



Peterborough Victoria
Northumberland and Clarington
Catholic District School Board

BOARD POLICY	
<i>Policy Section</i> PUBLIC RELATIONS/ COMMUNICATIONS	<i>Policy Number</i> 713
<i>Administrative Procedure Number</i> AP-PRC-713	<i>Page</i> 1 of 3

POLICY TITLE

Naming of Schools/Board Facilities

1.0 PURPOSE

The Peterborough Victoria Northumberland and Clarington Catholic District School Board is committed to implementing a community consultative process in the selection of a name for a Catholic school or Board facility. The Board recognizes that the naming of a new school, the renaming of an existing school, or the naming of a consolidated school, is a significant step in the process of establishing a new school community and serves to express the Catholic heritage both locally and universally. The name and its symbolic significance provide a focus for the school and kindle a unique identity and spiritual bond for students, staff and community members.

2.0 POLICY

It is the policy of the Peterborough Victoria Northumberland and Clarington Catholic District School Board that trustees shall engage in consultation with the community to determine the name of schools/Board facilities or change the name of a school/Board facility.

3.0 GUIDELINES

3.1 Any consideration of the name of a school/Board facility shall respect the Catholic identity.

- 3.2 When initial approval of the building proposal has been received from the Ministry of Education for a new school/Board facility or for a name change to an existing building, or a consolidation of schools, the Board shall appoint an ad-hoc School/Board Facility Naming/Renaming Committee.
- 3.3 Prior to naming/renaming schools/Board facilities, the Board shall follow a consultative process to seek suggestions from parents, staff, students, clergy, and ratepayer representatives of the area within which the school/Board facility is located.
- 3.4 Schools/Board facilities shall be named in honour of the Divinity, or in honour of a person or group that has been officially recognized by the Church through beatification or canonization, or an outstanding Catholic national, or international figure. The name of a person to be honoured shall not be considered until after the first anniversary of death.
- 3.5 The word “Catholic” shall be an integral part of the school/Board facility name.
- 3.6 The word “Elementary” or “Secondary” shall be an integral part of a school name.
- 3.7 The name of the school shall be such that it does not encourage abbreviation or nicknaming.
- 3.8 The duplication of names within the Board shall be avoided.
- 3.9 The duplication of names within coterminous Catholic Boards should be avoided.
- 3.10 The possessive form shall not be used in the name.
- 3.11 Names of closed schools/Board facilities shall be considered for Chapels, wings, libraries, etc., in the receiving or consolidated school.
- 3.12 The final choice of a school/Board facility name shall rest solely with the Board.

4.0 TERMS AND DEFINITIONS

4.1 CLOSED/CONSOLIDATED SCHOOLS

Closed/consolidated schools are two or more existing schools that are closed and the students are moved to one new consolidated location, or one or more existing schools that are closed and the students are relocated to fill existing space in one or more existing schools.

4.2 COTERMINOUS SCHOOL BOARDS

Coterminous school boards are neighbouring school boards that border the boundaries of the Peterborough Victoria Northumberland and Clarington Catholic District School Board.

5.0 REFERENCES/RELATED DOCUMENTS

6.0 RELATED POLICIES

7.0 RELATED FORMS

8.0 APPROVED BY BOARD

March 27, 2012

9.0 EFFECTIVE DATE

March 27, 2012

10.0 POLICY REVIEW DATE

March 2017

11.0 REVIEW BY

Communication Services