

ONTARIO YOUTH APPRENTICESHIP PROGRAM

Apprenticeship Opportunities & Process Chart

STUDENT IN SECONDARY SCHOOL REGISTERED AS OYAP & CO-OP

OYAP Student is indentured to Local Apprenticeship Committee and training agreement or contract of apprenticeship is drawn up between the LAC and the student. Student works with employer to gain hands-on work experience and attends college for basic level of in-school training.

After grade 12 is completed, OYAP student seeks employment, assisted by OYAP recruiter. Once employment is secured a new training agreement or contract of apprenticeship is drawn up between the employer and the apprentice.

Student can continue working for this employer or can move onto another employer in which case a new training agreement or contract of apprenticeship would be drawn up. Student will be notified by the Ministry when it is time to go to school for the next level. This usually occurs after the apprentice has been working for about one year.

Student must complete all levels of apprenticeship schooling as well as the required hours for that specific trade before they are eligible to write the certification of qualification exam (if applicable). They then become a journeyman.

OYAP Student is registered to an employer who is willing to provide training. Registration is completed by the Ministry.

A training agreement or contract of apprenticeship is drawn up between two parties.

***Note:** "Ministry" is the Ministry of Training Colleges & Universities – Apprenticeship Branch

STUDENT IN SECONDARY SCHOOL NOT REGISTERED IN OYAP

Student completes secondary school and secures employment with an employer who is willing to sign him/her as an apprentice.

***Note:** It is employer's and/or apprentice's responsibility to notify the apprenticeship office once the employer agrees to provide training.

The training consultant must meet with the employer and the apprentice to sign the agreement or contract.

