



## STATEMENT ON HEALTH AND SAFETY ISSUES

Observing the safe work practices in our day-to-day activities is the responsibility of all who work for the Peterborough Victoria Northumberland and Clarington Catholic District School Board, both employees and volunteers. It is in everyone's best interests to work safely in our schools. A list of standard health and safety requirements for all employees and volunteers is attached as Appendix J2.

The Board does not provide accident insurance or Workers' Compensation that would provide benefits or compensation for injuries to volunteers.

Certain safety fundamentals are basic to the operation of our schools and facilities. As well, more in-depth information and procedures cover a large and diverse range of activities in our schools.

As a volunteer, you may be involved in a variety of activities. Use of common sense, good judgment and, when in doubt, asking questions may be all that is normally required. At times, specific training or information needs will be provided, e.g. a list of the students that you will be working with who have specific allergies and the care plan for what to do if they have a reaction. If you feel a need for information or training, please contact the principal.

Please report any incident or accident to the principal, even if there seems to be no injury to yourself or others, or damage to equipment etc.

Emergencies and fire drills are generally indicated by an alarm bell. Follow the principal's instructions calmly but quickly. Everyone must leave the building. The students have usually rehearsed for these eventualities.

Any bodily fluids, i.e. blood, vomit, urine, must be cleaned up and handled in a prescribed manner. Advise a staff member of a problem and the school caretaker will deal with this.