

BOARD POLICY	
<i>Policy Section</i> HUMAN RESOURCES	<i>Policy Number</i> 505
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POLICY TITLE

Employee Involvement in Election to Public Office

1.0 PURPOSE

The Peterborough Victoria Northumberland and Clarington Catholic District School Board recognizes that employees, as citizens of Canada, have the right and duty to participate in the democratic process, including the right to seek election to public office.

2.0 POLICY

It is the policy of the Peterborough Victoria Northumberland and Clarington Catholic District School Board to encourage employees to participate in the democratic process, including seeking public office, and to allow individuals the time necessary to campaign and to serve in the capacity of an elected official.

3.0 GUIDELINES

- 3.1 Employees seeking public office shall recognize and continue to fulfill their obligations to the Board.
- 3.2 Employees seeking public office may request a leave of absence without pay or other benefits for the purpose of campaigning.
- 3.3 Employees shall carry out campaign related activities only during the period of time outside their normal working hours and off Board premises.
- 3.4 Employees shall ensure that students, Board facilities, equipment, or materials are not used in any campaign.
- 3.5 If elected as a Member of Federal or Provincial Parliament, the employee shall be granted a leave of absence without pay or other benefits in order to serve one term of office.

- 3.6 If elected to Municipal government or to a board, the employee may be granted leave of absence without pay when such leave is required to attend regular or special meetings of the body to which he/she has been elected, subject to the approval of the Director of Education.

4.0 TERMS AND DEFINITIONS**4.1 PUBLIC OFFICE**

Member of Federal or Provincial Parliament
Member of Municipal Government
Trustee of a Board

5.0 REFERENCES/RELATED DOCUMENTS**6.0 RELATED POLICIES****7.0 RELATED FORMS****8.0 APPROVED BY BOARD**

March 28, 2006

9.0 EFFECTIVE DATE

November 22, 2011

10.0 POLICY REVIEW DATE

November 2016

11.0 REVIEW BY

Administrative Council