



## VOLUNTEER INVITATION LETTER

(school letterhead)

Date: \_\_\_\_\_

Dear Parents and Friends:

**Re: Volunteer Program**

\_\_\_\_\_ Catholic School is looking for interested volunteers who would like to share their time and talents with the staff and students of our school. Volunteers strengthen and enrich educational programs and foster greater cooperation among all the partners in our Catholic school community.

Our school welcomes volunteer involvement in a variety of areas and capacities. Volunteers may provide short term or long term commitment to such things as: supervising on school excursions, serving as guest speakers, or helping to run special events such as book fairs and author visits.

Volunteers derive a great sense of fulfilment and satisfaction from their work and our school life is certainly very much enhanced by their generous efforts.

If you are interested in learning more about volunteering in our school, we would be delighted to hear from you. Please request a volunteer recruitment survey from the school office, complete, and return at your earliest convenience.

You will be notified of the date of the volunteer orientation workshop.

Sincerely,

Principal's Signature