



---

# BUSINESS AND FINANCE

---

## Report to Governance Committee

**Meeting:**             In Camera  
                          Open

**Presented for:**    Information  
                          Approval

**Meeting Date:**   November 13, 2017

**Presented by:**    **Isabel Grace, Superintendent of Business/Finance**

**Subject:**            Trustee expenses for the fiscal period 2016-2017

**Recommended Action(s):**   None

---

### **Background:**

Policy 1102 Trustee Expenses outlines the guidelines for reimbursing trustees for out-of-pocket expenses incurred in connection with carrying out the responsibilities of a Board member.

As outlined in the Administrative Procedures, a summary of expenses incurred by each trustee, including those expenses paid centrally or by other administrative staff on behalf of a trustee, will be posted on the Board's website for a twelve month period.

Included in this report is a summary of eligible expenses reimbursed to trustees or incurred on behalf of trustees under the categories of Mileage, Meeting Expenses, Events & Professional Development, and Supplies & Equipment. This summary is for the period September 1, 2016 to August 31, 2017, with comparatives of the year before.

<b>Trustees expenditures from September 1, 2015 - August 31, 2016</b>					
<b>Trustees:</b>	<b>Mileage</b>	<b>Meeting Expenses</b>	<b>Events and Professional Development</b>	<b>Supplies and Equipment</b>	<b>Total</b>
Ainsworth, Linda	\$2,244	\$0	\$2,575	\$0	<b>\$4,819</b>
Bernier, David	1,792	0	1,942	0	<b>3,734</b>
Ciraulo, Ruth	2,929	0	4,719	100	<b>7,749</b>
Demers, Dan	1,286	0	4,611	0	<b>5,897</b>
Dunn, Christine	105	0	0	0	<b>105</b>
Griepsma, Michelle	2,893	101	3,109	113	<b>6,216</b>
McCarthy, Helen	325	0	2,350	0	<b>2,675</b>
<b>TOTAL</b>	<b>\$11,574</b>	<b>\$101</b>	<b>\$19,307</b>	<b>\$213</b>	<b>\$31,195</b>
Additional expenses: Trustee, Sr. Administration and Diocesan meeting		702			<b>702</b>
	<b>\$11,574</b>	<b>\$803</b>	<b>\$19,307</b>	<b>213</b>	<b>\$31,897</b>

<b>Trustees expenditures from September 1, 2016 - August 31, 2017</b>					
<b>Trustees:</b>	<b>Mileage</b>	<b>Meeting Expenses</b>	<b>Events and Professional Development</b>	<b>Supplies and Equipment</b>	<b>Total</b>
Ainsworth, Linda	2,015		3,102		<b>5,117</b>
Bernier, David	1,194		2,241	55	<b>3,490</b>
Ciraulo, Ruth	3,052		1,977	55	<b>5,084</b>
Demers, Dan	1,386	18	3,633	54	<b>5,091</b>
Dunn, Christine	74		763		<b>837</b>
Griepsma, Michelle	2,110	14	3,596	55	<b>5,775</b>
McCarthy, Helen	626		3,004	165	<b>3,795</b>
<b>TOTAL</b>	<b>\$10,457</b>	<b>\$32</b>	<b>\$18,316</b>	<b>\$384</b>	<b>\$29,189</b>
Additional expenses: Trustee retreat with Sr. Administration		683			<b>683</b>
<b>Final Total</b>	<b>\$10,457</b>	<b>\$715</b>	<b>\$18,316</b>	<b>\$384</b>	<b>\$29,872</b>

