



Peterborough Victoria
Northumberland and Clarington
Catholic District School Board



Agenda

Catholic Parent Engagement Committee Meeting

Thursday, June 12, 2025 – 6:30 p.m.

Catholic Education Centre – Boardroom

online by Google Meet: <https://meet.google.com/rjz-zxuh-kmj>

Members/Trustees who are unable to attend are asked to
please notify Michelle Kennedy, Administrative Assistant
1-800-461-8009, or 705-748-4861, ext. 1247
or by email: mkennedy@pvnccdsb.on.ca

Chairperson: Stephen O’Sullivan (to be determined)

A. Call to Order:

1. Opening Prayer.
2. Land Acknowledgement.
3. Approval of Agenda.
4. Declaration of Conflicts of Interest.
5. Approval of the Minutes of the Catholic Parent Engagement Committee meeting held April 22, 2025.
6. Business Arising from the minutes.
7. Committee Chairperson for the 2024-2026 term.

B. Recommended Actions/Presentations:

1. Student Achievement Plan.
Sheila Piggott, Superintendent of Learning and
Julie Selby, Superintendent of Learning.
2. Debrief – Dr. Jody Carrington – Wednesday, May 21, 2025.
Stephen O’Sullivan, Director of Education.

C. Information Items:

1. System Updates.
Stephen O'Sullivan, Director of Education.
2. Committee Member Updates.

D. Conclusion:

1. Closing Prayer.
2. Adjournment.



Minutes

The Minutes of the meeting of the Catholic Parent Engagement Committee (CPEC) held at the Catholic Education Centre, Peterborough and virtually by Google Meet on Tuesday, April 22, 2025, at 6:30 p.m.

Present:

Committee Members:

Jennifer Ball (online), Karen Goodhand (online), Christine Haffie (online), Brad Jackobsen, Rachel Logan (online), Kathleen Tanguay.

Administration:

Sean Heuchert, Superintendent of Business, Finance and Facilities Services, Stephen O'Sullivan, Director of Education.

Guests:

Trustee Mary Ann Martin (online),

Recorder: Michelle Kennedy, Executive Assistant.

- A. Call to Order:** Due to the position of chairperson for the committee being vacant, the meeting was called to order by Stephen O'Sullivan, Director of Education.

The meeting was called the meeting to order at 6:32 p.m.

1. **Opening Prayer**

Stephen O'Sullivan led the committee in prayer to begin the meeting with prayer.

2. **Land Acknowledgement**

Following prayer, Stephen O'Sullivan, Director of Education, gave a land acknowledgement noting that the meeting was taking place on the treaty lands and the traditional territory of the Michi Saagiig Anishnaabeg.

3. **Approval of Agenda**

MOTION: Moved by Rachel Logan, seconded by Christine Haffie
that the agenda be approved.

Carried.

4. Declaration of Conflicts of Interest.

Rachel Logan declared that she is an employee of PVNCCDSB.

5. Approval of the Minutes of the meeting held January 30, 2025.

MOTION: Moved by Rachel Logan, seconded by Christine Haffie
that the minutes from the meeting held on January 30, 2025,
be approved.

Carried.

6. Business Arising from the Minutes.

There was no business arising from the minutes.

7. Selection of a Committee Chairperson for the 2024-2026

Stephen O'Sullivan invited anyone interested in serving in the role of CPEC Chairperson to contact him about filling the position for the 2025-2026 school year.

B. Recommended Actions/Presentations:

1. Business Services Updates.

Sean Heuchert, Superintendent of Business, Finance, and Facilities Services updated the committee on many projects and initiatives which are under his departments' purview, including:

- Opt-in for student bus transportation – communication to parents will be shared on May 2.
- His department and STSCO continue to monitor the number of late bus arrivals throughout the board each day.
- There has been an effort to incorporate a double run whenever there is a driver shortage which results in a late bus rather than a route cancellation.
- Financial penalties are being implemented and charged to vendors when the services is substandard and not meeting contract requirements
- The Critical Physical Security Infrastructure Funding was explained. The funds have been used for vape detection and for vandalism and graffiti restoration costs.
- The committee members were asked for comments on a new Corporate Sponsorship Administrative Procedure.

- The Capital Funding request process for the schools was reviewed. School principals should be consulted to advance any requests for capital improvements to a school.
- There was discussion about the possibility of carrying funds from Catholic School Councils over multiple years when there is a large-priced project for which the council is fundraising.

At the conclusion of the presentation, Superintendent Sean Heuchert answered questions from the committee members.

2. Planning for CPEC Event – May 21, 2025

Michelle Kennedy updated the committee on the event being hosted at Holy Trinity Catholic Secondary School. The school's culinary program will be assisting with the provision of refreshments.

The poster has been developed and shared online and a google signup has been established. The event will be livestreamed by YouTube and permission to record the session has been provided. The recording can be used by PVNC Catholic after the event. The IT department will be assisting with the set up of the technology.

Michelle Kennedy will work with the guest speaker's team to determine the title of the keynote. Reminders will be emailed to Catholic School Council Chairpersons and to schools and the board website and social media channels will be used to further promote the event.

Director of Education, Stephen O'Sullivan will be the master of ceremony. Rachel Logan volunteered to present the land acknowledgement, Kathleen Tanguay will lead the opening prayer. Michelle Kennedy will ensure the program is completed and the other roles required for the evening are filled.

C. Information Items:

1. System Updates

Stephen O'Sullivan, Director of Education updated the committee on various aspects of board activities with the presentation of a slide deck:

- Multi-year Strategic Plan (MYSP):
 - The purpose and requirement under the Education Act was explained.
 - Guides the shorter term planning and guides decision making for budgets
 - Ensures staff are working toward common goals for the board and is the roadmap for student success objectives.

- Gave an overview of the MYSP process and timeline that was engaged this year.
- Gathered information from students, parents, staff and community partners, using open-ended questions to identify recurring themes.
- In the second phase a quantitative process ranked the themes to refine the importance of each.
- PVNCCDSB Name Change – consultation was held through part of the MYSP process and it was determined that there was not a stand out alternative to the status quo.
- Catholic Education Week – look forward to upcoming events, including the Catholic Student Leadership Awards ceremony.
- Dr. David Tranter evening was held at St. Catherine CES and online. It was a successful evening learning about trauma informed approach to parenting that supports student mental health and well-being.
- Invited everyone to the EQAO Parent Math Night on April 24th, online session to inform parents about the assessments and how they can assist and support their children in the process of EQAO testing for Gr 3, 6, and 9 students.
- 2025-2026 School Year Calendar for PVNCCDSB has been approved by the Ministry of Education and is posted online on the board website.

At the conclusion of his report, Stephen O'Sullivan answered questions from the Committee.

2. Ministry of Education February Conversation with PIC Chairs/Co-chairs and School Board Leads.

The next presentation and sharing session being hosted by the Ministry of Education is scheduled for May 13, 2025, at 7:00 p.m., via Zoom. It was reported that Rachel Logan expressed an interest in the session and will attend the meeting online.

3. Committee Member Updates.

The following committee members shared their updates:

Rachel Logan requested information regarding Parents Reaching Out Grants. Catholic School Councils are wondering how to best use the \$500 that each school receives for parent engagement.

There was also a discussion about artificial intelligence and its use in the classroom. A presentation about artificial intelligence could be helpful for parents in the future.

D. Conclusion:

1. Closing Prayer.

Trustee Kathleen Tanguay was invited to close the meeting with prayer.

2. Adjournment.

MOTION: Moved by Rachel Logan, seconded by Christine Haffie
that the meeting adjourn at 7:49 p.m.

Carried.