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**Appendix C: Sample Letter in Response to a Parent's Notification**

Dear \_\_\_\_\_,

Thank you for notifying the \_\_\_\_\_ (District) School Board of your intent to provide home schooling for your child(ren):

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Your child(ren) is/are excused from attendance at school for the school year \_\_\_\_\_ under subsection 21(2), clause (a), of the Education Act, because your child(ren) is/are receiving satisfactory instruction at home.

If you would like your child(ren) to participate in the assessments for students in Grades 3, 6, and 9, and/or in the Ontario Secondary School Literacy Test (normally given to students in Grade 10), that are administered by the Education Quality and Accountability Office (EQAO), you should contact the school board by September 30 [*or another date specified by the school board*] for information about the dates, times, and locations.

Enclosed please find a copy of Policy/Program Memorandum No. 131, "Home Schooling", issued by the Ministry of Education.

Sincerely,

Signature of school board official: \_\_\_\_\_

Name of school board official: \_\_\_\_\_

Title of school board official: \_\_\_\_\_

Date: \_\_\_\_\_

Attachment