

June 25, 2025

The Honourable Paul Calandra
Minister of Education
438 University Avenue, 5th Floor,
Toronto, ON M7A 2A5

Email: minister.edu@ontario.ca

DELIVERED BY EMAIL

RE: Completion of Director Performance Appraisal, 2024-2025

Dear Minister Calandra,

On behalf of the Peterborough Victoria Northumberland and Clarington Catholic District School Board I am confirming that a full evaluation cycle for Director Stephen O'Sullivan has been completed by the Board in accordance with Regulation 83/24 and that the final performance appraisal report was adopted by resolution of the Board on June 24, 2025.

This full evaluation cycle included the legislatively required community consultation process.

Feedback was requested from the following:

- All Board Members
- Each Student Trustee
- Each member of every statutory, ad hoc or other committees of the board.
- Each staff member of the board who reports directly to the Director of Education.
- Each member of the school council at each school of the board.
- A representative nominated by each local employee association representing employees of the board.
- All Principals and Vice Principals
- Representatives of the Archdiocese



Signature of the Chair of the Board

Kevin MacKenzie
Printed Name of the Chair of the Board.