,221	34.6%	40,389	525,363	7.7%	41,029	188,607	22%	57,265	363,192	15.8%	53,891	225,828	97,654	888,555	57,630	17,647	111,521	115,301	
59 COORD/CONSULT	1,549,594	3,134,503	49.4%	1,388,221	2,865,661	48.4%	18,231	40,704	45%	27,931	145,437	19.2%	1,567,825	3,175,207	1,416,151	3,011,098	1,288	1,041	1,569,113	1,417,192	
61 PRINCIPALS/VPS	3,994,482	7,881,435	50.7%	3,795,222	7,471,985	50.8%	22,138	30,986	71%	46,685	51,300	91.0%	4,016,620	7,912,421	3,841,907	7,523,285	436	-	4,017,056	3,841,907	
62 SCHOOL OFFICE	2,013,600	3,641,602	55.3%	2,061,744	3,772,853	54.6%	290,866	473,687	61%	323,044	448,916	72.0%	2,304,466	4,115,289	2,384,788	4,221,769	4,437	-	2,308,903	2,384,788	
63 CONTINUING ED	28,998	237,394	12.2%	19,097	284,505	6.7%	2,613	4,290	61%	2,613	28,826	0.0%	28,998	241,684	19,097	313,331	986	721	32,597	19,818	
64 TRUSTEES	42,985	84,935	50.6%	40,858	84,295	48.5%	2,452	5,432	45%	7,404	42,575	17.4%	45,437	90,367	48,262	126,870			45,437	48,262	
65 DIRECTOR/SOS	511,447	982,947	52.0%	479,170	969,281	49.4%	36,819	48,147	76%	38,866	96,377	40.3%	548,266	1,031,094	518,056	1,065,658	-	-	548,266	518,056	
66 BOARD ADMIN	1,505,256	3,032,028	49.6%	1,590,934	3,268,412	48.7%	488,615	1,002,599	49%	665,020	1,255,325	53.0%	1,993,871	4,034,627	2,255,953	4,523,737	48,526	-	1,993,871	2,304,479	
67 DEPT HEADS	139,709	277,387	50.4%	138,950	277,123	50.1%	-	-	-	-	-	-	139,709	277,387	138,950	277,123			139,709	138,950	
68 PUPIL TRANSP	202,195	297,039	68.1%	219,056	356,666	61.4%	6,364,813	11,017,248	58%	6,504,259	12,271,022	53.0%	6,567,008	11,314,287	6,723,315	12,627,688	90,884	122,857	6,657,892	6,846,172	
70 SCH OPER/MTCE	4,884,797	9,846,224	49.6%	4,966,427	10,050,037	49.4%	3,461,877	7,029,208	49%	3,743,099	7,732,041	48.4%	8,346,674	16,875,432	8,709,526	17,782,078	741	-	8,347,415	8,709,526	
71 SCH RENEWAL							1,733,619	10,303,786	17%	1,155,491	11,315,414	10%	1,733,619	10,303,786	1,155,491	11,315,414	159,334	-	1,892,953	1,155,491	
72 OTHER PUPIL ACCOM							1,095,254	2,035,226	54%	971,499	1,793,772	54%	1,095,254	2,035,226	971,499	1,793,772	-	-	1,095,254	971,499	
75 AMORTIZATION							-	256,771	0%	-	-	-	-	256,771	-	289,133	-	-	-	-	
78 OTH NON OPERATING	-	0		0	0		103,995	1,127,255	9%	7,228	20,000	36%	103,995	1,127,255	7,228	20,000	-	-	103,995	7,228	
80 PSAB FUTURE BENEFITS	-	4,533,857	0.0%	0	584,288	0%	-	-		-	-		-	4,533,857	-	584,288	-	-	-	-	
<b>Grand Total</b>	<b>79,966,966</b>	<b>160,871,587</b>	<b>49.7%</b>	<b>79,829,628</b>	<b>159,922,410</b>	<b>49.9%</b>	<b>16,773,105</b>	<b>39,692,482</b>	<b>42%</b>	<b>17,009,831</b>	<b>42,360,678</b>	<b>40%</b>	<b>96,740,071</b>	<b>200,564,069</b>	<b>96,839,458</b>	<b>202,572,221</b>	<b>331,644</b>	<b>467,944</b>	<b>97,071,715</b>	<b>97,307,402</b>	

**Notes**

**Compensation**

**Other**

All school budgets are allocated to Text/Supplies Line - Actual spending is recorded based on type of expenditure incurred- result is that some expenditure lines may appear to over/under budget ie School Office, Computers and Supply Teacher salaries and benefits

Other Pupil Accom - represents the interest on the Provincial supported debt

Expenses are reported on a compliance basis (modified cash basis) - and include capital purchases which for PSAB Financial Statement purposes and Ministry filings are shown as capital assets and amortized

Other Non Operating includes expenditures for PPE and the In Kind Donation of PPE received from the Province